

COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue
Weston WV 26452
Phone:(304)269-8200
FAX: (304)269-2416
Email:lewiscountycommission@lewiscountywv.org
Website: lewiscountywv.org



COMMISSIONERS:
Bobby Stewart, President
Agnes Queen, Commissioner
Rod Wyman, Commissioner

**LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2ND FLOOR
WESTON, WV 26452
MEETING AGENDA
TUESDAY, April 2, 2024**

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 10:00 AM** **Call Meeting to Order** (*action required*)
- 2. 10:00 AM** **John Breen, Lewis County Assessor**
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review two business days prior to the meeting date. (*action required*)

APPOINTMENTS

- 3. 10:05 AM** **Lewis County Family Resource Network Child Abuse Awareness Month Proclamation:** The Lewis County Commission will be asked to execute a proclamation in support of Child Abuse Awareness Month. (*action required*)
- 4. 10:10 AM** **Autism Awareness Month & World Autism Awareness Day:** The Lewis County Commission will be asked to execute a proclamation in support of Autism Awareness Month & World Autism Awareness Day. (*action required*)
- 5. 10:15 AM** **Hope Inc. Taskforce on Domestic Violence National Sexual Assault Awareness Month Proclamation:** The Lewis County Commission will be asked to execute a proclamation in support of National Sexual Assault Awareness Month. (*action required*)
- 6. 10:20 AM** **Governor Jim Justice Proclamation for Fair Housing Month for the State of West Virginia and Lewis County Commission Resolution for Fair Housing Month:** The Commission will consider accepting a proclamation from the Governor proclaiming April as Fair Housing Month and adopting a resolution for fair housing. (*action required*)

CORRESPONDENCE

- 7. Upshur County Commission Meeting Agenda:** The March 28, 2024 Upshur County Commission meeting agenda is presented for review. (*information only*)
- 8. Board(s) and Committee(s) Reports:** Commissioners will give reports on any board(s) or committee(s) meeting attended including: Brownfields meeting, Hub Cap City of Weston

Community Meeting, Ireland Community Meeting, National Association of Counties Northeast Region, Lewis County Economic Development Authority, Lewis County High School Mamma Mia performance, Hub Cap, Lewis County Foundation Meet and Greet, United Way Elimination Dinner, Ribbon Cutting Whit's Frozen Custard of Jane Lew, etc.

BUSINESS

- 9. Lewis County Circuit Clerk, Beth Burkhart Request to Advertise:** Ms. Burkhart requests to advertise for a vacancy in the office created by the retirement of Joan Riffle. The posting and advertisement for the position of Deputy Circuit Clerk will run from April 10, 2024 to April 24, 2024 for two-weeks as required by Commission policy. *(action required)*
- 10. Lewis County Animal Control:** Mike Francis, Lewis County Animal Control Officer, submits a resignation letter effective April 5, 2024. *(action required)*
- 11. Louis Bennett Public Library:** Kathrina Johnson, Library Director, submits a letter reappointing Melissa Skinner to the Library Board of Directors for consideration. If reappointed Ms. Skinner's term will end June 30, 2029. *(action required)*
- 12. Crystal Lough, Administrator, Lewis County Health Department:** Ms. Lough submits a letter reappointing Dan Mick to the Board of Health for consideration. If reappointed Mr. Mick's term will end June 30, 2029. *(action required)*
- 13. Lewis County High School Transport Cart Fund:** Freddie Potter, Project Manager, submits a request for funding in the amount of \$1,000.00 for the Lewis County High School Transport Cart Fund. *(action required)*
- 14. Time Sheets, Leave Requests:** Tina Helmick Sick Leave *(action required)*

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

- 15. Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
- 16. Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
- 17. Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
- 18. Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*

ADJOURNMENT:

- 19. With no further action being required by the Lewis County Commission the meeting will be adjourned.** *(action required)*

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Agenda Items may require an executive session.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.
- Roberts Rules of Order is utilized as a guide only. The Commission controls meeting management, discussion and input.
- Commissioners may participate and vote via conference call if two (2) commissioners are in attendance.

Additional Notices

Lewis County Park

April 2,2024

11:30am

Commission will meet with LC Park Director, Josh Hinchman, to review programming and discuss possible future projects and developments.

Child Abuse Prevention Month 2024

WHEREAS, every day, preventing child abuse and neglect is a community concern that depends on involvement among people throughout the community; and

WHEREAS, child maltreatment occurs when people find themselves in stressful situations without community resources, and don't know how to cope; and

WHEREAS, the majority of child abuse cases stem from situations and conditions that are preventable in an engaged and supportive community; and

WHEREAS, child abuse and neglect not only directly harms children, but also increase the likelihood of criminal behavior, substance use disorder, health problems such as heart disease and obesity, and risky behavior; and

WHEREAS, the citizens of Lewis County should become involved in supporting families in raising their children in a safe, nurturing environment; and

WHEREAS, effective child abuse prevention programs succeed because of partnerships created among social services agencies, schools, faith communities, civic organizations, law enforcement agencies and the business community; and

WHEREAS, child maltreatment knows no social or economic boundaries and occurs in every neighborhood in America;

NOW, THEREFORE, the Lewis County Commission proclaims the month of April 2024, as "CHILD ABUSE PREVENTION MONTH" in Lewis County and encourage the citizens of this great community to show that they care by committing themselves to fighting child abuse and neglect.

Lewis County Commission

Lewis County Commission

Lewis County Commission

Lewis County Clerk

AUTISM AWARENESS MONTH & WORLD AUTISM
AWARENESS DAY



WHEREAS, autism spectrum disorder is a neurological and developmental disorder that affects communication and behavior; and

WHEREAS, autism is an urgent public health crisis that demands support from all levels of government; and

WHEREAS, symptoms of autism may present themselves in a variety of combinations, and can result in significant lifelong impairment of an individual's ability to learn, develop healthy interactive behaviors, and understand and nonverbal communication; and

WHEREAS, the Centers for Disease Control and Prevention reports that one in 36 school-aged children have been identified with autism spectrum disorder; and

WHEREAS, West Virginia is committed to ensuring that people living with autism have access to lifelong care and services needed to pursue their full potential and happiness; and

WHEREAS, the Lewis County Commission is honored to take part in the annual observance of Autism Awareness Month and World Autism Day in the hope that it will lead to a better understanding of the disorder;

NOW, THEREFORE, the Lewis County Commission does hereby recognize April 2024 as Autism Awareness Month and April 2, 2024 as World Autism Awareness Day in Lewis County. West Virginia, and we call this observance to the attention of all our citizens.

Attest: _____

Cynthia Rowan, Lewis County Clerk

Bobby Stewart, President

Rod Wyman, Commissioner

Agnes Queen, Commissioner

Proclamation

WHEREAS, sexual violence against the citizens of Lewis County, continues; and

WHEREAS, sexual violence affects every person in Lewis County as a victim/survivor, or as a family member, domestic partner, friend, co-worker or neighbor of a victim/survivor; and

WHEREAS, to prevent the future violation of our citizens, it is critical to foster greater public awareness of the causes and effects of sexual violence; and

WHEREAS, Lewis County recognizes the importance of a designation of time devoted to increasing the general public's awareness of sexual violence, celebrating the courage of victims/survivors, and recognizing the tireless efforts of sexual assault program advocates throughout the state, and

Whereas, West Virginia sexual assault programs, other professionals and supporters have joined together as the West Virginia Foundation for Rape Information and Service (WVFRIS) to support each other in their work and to provide the State of West Virginia and its citizens with a central source of information on sexual assault; and

Whereas, Hope, Inc., The Task Force on Domestic Violence and Sexual Assault's volunteers and staff promote sexual prevention by offering educational services in Lewis County throughout the year; and

Whereas, Hope, Inc., The Task Force on Domestic Assault and Sexual Assault requests public support and assistance as it continues to work toward a society where all women, children and men can live in peace, free from violence and exploitation;

NOW, THEREFORE, BE IT PROCLAIMED, The County Commission of Lewis County does hereby proclaim April as Sexual Assault Awareness Month in Lewis County and we, the Lewis County Commission commend this observance to all citizens. Given under our hand April 2, 2024.

Bobby Stewart
President

Rod Wyman
Commissioner

Agnes Queen
Commissioner

Attest:

Cynthia Rowan, Lewis County Clerk

Proclamation

by Governor Jim Justice

Whereas, equal opportunity in housing is a right guaranteed to all Americans under Title VIII of the Civil Rights Act of 1968; and

Whereas, the 56th anniversary of the National Fair Housing Law provides an opportunity for all Americans to rededicate themselves to the principle of freedom of choice and to reacquaint themselves with the rights and responsibilities that are theirs under the law; and

Whereas, implementation of the fair housing policy of West Virginia requires the positive commitment, involvement, and support of each and every one of our citizens; and

Whereas, the departments and agencies of the State of West Virginia provide leadership in an effort to make fair housing a right that can be realized by all of our citizens.

Now, Therefore, Be it Resolved that I, Jim Justice, Governor of the Great State of West Virginia, do hereby proclaim *April 2024* as:


Fair Housing Month

in the Mountain State and encourage all citizens to support the practice and policy of fair housing in their personal lives, as well as in their workday duties.


In Witness Whereof, I have hereunto set my hand and caused the Great Seal of the State of West Virginia to be affixed.

Done at the Capitol, City of Charleston, State of West Virginia, this the Twenty-Sixth day of February, in the year of our Lord, Two Thousand Twenty-Four, and in the One Hundred Sixty-First year of the State.




Jim Justice
Governor

By the Governor:


Mac Warner
Secretary of State

FAIR HOUSING RESOLUTION

Whereas, the Lewis County Commission desires to give meaning to the guarantees of equal rights contained in the Constitution and laws of this State and the United States, and to encourage and bring about mutual self-respect and understanding among all citizens and groups in Lewis County, West Virginia; and,

Whereas, under the Federal Fair Housing Law, Title VIII of the Civil Rights Act of 1968, it is illegal to deny housing to any person because of race, color, religion, sex, or national origin; and,

Whereas, under the West Virginia State Fair Housing Law, Title 49-2-305, MCA, it is illegal to deny housing to any person because of race, sex, religion, color, age, physical or mental handicap or national origin;

Therefore, be it resolved the Lewis County Commission makes a firm commitment to do all within its power to eliminate prejudice, intolerance, disorder and discrimination in housing.

Therefore, be it also resolved that a Fair Housing Law poster, which has the "Equal Housing Opportunity" logo, will be displayed at the Lewis County Courthouse.

Therefore, be it also resolved that the following procedures will be used to accomplish the purpose of the aforementioned resolution:

1. The Lewis County Commission shall inform all Lewis County employees of the Commission's commitment to fair housing.
2. The Lewis County Commission will post this resolution in the Courthouse buildings and other public places and publicize it.
3. The Lewis County Commission shall direct all employees to forward immediately to the Commission any reports they receive of housing discrimination.
4. The Commission shall forward such complaints to the West Virginia Human Rights Commission within 10 days of receipt of said complaint.

Bobby Stewart, President _____

Rod Wyman, Commissioner _____

Agnes Queen, Commissioner _____

Date _____

Attest: Cynthia Rowan, Lewis County Clerk _____

Upshur County Commission Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535.

- Location: Upshur County Courthouse Annex
If you prefer to participate by telephone, please dial 1-408-650-3123 Access Code: 272 564 045 to enter the conference call.
- Date of Meeting: March 28, 2024
- 9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• March 14, 2024
- 9:15 a.m. John Waltz, Vice President for Enrollment and Marketing – Providing an update from West Virginia Wesleyan College
- 9:30 a.m. Carrie Wallace, representing Region VII Planning & Development Council, requesting a grant modification for the FY22 Community Oriented Policing Services (COPS) Grant. *
- 9:45 a.m. Chief J.B Kimble, Buckhannon Fire Department – presentation of the annual Gap report.

Items for Discussion / Action / Approval:

1. Approval and signature of the Upshur County Commission 2024 – 2025 fiscal year budget. *
2. Approval and signature of the Upshur County Emergency Medical Services Salary Enhancement Fund Agreement by and between the Upshur County Commission and the Upshur County Emergency Medical Service, Inc. *
3. Approval of a Request for Proposals for Removing Slate Stair Treads and Rehabilitating Rear Stairwell Project in the Courthouse funded by the Courthouse Facilities Improvement Authority. A mandatory pre-bid conference will be held on Tuesday, April 16, 2024, at 1:00 pm. Sealed bids must be received no later than 4:00 pm on Wednesday, April 24, 2024, at the Administrative Annex located at 91 W. Main Street, Suite 101. Proposals received by the deadline will be publicly opened, reviewed, and read aloud by the Commission at 9:15 am on Thursday, April 25, 2024. *
4. Approval of a Planned Maintenance Agreement, effective immediately through December 31, 2024, with All State Clock & Bell to provide a one-time service to the bell ringing equipment and tower clock located at the Courthouse. The total cost is \$650. *
5. Approval of Recommendation to Release Fiduciary Commission for the Estate of Dusty E. Caputo, deceased. *
6. Consider property acquisition for the expansion of the 26th Judicial Circuit Community Corrections Program as approved by the Lewis-Upshur Community Corrections Board during their meeting on March 11, 2024. *
Item may lead to Executive Session per WV Code §6-9A-4 (A)

Under separate cover

7. Consider reappointment of Sidney Huffman to the Upshur County Fire Board. Upon approval, this will be his second term and will be effective July 1, 2024 through June 30, 2027. *

Under separate cover

8. Approval of Department of Homeland Security & Emergency Management volunteer, Elizabeth Shahan. *

Under separate cover

9. Approval of Lewis Upshur Animal Control Facility volunteer, April Huskey. *

Under separate cover

10. Correspondence from Sheriff J. Michael Coffman, requesting approval to hire Robert M. Francis, as full-time Animal Control Officer, effective April 8, 2024. *

Item may lead to Executive Session per WV Code §6-9A-4 (A)

Under separate cover

11. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Ora L. Ash, Deputy State Auditor for Local Government Services, notifying the Commission of Upshur County's classification change from Class 3 to Class 2 effective July 1, 2024 based upon assessed property values certified by the county assessor and county clerk. This change in Class will result in a salary increase for all elected county officials.
2. Submission of the Management Representation Letter to the WV State Auditor's Office for the Compliance Examination of the Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) for the year ended June 30, 2023.
3. Report on Compliance for the U.S. Department of Treasury Coronavirus State and Local Fiscal Recovery Funds Program requirements for an Alternative Compliance Examination Engagement for the fiscal year ended June 30, 2023.
4. Correspondence from Susan M. Pierce, Deputy State Historic Preservation Officer, WV Department of Arts, Culture and History, offering an opinion regarding the planned replacement of slate stair treads and rehabilitation of the rear stairwell project in the Courthouse.
5. Correspondence from Deanna Sheets, Director of the Property Tax Division for the West Virginia State Tax Department, providing a budget estimate for FY 2024-2025 for the Statewide Computer Network in the amount of \$41,085.
6. Correspondence from the Upshur County Safe Structures and Sites Enforcement Board notifying the filing of a Petition for Order on March 18, 2024 for Case Number 020824-02 (Warren Tax District – Tax Map 5B – Parcel Number 11) located on Claypool Hollow Road.
7. Correspondence from the Region VI Workforce Development Board, announcing the reappointment of Brandon Tenney, Assistant Director of Upshur County Development Authority, as a Full Board Member.

8. Freedom of Information Act (FOIA) request and fulfillment from TC Energy requesting information pertaining to any recent or future development plans near the Cleveland/Frametown Pipeline in 2023 or projected for 2024/2025.
9. An Announcement of Planned Action from James Praino, Plant Manager for Novelis ALR Rolled Products, Inc. giving notice that there will be a total closure of the Buckhannon plant on June 13, 2024.
10. Public Notice of Comment from the Upshur-Buckhannon Health Department regarding a proposed rule which establishes fees for environmental permits and services. Comments must be received no later than the close of business, 4:30 p.m. on April 26, 2024.
11. Notification from the U.S. Small Business Administration announcing the availability of disaster loans for businesses and non-profits.
12. Notice of Cancellation of the Public Hearing for a Zoning Variance regarding 66 West Main Street Buckhannon, WV.
13. Upshur County Sheriff's Financial Statement for period ending February 29, 2024.
14. Upshur County E911 Communication Reports – February, 2024. *Under separate cover*
 - Monthly Department Summary Report
 - Monthly Wrecker Report
 - YTD Wrecker Report
15. Upshur County Mileage Reports – February, 2024.
 - Addressing and Mapping
 - Community Corrections
 - Dog Pound
 - Emergency Management
 - Maintenance
 - Parks & Recreation
 - Sheriff
 - Upshur 911
16. Lewis-Upshur Animal Control Facility reports for the month of February, 2024.
 - Revenue Report
 - Account of Animals Report
 - Animal Control/Humane Officer Animal Report
17. Public Notices:
 - a) Newsletters and/or Event Notifications:
 - Business at Breakfast March 27, 2024
 - Inclusion Play Groups April 2 and 23, 2024
 - Upshur County Financial Literacy Event April 8, 2024
 - State of the Corridor April 10, 2024
 - City, County & BOE Candidate Forum April 17, 2024
 - b) Agendas and/or Notice of Meetings:
 - Upshur County Youth Camp Board February 29, 2024
 - Upshur County Convention & Visitors Bureau March 13, 2024
 - City Council of Buckhannon March 21, 2024
 - James W. Curry Library/Park Advisory Board March 22, 2024

c) Meeting Minutes:

- Upshur County Family Resource Network December 11, 2023
- Tennerton Public Service District January 10, 2024
- Upshur County Safe Structures and Sites Enforcement Board February 8, 2024
- Upshur County Family Resource Network February 12, 2024
- Upshur County Convention & Visitor's Bureau February 14, 2024
- Tennerton Public Service District February 14, 2024
- Upshur County Fire Board February 20, 2024
- Upshur County Public Library Board February 21, 2024
- Enhanced Emergency Telephone Advisory Board February 27, 2024
- Upshur County Youth Camp Board February 29, 2024

***Dates and times of monthly board meetings are viewable at:**

www.upshurcounty.org -- Upcoming events are listed on the main page.

18. Appointments Needed or Upcoming:

- None

****If you are interested in serving on an Upshur County board, please submit your letter of interest to the Commission Office at 91 W. Main St., Suite 101, Buckhannon, WV 26201 or chughes@upshurcounty.org. Upcoming term expirations are listed in this section of the agenda; however, letters of interest can be submitted at any time. Letters of interest for boards that do not currently have a vacancy will be held until a vacancy occurs. Please note that submitting a letter of interest does not guarantee appointment. ****

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

None

Next Regular Meeting of the Upshur County Commission
April 4, 2024 --- 9:00 a.m.
Upshur County Courthouse Annex

BETH A. BURKHART
LEWIS COUNTY
CIRCUIT AND FAMILY COURT CLERK
117 COURT AVENUE
WESTON, WV 26452

(304) 269-8210
FAX (304) 269-8249

TWENTY-SIXTH JUDICIAL CIRCUIT
THE HONORABLE Judge Jacob E. Reger
THE HONORABLE Judge Kurt W. Hall
(304) 472-5556 / (304) 269-8229
SEVENTEENTH FAMILY COURT CIRCUIT
THE HONORABLE Theresa Cogar Turner
(304) 269-0432

TERMS OF CIRCUIT COURT

FIRST MONDAY IN MARCH
SECOND MONDAY IN JULY
FIRST MONDAY IN NOVEMBER

March 26, 2024

Lewis County Commission
Honorable Commissioner Bobby Stewart, President
Honorable Commissioner Agnes G. Queen
Honorable Commissioner Rod Wyman

Reference: Vacant Full Time Deputy Circuit Clerk Position

Lewis County Commissioners,

I request permission to post / advertise the vacant full time Deputy Circuit Clerk position in the Lewis County Circuit Clerks office after the retirement of Mrs. Joan Riffle on 04/01/2024.

The posting and advertisement will run from 04/10/2024 to 04/24/2024 for two-weeks as required by Commission policy. After the two-week period, I will interview and assess the ability of all successful applicants. The outcome of applicant assessments will be presented to you with my recommendation for hiring to be placed on the Commission agenda for action at the appropriate time.

Please contact me at your convenience if you have any question.

Respectfully,



Beth A. Burkhart
Lewis County Circuit Clerk

Cc: Lewis County Commission
Agenda 04/03/2024

Lewis County Commission
104 Center Ave
Weston, WV 26452
22 March 2024

Robert M Francis
Lewis Animal Control
6820 Georgetown Rd
Roanoke, WV 26447

Dear: County Commission

It is with regret that I tender my resignation from the Lewis Animal Control Officer, effective April 5, 2024.

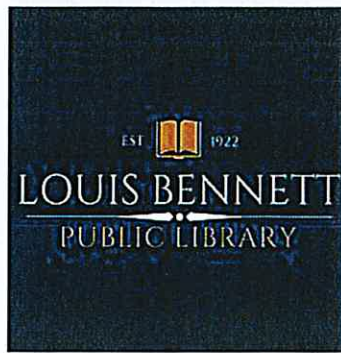
I am grateful for having had the opportunity to serve as Lewis County Animal Control Officer for the last 3 ½ years, and I offer my best wishes for its continued success.

Sincerely,

A handwritten signature in blue ink, appearing to read "R M Francis".

Robert M Francis

Louis Bennett Public Library
148 Court Ave.
Weston, WV 26452
Phone: 304-269-5151
Fax:304-269-7332
lbpubliclibrary.com



March 22,2024

Dear Commission,

The Louis Bennett Public Library Board of Trustees met on Monday March 11,2024 and the Board discussed reappointing Melissa Skinner. The Board voted on to reappoint Melissa Skinner of 224 Woodlyn Drive Weston,WV 26452. Thank you

Library Director


Katrina Johnson

148 Court Ave.

Weston, WV 26452



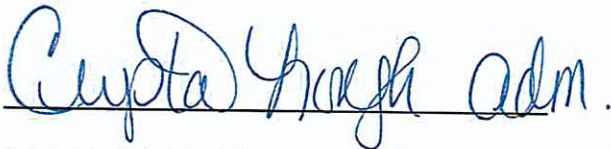
DR. BENNETT D. ORVIK
HEALTH OFFICER

CRYSTAL LOUGH
ADMINISTRATOR

125 COURT AVE.
WESTON, WV 26452
PHONE: 304-269-8218
FAX: 304-269-8220
WWW.LEWISHEALTHWV.COM

03/25/2024

The Lewis County Health Department would respectfully ask the Lewis County Commission to reappoint Dan Mick to another term with the Lewis County Board of Health. Dan is an asset to the Board. He brings a substantial amount of knowledge and experience in the food industry experience to the Board. Dan has served as Vice Chair of the Board for many years. He is loyal to attending meetings and expresses an interest in protecting the health of the Citizens of Lewis County.

adm.

Crystal Lough Administrator

Tina Helmick
Lewis Co. Administrator

Dear Ms Helmick;

Lewis Co. High School Class of 1973 celebrated our 50th graduation year reunion this past July and being a member of the '73 gang I wanted to find a way to give back to our alma mater. I am a WVSSAC high school soccer referee and over the years I have seen that LCHS utilizes two old golf carts to offer the courtesy of assisting spectators and fans from the parking lot of the high school up the short but steep slope to the athletic field. Senior citizens, Veterans and especially Disabled Veterans and any spectator who exhibits mobility and walking difficulties are truly appreciative of this courtesy and in the opinion of many, has become somewhat of a necessity. So, under the guidance of local non-profit organization Lewis County First, Inc., The LCHS TRANSPORT CART FUND was created to raise funds for the purchase of three new carts to be designed specifically for this purpose. Alumni and friends, along with the business and corporate community have been very good to our cause but more funding is needed. Our target goal of \$30,000 has been set for the replacement and purchase on one 4-passenger cart and two 6-passenger carts manufactured by GREEN MACHINES in Cape Girardeau, MO.

Therefore, we ask that you consider a contribution of \$1,000 or an amount you feel is appropriate and affordable to your budget and this project as a way to assist Senior Citizens and others with physical difficulties who attend athletic events. This courtesy is provided to the local spectators and those from visiting school as well.

Should you have any question, feel free to contact me at any time, you will find my contact information below. Again, thank you for your consideration.

Sincerely,
Freddie Potter, Project Manager
LCHS TRANSPORT CART FUND
304-842-8568 home phone
304-266-4787 cellular phone
AnstedKid@aol.com

LCHS TRANSPORT CART FUND
c/o LEWIS COUNTY FIRST, Inc.,
P.O. Box 555
Weston, WV 26452



