

# COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue  
Weston WV 26452  
Phone:( 304)269-8200  
FAX: (304)269-2416  
Email:lewiscountycommission@lewiscountywv.org  
Website: lewiscountywv.org



**COMMISSIONERS:**  
Bobby Stewart, President  
Agnes Queen, Commissioner  
Rod Wyman, Commissioner

**LEWIS COUNTY COMMISSION  
110 CENTER AVENUE, 2ND FLOOR  
WESTON, WV 26452  
MEETING AGENDA  
TUESDAY, March 26, 2024**

## **SILENT MEDITATION AND PLEDGE OF ALLEGIANCE**

- 1. 10:00 AM**      **Call Meeting to Order** (*action required*)
- 2. 10:00 AM**      **John Breen, Lewis County Assessor**  
**RE:** Exonerations, Consolidations, Apportionments  
Draft copies will be available for review two business days prior to the meeting date. (*action required*)

## **APPOINTMENTS**

**No Appointments Scheduled**

## **CORRESPONDENCE**

- 3. Upshur County Commission Meeting Agenda:** The March 21, 2024 Upshur County Commission meeting has been canceled. The next meeting is scheduled for March 28, 2024. (*information only*)
- 4. State Auditor's Office County Classification Change:** In accordance with W.Va. Code §7-7-3, the State Auditor is charged with reviewing the values certified by the County Assessor and County Clerk. This review indicates the County's classification will change July 1, 2024, from Class 3 to Class 2. The Auditor's Office advises as the Levy Estimate for the upcoming fiscal year is prepared appropriations should be made for salary increases for all elected county officials. (*information only*)
- 5. Jane Lew Public Service District:** The minutes for the March 14, 2024 meeting of the Jane Lew Public Service District are presented for review. (*information only*)
- 6. Fire Department Annual Report:** The Pricetown Volunteer Fire Department Annual Report and the Midway Volunteer Fire Department Annual Report is presented for review. (*information only*)
- 7. West Virginia State Auditor's Office Notification of Annual Trainings:** State Auditor John B. McCuskey has released the 2024 annual training date of August 11-13, 2024. (*information only*)
- 8. Board(s) and Committee(s) Reports:** Commissioners will give reports on any board(s) or committee(s) meeting attended including: Rotary, Lewis County Chamber of Commerce, National Association of Counties Rural Action Caucus, Lewis County Park Board, etc.

## BUSINESS

9. **26<sup>th</sup> Judicial Circuit Community Corrections Program:** Chyenne Troxell, Community Corrections Program submits a letter advising of the purchase of an office building for the Upshur County Day Report Center Recovery Center for consideration. *(action required)*
10. **Fiscal Year 2024-2025 Budget:** The Lewis County fiscal year 2024-2025 budget is presented to the Lewis County Commission for consideration. *(action required)*
11. **Lovett's Towing & Repair LLC:** Scott Lovett, owner of Lovett's Towing & Repair LLC submits a request to be added to the wrecker rotation for Lewis and Gilmer Counties. *(action required)*
12. **Alarm Monitoring Fees:** Commission will consider increasing the annual alarm monitoring fees to \$500.00 annually. The current cost of the alarm monitoring fee is \$300.00 annually. *(action required)*
13. **General County Budget Revision:** The Lewis County Commission will be asked to approve the General County budget revision to be sent to the West Virginia State Auditor's Office for approval. *(action required)*
14. **Time Sheets, Leave Requests:** Garry DeMoss Annual Leave, Sherry Rogers Sick Leave, Barbara Winans Sick Leave and Annual Leave *(action required)*

## ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

15. **Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
16. **Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
17. **Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
18. **Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*

## ADJOURNMENT:

19. **With no further action being required by the Lewis County Commission the meeting will be adjourned.** *(action required)*

## LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Agenda Items may require an executive session.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.





State of West Virginia  
John B. McCuskey  
State Auditor

Office of the State Auditor  
Local Government Services  
200 West Main Street  
Clarksburg, West Virginia 26301

Toll Free: (877) 982-9148  
Telephone: (304) 627-2415  
Fax: (304) 340-5090  
[www.wvsao.gov](http://www.wvsao.gov)

March 13, 2024

Honorable Members of the  
Lewis County Commission  
110 Center Ave.  
Weston, WV 26452

Dear Commissioners:

In accordance with W. Va. Code § 7-7-3, the State Auditor is charged with reviewing the values certified by the county assessor and county clerk. This review indicates the County's classification will change July 1, 2024, from Class 3 to Class 2. If you disagree with this determination, please let us know immediately.

The assessed valuation of property to be used as the base to determine the classification of a county is the total assessed value of all classes of property, which includes valuation related to homestead exempt, and all other property. This value is reflected as the total amount in Column C of the Certificate of Valuation.

As you prepare the Levy Estimate (Budget) for the upcoming fiscal year, appropriations should be made for salary **increases** for all elected county officials.

If you have any questions, please do not hesitate to contact my office at (304) 627-2415. To speak with Tiffany Hess use extension 0305; to speak with Shellie Humphrey use extension 0304.

Respectfully,

A handwritten signature in cursive script, appearing to read "Ora L. Ash".

Ora L. Ash, Deputy State Auditor  
Local Government Services

Cc: Clerk of the County Commission

# Jane Lew Public Service District

70 Park Avenue  
Jane Lew, WV 26378

## Minutes of Regular Meeting March 14, 2024

**Present:** Nancy Gee (Chairman); Oscar Mills (Secretary); Brad Foster, (Board Member); Stephanie Snow-McKisic, General Manager

**Guests:**

**Absent:**

- I. **Call to Order** The meeting was called to order at 4:03 pm by Chairman Gee.

### ~ ROUTINE MONTHLY BUSINESS ~

- II. **Minutes: (2/8/2024)**

**MOTION:** (Gee/ Foster) to approve the attached Minutes of the 2/8/2024 regular meeting. **[Carried Unanimously]**

- III. **General Manager's January Reports (Snow-McKisic)**

A. **WATER:**

1. **Bills** (Attached)

**MOTION:** (Foster/Mills) to ratify payment of the attached list of water invoices for February 2024. **[Carried Unanimously]**

2. **Treasury Report** (Attached)

**MOTION:** (Gee/Foster) to approve the attached Water Treasury Report for February 2024. **[Carried Unanimously]**

3. **Water Adjustments Report** (Attached)

**MOTION:** (Mills/Gee) to approve the attached Water Adjustments Report for February 2024. **[Carried Unanimously]**

4. **Water Purchase, Sales & Loss Report** (Attached)

**MOTION:** (Gee/Mill21) to approve the attached Water Purchase, Sales & Loss Report for February 2024. **[Carried Unanimously]**

5. **Water Preventive Maintenance Report -**

- a) **Lines** – **Looked over the entire system while reading meters.**
- b) **Loss Prevention/leak detection** – **water loss 21%**
- c) **Fire + Flushing Hydrants** [57 + 25] **Nothing. Map and record changes as they occur. Flushing completed for the season.**
- d) **Valves** [148] – **Exercised 1 full cycle. .to be completed by October 2024**
- e) **Meters** [706] – **Found existing meter set for Steve Mathis' new property 2/7/24. Installed an additional meter at that property 2/26/24**
- f) **Booster Stations** [3] – **checked heaters- cut grass and trim during growing season**
- g) **Tanks** [2] – **Big Tank- Paint when inspection shows it is needed. Mow/trim during grow season.**
- h) **Office Furnace + A/C** – **nothing needed**
- i) **Vehicles** [½ 2019Truck, ½ crane truck, + ½ Buggy] – **parts ordered for buggy.**

- j) Generators [1 big port + 2 small] -.] Exercised monthly while reading meters.
  - k) Expensive Equipment [Mower] – nothing
  - l) Critical Inventory – good
  - m) Other – nothing
6. Water System Water Leak Detection and Repair Report -A very large leak was visually detected near the Good Hope Animal Hospital on 2/6/24. Leak was eventually repaired with an estimated loss of at least 100,000 gallons.
  7. Cross-Connections/Backflow Report – ongoing
  8. New Non-Project Water Taps/Road bores. nothing
  9. Other – nothing

**B. WASTEWATER:**

1. Wastewater Bills (Attached)

**MOTION:** (Gee/Foster) to ratify payment of list of Sewer invoices for February 2024. **[Carried Unanimously]**

2. Wastewater Treasury Report (Attached)

**MOTION:** (Mills/Gee) to approve the Sewer Treasury Report for February 2024. **[Carried Unanimously]**

3. Wastewater Adjustments Report (Attached)

**MOTION:** (Foster/Mills) to approve the Sewer Adjustments Report for February 2024. **[Carried Unanimously]**

4. Wastewater Treatment Purchase, Sales & Loss Report (Attached) -

**MOTION:** (Gee/Foster) to approve Sewer Treatment Purchase, Sales & Loss Report for February 2024. **[Carried Unanimously]**

5. Wastewater Preventive Maintenance Report

- a) Lines– 2/8/24 Flushed the sewer lines at Jack Scarff’s residence-Orchard Street. On 2/28/24, flushed the sewer lines at 62 Kimberly Lane
- b) I&I Prevention – Rainfall 3.2
- c) Manholes [643] – Number, map and record changes as they occur
- d) Duplex + ABS Grinder Pumps [5 + 2] – Amped &Enzymed every Friday 2/2, 2/9, 2/16, 2/23.
- e) Lift Stations [10] – Amped &Enzymed every Friday 2/2, 2/9, 2/16, 2/23.  
Station 1, Station-1/Pump 1-cleared all of the rags and miscellaneous debris. (beside good hope animal hospital) 2/26 and 2/28. Replaced the check valve and valve at Station 3/Installed Pump 2 on 2/12. (at the Y) Station 5-pulled pump 1, retightened bolt on 2/26.
- f) Bar Screen [1] – cleaned every week
- g) Vehicles – [½ '19 Ford Truck, ½ crane truck & ½ Buggy] – Washed truck and buggy
- h) Generators [3stat. + 2 port.] Stationary generators were exercised weekly, on Monday’s 2/5, 2/12, 2/19, 2/26. Check onboard computer weekly. Exercise the portables monthly and quarterly. Check fluids.
- i) Classroom Furnace & A/C Change filter-semi-annually. Professional inspection spring and fall. Expensive Equipment [mower] – nothing
- j) Critical Inventory nothing
- k) Other- nothing

6. Wastewater Repairs Report - **nothing**
7. New Non-Project Sewer Taps/Road Bores – **nothing**
8. Other – **nothing**

IV. PSD policies and Job Descriptions (Snow-McKisic): **nothing**

- I. Personnel Matters (Snow-McKisic)- **Boone’s Water certification has been renewed for another year.**

V. Announcements: (Snow-McKisic) –

Interviewed/Met with a couple of different IT techs from local firms. Spencer Hayden, owner of Conductive Data out of Bridgeport is our first choice. He graduated from Wesleyan and worked as the IT tech at Viking Pool for 8 years, before going out on his own. (WV Dept of Health/EPA and CISA are strongly encouraging tightened security requirements due to cyberattacks. Many systems in WV have already been compromised.)

VI. Correspondence: (Snow-McKisic) –

2022-2023 Auditor’s Report-Ferrari & Associates

~~ **OLD BUSINESS** ~~

- II. UPDATE ON THE LCEDA SEWER EXPANSION (Gee or Snow-McKisic) Thrasher was chosen to perform the study for the sewer expansion to the other side of I-79.
- III. UPDATE ON THE MON POWER/FIRST ENERGY INCORRECT BILL FROM OCTOBER 2023- Still no resolution, it took me over 7 hours to reach someone on 3-1, using 2 phones. I have called now over 20 times and have spent well over 24 hours on hold. Orders keep getting no accessed by techs or no one dispatches to the location. Numerous requests to speak with a supervisor and calls are never returned. There are no offices open to the public. I was told to file a complaint with the PSC.

*Follow up: Snow-McKisic will follow up and file a complaint with the PSC to try and resolve the issue with Mon Power.*

~~ **NEW BUSINESS** ~~

- VII. Late Received Agenda Items (Snow-McKisic) - **none**
- VIII. Adjournment: The meeting was adjourned by Chairman (Gee) at 4:58 p.m.

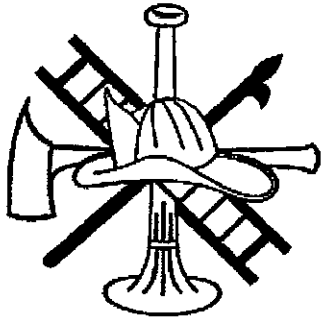
**Attachments:**

- Feb '24 Bills Paid (Water/Wastewater)
- Feb '24 Treasury Reports (Water/Wastewater)
- Feb '24 Adjustments Reports (Water/Wastewater)
- Feb '24 Water/Wastewater Treatment Purchase, Sales & Loss Reports

**E-Copies of Unapproved Minutes Sent to:**

- James V. Kelsh, PSD Attorney (Bowles Rice)
- Commission/Sherry Rogers
- Ray Smith
- Board Members





# PRICETOWN VOL. FIRE DEPT.

1667 US HIGHWAY 33 WEST, WESTON, WV 26452  
Telephone: (304) 269-4667

TO : Lewis County Commission

RE: Reporting requirement of Ordinance Authorizing Reasonable Reimbursement Fees

Pricetown Volunteer Fire Department did not bill for any reimbursement from calls in the calendar year of 2023.

Sincerely,  
Corbet Gillespie

A handwritten signature in black ink, appearing to read 'Corbet Gillespie', written over a horizontal line.

PVFD Chief

Midway VFD

PO Box 441

Alum Bridge, WV 26321

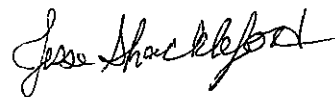
To Whom It May Concern,

We Midway VFD, as a volunteer fire department have decided to continue not charging for responding to calls. When we receive calls, the victims have already had partial or even complete loss. They have already lost enough and charging them a fee for us responding would add even more of a burden on them. We believe that continuing to be a volunteer fire department and not charging is not only respectful, but it is the right thing to do.

With that being said, even with other volunteer departments deciding to charge, we have decided to still stick with staying a volunteer department and not charging for responding. We are to be there for our community and do not want to add more of a burden onto them after the loss they have already experienced.

Sincerely,

Chief 6- Jesse Shackelford

A handwritten signature in black ink that reads "Jesse Shackelford". The signature is written in a cursive style with a large initial "J" and a long, sweeping underline.

**State Auditor's Required Annual In-Service  
Training for County Commissioners**  
Canaan Valley Resort State Park, 230 Main Lodge Road, Davis, WV 26260  
**August 11 – 13, 2024**



John B. McCuskey  
State Auditor

Pursuant to W. Va. Code §7-7-2, State Auditor John B. McCuskey cordially invites you to the Required Annual In-Service Training for County Commissioners and Staff at Canaan Valley Resort State Park, Davis, West Virginia on August 11 - 13, 2024. We eagerly anticipate providing this opportunity for meaningful engagement with local government leaders.

**County Commissioners and Staff:** Fee - \$275/per person

**Deadline:** July 26, 2024

**How to Register:**

1. Visit the WV State Auditor's Office Website - <https://www.wvsao.gov/meetings>
2. **From the drop-down menu**, choose "County Commissioners"
3. Scroll down to find the section entitled: "**REGISTRATION INFORMATION**" Click "Register Here" to proceed to participant information. *After* entering ALL participant details, select the **Registration Fee** button.
4. You should see a **green pay** button. Click to advance to the secure payment screen.
5. **Enter the required fields** and select the **checkbox** regarding the *billing statement* to continue to the cardholder and payment information. *It will appear once you check the box.* ✓
6. Finally, input your credit card details and select the **blue pay** button to complete the transaction. You will receive a confirmation email at the provided address. If not, don't hesitate to get in touch with our office!

**Guest Registration** - To ensure adequate seating in the dining area, ID Badges are required for guests attending with a registered participant. Contact the State Auditor's Office at [Events@wvsao.gov](mailto:Events@wvsao.gov) to request a Guest Registration Form before the **July 26** deadline. Guests attending any training sessions must be registered for the full fee.

**On-Site Information** - **Sunday, August 11, 1:00 pm to 5:00 pm**, please visit the registration desk to collect your seminar packet and credentials. The dress code for this training is business casual.

**Credentials** - Please ensure that your ID badge is visible during the meeting. Any guests accompanying you must be registered and have a badge to access event areas. We kindly request that you avoid inviting non-registered, non-credentialed individuals to attend meals or events.

**Cancellation Policy** - Upon completing your registration, please note the State Auditor's Office assumes financial responsibility for expenses at the resort, even if you do not attend the event. To cancel your registration, please submit a written notice via fax to 304-340-5080 or by sending an email to [Events@wvsao.gov](mailto:Events@wvsao.gov). Make sure you cancel no later than the **July 26 deadline**. After this date, registration fees become non-refundable.

**LODGING:** [Reserve Lodging Here](#)      Rate: \$107.00/night      Deadline: July 26, 2024  
Enter Check In/Out Dates; Add Group ID: **1053I5** → (Use the letter **I** before the last number 5)  
Select Room Type and enter contact information    Check-In: 4:00 pm    Check-Out: 11:00 am

You have two convenient options for making your reservation at Canaan Valley Resort State Park. First, you can use the provided [reservation link](#) to book your room. Alternatively, you may contact Canaan Valley Resort directly at **304-866-4121, extension 7701**.

When reaching out, mention either the training name or the **group code 1053I5**. To ensure hotel taxes are removed, remember to bring your tax-exempt form with you during check-in at the resort.

Visit the WV State Auditor's Office Website - <https://www.wvsao.gov/meetings>

March 18, 2024

Lewis County Commission

110 Center Ave

Weston, WV 26452

Dear Commissioners,

On behalf of the 26<sup>th</sup> Judicial Circuit Community Corrections Program, I would like to inform you that the Community Corrections Board voted and unanimously approved to purchase an office building for the Upshur County Day Report Center Recovery Center located at 83 W. Main St. Buckhannon, WV 26201 contingent upon the building passing a building inspection. The building did pass its inspection, the cost of the building is \$225,000.00. This property borders our current Upshur Day Report Center and will expand our property and parking substantially which has been an ongoing issue the past year. Community Corrections is an ever-growing program and expansion is vital to the sustainability of it. With the addition of an additional recovery center, we will have more room to expand groups, counseling services, peer support activities, recovery meetings, and so much more. Having a recovery center will also allow more opportunities for offenders, and the general public once we get established and will be an asset to the communities in which we serve. If you have any questions feel free to contact me.

Thanks,

Cheyenne Troxell

Community Corrections Program Director

**Lewis County Commission  
Lewis-Gilmer Emergency 911  
Operating Guidelines**

**Wrecker Dispatching and Tow Rotation**

**PURPOSE:** The Lewis-Gilmer E-911 center is organized for the purpose of dispatching all emergency services and agencies in Lewis County to serve all our citizens. By establishing standard operating guidelines (SOG's) for dispatching wreckers in Lewis County, the best quality service should be available.

**1. The wrecker companies must meet the following guidelines to be placed on the rotation log:**

- A. Write a letter to the Lewis County Commission requesting to be put on rotation log/service rotation and copy to the Lewis Gilmer E-911 Center.
  - a. Lewis County Commission  
110 Center Avenue, Weston, WV 26452
  - b. Lewis-Gilmer E-911  
201 Orchard Street, Weston, WV 26452
- B. The wrecker service must meet all requirements of the Public Service Commission(PSC) of West Virginia. This will include all standards for their vehicles and lots. Each wrecker company's equipment must meet or exceed safety requirements set forth by the PSC.
- C. Send a legible copy of your business license for Lewis County, vehicle inspections, from PSC- insurance and paperwork authorizing you to do business with the PSC.
- D. The wrecker company must have both a rollback wrecker and a conventional hook wrecker in order to be placed on rotation.

- E. The following is a definition of a recognized station and this information should be included in your letter:
1. Must be an established business, licensed at the same physical address in order to do business: city , state , town
  2. Must include physical and mailing address
  3. Telephone and FAX numbers
  4. Wreckers must be located at that physical address and parking for wreckers must be available
  5. Must have facilities to store vehicles according to rules and regulations of the PSC and provide the physical address
  6. Must be available 24hours/7days a week-365 days a year
  7. Provide no more than three(3) numbers to contact wrecker service
  8. Renting or leasing a garage/building does not constitute an established business.
- F. Scanner Jumping/Hopping will be considered a violation of these Standard Operating Guidelines(SOG's)
- G. If a law officer places a hold on a vehicle, the wrecker service/company should advise the owner that vehicle is on hold and include the wrecker/ service phone number. Only the agency who places a vehicle on hold can release said vehicle. NO 911 Telecommunicator has that authority.

Lovett's Towing & Repair Inc  
324 US Hwy 33W  
Weston, WV 26452

I Scott Lovett owner of Lovett's Towing  
would like to be added to the next inline  
Rotation for Lewis & Gilmer County to do wrecker  
(Towing Service for 911). I am approved by PSC  
of West Virginia to do Towing. I am available  
24 hrs a day, 7 days a week, 365 days a year.

Phone numbers

Shop (304) 269-1835  
Scott (owner) 681-495-4927  
Bill (304) 517-0080

Thank you  
Scott Lovett  
3/15/2024

**WEST VIRGINIA  
STATE TAX DEPARTMENT  
BUSINESS REGISTRATION  
CERTIFICATE**

ISSUED TO:  
**LOVETT'S TOWING AND REPAIR LLC  
324 US HIGHWAY 33 W  
WESTON, WV 26452-7308**

**BUSINESS REGISTRATION ACCOUNT NUMBER: 2325-4061**

This certificate is issued on: **03/2/2016**

*This certificate is issued by  
the West Virginia State Tax Commissioner  
in accordance with Chapter 11, Article 12, of the West Virginia Code*

*The person or organization identified on this certificate is registered  
to conduct business in the State of West Virginia at the location above.*

**This certificate is not transferrable and must be displayed at the location for which issued**

This certificate shall be permanent until cessation of the business for which the certificate of registration was granted or until it is suspended, revoked or cancelled by the Tax Commissioner.

Change in name or change of location shall be considered a cessation of the business and a new certificate shall be required.

TRAVELING/STREET VENDORS: Must carry a copy of this certificate in every vehicle operated by them.  
CONTRACTORS, DRILLING OPERATORS, TIMBER/LOGGING OPERATIONS: Must have a copy of this certificate displayed at every job site within West Virginia.





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
03/18/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


<b>PRODUCER</b> Progressive Insurance PO Box 94739, Cleveland, OH 44101	<b>CONTACT</b> NAME: Progressive Commercial Lines Customer and Agent Servicing	
	PHONE (A/C, No, Ext): 1-800-444-4487	FAX (A/C, No):
E-MAIL ADDRESS: progressivecommercial@email.progressive.com		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
INSURER A : Progressive Classic Insurance Company		42994
<b>INSURED</b> Lovett's Towing & Repair LLC 324 US HIGHWAY 33 W WESTON, WV 26452		
INSURER B :		
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

**COVERAGES**                      **CERTIFICATE NUMBER:** 317368132153937890D031824T152914                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	N	N	977918050	02/27/2024	02/27/2025	COMBINED SINGLE LIMIT (Ea accident) \$750,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> <input type="checkbox"/> Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	See ACORD 101 for additional coverage details.	N	N	977918050	02/27/2024	02/27/2025	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>  Lovett's Towing & Repair LLC 324 US HIGHWAY 33 W WESTON, WV 26452	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  
--	---



**ADDITIONAL REMARKS SCHEDULE**

<b>AGENCY</b> Progressive Insurance		<b>NAMED INSURED</b> Lovett's Towing & Repair LLC 324 US HIGHWAY 33 W WESTON, WV 26452	
<b>POLICY NUMBER</b> 977918050		<b>EFFECTIVE DATE:</b> 02/27/2024	
<b>CARRIER</b> Progressive Classic Insurance Company	<b>NAIC CODE</b> 42994		

**ADDITIONAL REMARKS**  
 THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
 FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

**Additional Coverages**

Insurance coverage(s)	Limits
Uninsured Motorist Bodily Injury	\$750,000 Combined Single Limit
Underinsured Motorist Bodily Injury	\$500,000 Combined Single Limit

**Description of Location/Vehicles/Special Items**

**Scheduled autos only**

1998 INTERNATIONAL 4000 1HTSDAANXWH553099	
Uninsured Motorist Property Damage	\$750,000 Combined Single Limit w/\$300 Ded
Underinsured Motorist Property Damage	\$500,000 Combined Single Limit w/\$0 Ded
1990 INTERNATIONAL 4000 1HTSETVN4LH210321	
Uninsured Motorist Property Damage	\$750,000 Combined Single Limit w/\$300 Ded
Underinsured Motorist Property Damage	\$500,000 Combined Single Limit w/\$0 Ded

Liability coverage may not apply to all scheduled vehicles.

# DRIVER/VEHICLE EXAMINATION REPORT



West Virginia Public Service Commission  
 Transportation Division  
 PO Box 812  
 Charleston, WV 25323-0812  
 Phone: (304) 340-0468 Fax: (304) 340-0828  
 Email/Web: mcinspection@psc.state.wv.us

Report Number: WVPSC1520060  
 Inspection Date: 03/14/2024  
 Start: 08:50 AM EDT End: 09:25 AM EDT  
 Inspection Level: I  
 HM Inspection Type: None

LOVETTS TOWING AND REPAIR LLC  
 324 US HIGHWAY 33 W  
 WESTON, WV, 26452-7308  
 USDOT#: 4068388  
 MC/IX#: \_\_\_\_\_  
 State#: \_\_\_\_\_  
 Phone#: 3042691835  
 Fax#: \_\_\_\_\_

Driver: Lovett William, Robert  
 License#: B061019  
 State#: WV  
 Date of Birth#: 06/23/1949  
 CoDriver: \_\_\_\_\_  
 License#: \_\_\_\_\_  
 State#: \_\_\_\_\_  
 Date of Birth#: \_\_\_\_\_

Location: Weston WV  
 MilePost: \_\_\_\_\_  
 Highway: U.S. Route 33  
 County: Lewis County  
 Shipper: \_\_\_\_\_  
 Bill of Lading: \_\_\_\_\_  
 Origin: WESTON, WV, US  
 Destination: WESTON, WV, US  
 Cargo: Empty

### VEHICLE IDENTIFICATION

Unit	Type	Make	Year	State	Plate #	Equipment ID	VIN	GVWR	Mileage	CVSA #	CVSA Issued #	OOS Sticker
1	TR	INTL	1990	WV	R290465		1H1TSE1VN4L1210321	26,000				

### BRAKE MEASUREMENTS

Steer Axle	Yes	No
Chamber	CLAMP - 20- D	CLAMP - 30- E
Right Axle	N.M.	N.M.
Left	1	2
	N.M.	N.M.

### VIOLATIONS ATTRIBUTABLE TO THE MOTOR CARRIER

No Violations Were Discovered

### Special Checks:

Alcohol controlled substance

**NOTE TO DRIVER:** This report must be furnished to the motor carrier whose name appears at the top of this report. (49 CFR 396.9(d)(1))  
**NOTE TO MOTOR CARRIERS:** Pursuant to authority contained in Title 49, Code of Federal Regulations, Section 396.9(d)(3), within 15 days of the inspection sign below certifying all violations noted on this report have been corrected. Return the completed form to the address indicated on the upper left corner of the form AND retain a copy at the principal place of business or where the vehicle is housed for 12 months from the date of the inspection. Failure to return this report with the required certification can result in penalties up to \$1,000 per day for each day the violation continues, up to a total of \$10,000.

Signature Of Motor Carrier Official: \_\_\_\_\_ Date: \_\_\_\_\_

Report Prepared By:  
 S W Shahan

Badge #: Radio #  
 PSC152 WVP152

Copy Received By:  
 WILLIAM ROBERT LOVETT

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4068388 WV WVPSC1520060

X

X

# DRIVER/VEHICLE EXAMINATION REPORT



West Virginia Public Service Commission  
 Transportation Division  
 PO Box 812  
 Charleston, WV 25323-0812  
 Phone: (304) 340-0468 Fax: (304) 340-0828  
 Email/Web: moinpection@psc.state.wv.us

Report Number: WVPSC1520061  
 Inspection Date: 03/14/2024  
 Start: 09:27 AM EDT End: 10:02 AM EDT  
 Inspection Level: I  
 HM Inspection Type: None

LOVETTS TOWING AND REPAIR LLC  
 324 US HIGHWAY 33 W  
 WESTON, WV, 26452-7308  
 USDOT#: 4068388  
 MC/MX#:  
 State#:  
 Phone#: 3042691835  
 Fax#:

Driver: Lovett, Scott Preston  
 License# E804591  
 State# WV  
 Date of Birth# 03/21/1980  
 CoDriver  
 License#  
 State#  
 Date of Birth#

Location: WESTON WV  
 MilePost:  
 Highway: 33  
 County:  
 Shipper:  
 Bill of Lading:  
 Origin: WESTON, WV, US  
 Destination: WESTON, WV, US  
 Cargo: Empty

### VEHICLE IDENTIFICATION

Unit	Type	Make	Year	State	Plate #	Equipment ID	VIN	GVWR	Mileage	CVSA #	CVSA Issued #	OOS Sticker
1	TR	INTL	1998	WV	B243085	-	1HTSDAANXWH553099	26,000				

### BRAKE MEASUREMENTS

Steer Axle	Yes	No
Chamber	CLAMP - 20- D	CLAMP - 30- E
Right Axle	N.M.	N.M.
Left Axle	1	2
Left Axle	N.M.	N.M.

### VIOLATIONS ATTRIBUTABLE TO THE MOTOR CARRIER

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Signature Of Motor Carrier Official X \_\_\_\_\_ Date: \_\_\_\_\_

Report Prepared By:  
 S W Shahan

Badge #: Radio #  
 PSC152 WVP152

Copy Received By:  
 SCOTT PRESTON LOVETT

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