

COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue
Weston WV 26452
Phone:(304)269-8200
FAX: (304)269-2416
Email: lewiscountycommission@lewiscountywv.org
Website: lewiscountywv.org



COMMISSIONERS:
Agnes Queen, President
Rod Wyman, Commissioner
Bobby Stewart, Commissioner

**LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2ND FLOOR
WESTON, WV 26452
AMENDED MEETING AGENDA
TUESDAY, APRIL 18, 2023**

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 10:00 AM** **Call Meeting to Order** (*action required*)
- 2. 10:05AM** **John Breen, Lewis County Assessor**
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review two business days prior to the meeting date. (*action required*)

APPOINTMENTS

- 3. 11:00 AM** **In Accordance with West Virginia Code §11-8-10a, the Lewis County Commission will Lay the Fiscal Year 2024 Levy**

CORRESPONDENCE & INFORMATION

- 4. Upshur County Commission Meeting Agenda:** April 13, 2023 Upshur County Commission agenda is presented for review. (*information only*)
- 5. WV State Auditor: Notice of a Conditional Approval of the Levy Estimate (Budget):** In accordance with the provisions of Chapter 11, Article 8, of the West Virginia Code, as amended, the State Auditor of WV hereby conditionally approves the Levy Estimate (Budget) for the fiscal year beginning July 1, 2023, with a note that the West Virginia State Auditors office is to be notified of any major future expense of the County. (*information only*)
- 6. Sheriff's Monthly Financial Statement:** Lewis County Sheriff, David Gosa presents the March 2023 Sheriff's Monthly Financial Statement for review. (*information only*)
- 7. Sheriff's Monthly Mileage Report:** Lewis County Sheriff, David Gosa presents the March 2023 Sheriff's Monthly Mileage Report. (*information only*)

8. **Region VII Broadband Information Sheet:** The Region VII informational sheet including the Affordable Connectivity Program and the FCC National Broadband Map is presented for review. *(information only)*
9. **Board(s) and Committee(s) Reports:** Commissioners will give reports on any Board(s) or committee(s) meeting attended including: Alum Bridge Neighborhood Watch, Weston Neighborhood Watch, Fire Board, Weston Rotary, National Association of Counties, County Commission Association of WV, Fire Association Meeting, etc. *(information only)*

BUSINESS

10. **Lewis County Park Board Resignations and Replacement Appointments:** The Lewis County Park Board of Directors presents the resignation of Barbara Tucker and Heather Fluharty. Ashley Cayton will replace Barbara Tucker and Jeremiah McCourt will replace Heater Fluharty. The terms will expire March 1, 2025. *(action required)*
11. **Lewis Gilmer E-911, Keith Talbert:** Mr. Talbert presents the letter of resignation from Linnea Tuttle, effective date of April 26, 2023. *(action required)*
12. **Lewis Gilmer E-911, James Gum:** Mr. Gum requests permission to advertise three Telecommunicator positions. *(action required)*
13. **Lewis County Park Director, Josh Hinchman Request to Hire Employee:** Lewis County Park Director, Josh Hinchman requests advice and consent per West Virginia Code §7-7-7 to hire Gary Rowan for seasonal maintenance, working up to 40 hours a week at the pay of \$9.25 an hour. If the request is granted, Mr. Rowan will begin employment Monday, April 19th, 2023. *(action required)*
14. **Shentel Franchise Renewal Agreement:** The Shentel Franchise Agreement is presented for review and approval. The agreement letter presented initiates a formal process to protect the procedures outlined under The Cable Communications Policy Act of 1984, Section 626. *(action required)*
15. **Lewis County Flood Control Dam and Cannel Operation, Maintenance Funding Agreement:** The purpose of this agreement is to recognize the need for ongoing operation, maintenance and inspection for critical infrastructure and to provide annual funding to operate and maintain the flood control structures in Lewis County. *(action required)*
16. **Time Sheets and Leave Requests:** Ray Smith Annual Leave, David Reed Annual Leave, Tina Helmick, Sick Leave *(action required)*

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

17. **Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
18. **Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
19. **Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*

20. Expenses for the Current Period Presented for Consideration of Payment: Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*

ADJOURNMENT:

21. With no further action being required by the Lewis County Commission the meeting will be adjourned. *(action required)*

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given up to a ten (10) minute time allowance.
- Agenda items may require an executive session.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.
- Roberts Rules of Order is utilized as a guide only. The Commission controls meeting management, discussion and input.
- Commissioners may participate and vote via conference call if two (2) commissioners are in attendance.

Additional Notices

N/A

Upshur County Commission Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535.

Location: Upshur County Courthouse Annex
If you prefer to participate by telephone, please dial 1-408-650-3123 Access Code: 272 564 045 to enter the conference call.

Date of Meeting: April 13, 2023

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• March 30, 2023
• April 4, 2023 – Emergency Meeting

9:15 a.m. Bid opening and potential award for the Upshur County Courthouse and Annex Exterior Door Replacement Project *

9:30 a.m. Bid opening and potential award for two new sport utility vehicles for the Upshur County Sheriff's Department. *

9:45 a.m. Bid opening and potential award for a vehicle for the Upshur County Assessor's Department. *

10:00 a.m. Proclamation declaring the week of April 9th through 15th as Public Safety Telecommunicators Week in Upshur County*

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Items for Discussion / Action / Approval:

1. Approval and signature of the Victims of Crime Act (VOCA) Grant Contract Agreement, Resolution, Certifications and Standard Conditions and Assurances. The grant award is in the sum of \$23,964 to be used to fund staff in the Upshur County Prosecuting Attorney's Office. * Pages 5-27
2. Approval and signature of Lease Agreement between Hart Office Solutions and the Upshur County Commission for a new copier to be located in the Upshur County Clerk's Office. This lease will be billed monthly at \$266.53 per month for 63 months. All service and supplies will be billed monthly based on usage. * Pages 28-32
3. Discuss Commission representative appointment to the Upshur County Development Authority. *
4. Correspondence from Lacy Ramsey, Interim Executive Director of the Upshur County Convention & Visitors Bureau (CVB), requesting the re-appointment of Tabatha Perry as the County Commission representative to the CVB Board of Directors. Upon approval, this second term will be effective July 1, 2023 through June 30, 2026. * Page 33

5. Approval of Lewis-Upshur Animal Control Facility volunteer, Jacob Fisher. *

Under Separate Cover

6. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Public Notices:

a) Newsletters and/or Event Notifications:

- Region VII Planning & Development Council "How can local residents improve broadband in the state of West Virginia" Page 34
- CCAWV County Government Essay Contest April 2023 Page 35
- Paper Shred Event April 29, 2023 Page 36
- James W. Curry Library Calendar of Events April 2023 Page 37
- Broadband Listening Session May 9, 2023 Page 38

b) Agendas and/or Notice of Meetings:

- Elkins Road PSD April 4, 2023 Page 39
- Buckhannon-Upshur Airport Authority *Special Meeting April 4, 2023 Page 40
- Elkins Road PSD *Special Meeting **CANCELLED April 10, 2023 Page 41
- Upshur County Family Resource Network April 10, 2023 Page 42
- Buckhannon-Upshur Airport Authority April 10, 2023 Page 43
- Buckhannon-Upshur Chamber of Commerce April 12, 2023 Page 44
- Upshur County Safe Structures and Sites April 13, 2023 Page 45
- Upshur Co. Commission Special Meeting April 18, 2023 Page 46
- Upshur County Farm Land Protection Board April 18, 2023 Page 47

Meeting Minutes:

- Upshur County Farm Land Protection Board January 19, 2023 Page 48
- Wes-Mon-Ty RC&D Board of Directors February 21, 2023 Pages 49-50
- Upshur County Parks & Recreation February 21, 2023 Pages 51-52
- Elkins Road PSD March 7, 2023 Pages 53-56
- Upshur County Solid Waste Authority March 13, 2023 Pages 57-58

c) Meetings: ***Dates and times of monthly board meetings are viewable at:**

<http://cms4.revize.com/revize/upshurwv/calendar.php>

or go to www.upshurcounty.org and click on the board meetings calendar box on the main page.

2. Appointments Needed or Upcoming:

- Upshur County Enhanced Emergency Telephone Advisory Board - unexpired term June 30, 2023. (Community Representative)
- Upshur County Enhanced Emergency Telephone Advisory Board - unexpired term June 30, 2024. (Fire Service)
- Tennerton Public Service District - unexpired term July 31, 2023.

****If you are interested in serving on an Upshur County board, please submit your letter of interest to the Commission Office at 91 W. Main St., Suite 101, Buckhannon, WV 26201 or chughes@upshurcounty.org. Upcoming term expirations are listed in this section of the agenda; however, letters*

of interest can be submitted at any time. Letters of interest for boards that do not currently have a vacancy will be held until a vacancy occurs. Please note that submitting a letter of interest does not guarantee appointment.

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

Next Regular Meeting of the Upshur County Commission

April 20, 2023 --- 9:00 a.m.

Upshur County Courthouse Annex

There will be a special meeting held on April 18, 2023 at 9 a.m. to lay the levy



State of West Virginia
John B. McCuskey
State Auditor

Office of the State Auditor
Local Government Services
200 West Main Street
Clarksburg, West Virginia 26301

Toll Free: (877) 982-9148
Telephone: (304) 627-2415
Fax: (304) 340-5090
www.wvsao.gov

April 7, 2023

**NOTICE OF A CONDITIONAL APPROVAL OF THE LEVY ESTIMATE
(BUDGET)**

TO: Lewis County Commission

In accordance with the provisions of Chapter 11, Article 8, of the West Virginia Code, as amended, the State Auditor of West Virginia hereby conditionally approves your Levy Estimate (Budget) for the fiscal year beginning July 1, 2023.

**HOWEVER, THE FOLLOWING COMMENTS ARE MADE BASED ON AN
AUDIT AND REVIEW OF THE BUDGET DOCUMENT BY THIS OFFICE.**

The general fund unassigned fund balance, account # 299, is 25% or more of the total general fund. Generally, a substantial fund balance indicates that the entity has been conservative in spending funds available in an effort to fund future major expenses such as construction/renovation projects, street paving, etc. Please advise this office of any future plan that requires a major expense.

Please take whatever corrective action is necessary to remedy these problems and notify this office of your intentions.

With this written approval, the levying body shall meet on the third Tuesday in April (April 18) to hear and consider any objections and to officially adopt the levy rates for property taxation. The clerk/recording officer, within three days of such meeting, shall prepare and forward to the State Auditor the officially adopted levy rates and levy order.

If you have any questions, please do not hesitate to contact me at 304- 627-2415 or 1-877-982-9148 extension 5114, Shellie Humphrey extension 5119, Tiffany Hess extension 5118 or Rebecca Clise extension 5101.

Sincerely,
John B. McCuskey
WV State Auditor



By: Ora L. Ash, Deputy State Auditor
Local Government Services

Lewis County Financial Statement
Month Ending- March 2023

Lewis County
04/06/2023 @ 02:38:49 PM

	Beginning Balance	All Other Revenues	All Taxes Collected	Less: Orders Issued	Ending Balance
General County	4,154,735.06	\$366,762.35	\$386,099.52	\$742,043.52	4,165,553.41
Coal Severence	52,582.68	\$47.54	\$0.00	\$0.00	52,630.22
General School	14,764.85	\$8,419.82	\$0.00	\$0.00	23,184.67
Magistrate Court	891.87	\$2,120.34	\$0.00	\$1,889.00	1,123.21
Worthless Check	18,357.74	\$66.64	\$0.00	\$0.00	18,424.38
Dog and Kennel	17,888.33	\$30,542.14	\$0.00	\$21,633.46	26,797.01
Home Detention	10,203.26	\$4,387.83	\$0.00	\$0.00	14,591.09
Emergency 911 Fund	3,838,094.97	\$22,992.13	\$0.00	\$138,122.52	3,722,964.58
Lewis County Aquatic Fund	562,629.85	\$508.69	\$15.45	\$0.00	563,153.99
Citizens Education	18,451.61	\$1,116.66	\$0.00	\$711.07	18,857.20
Federal Equitable	0.71	\$0.00	\$0.00	\$0.00	0.71
Fire Fees	0.00	\$3,617.27	\$0.00	\$3,617.27	0.00
Sheriff Special Account-State	20,571.54	\$528.77	\$0.00	\$51.00	21,049.31
County Building	497,242.22	\$249.00	\$0.00	\$0.00	497,491.22
Board of Health	655,675.29	\$135,874.21	\$0.00	\$111,019.72	680,529.78
Tax Lien	261,925.45	\$0.00	\$0.00	\$0.00	261,925.45
Delinquent Nonentered	30,971.40	\$200.00	\$0.00	\$0.00	31,171.40
Concealed Weapons	46,684.36	\$965.74	\$0.00	\$32.04	47,618.06
Assessor Valuation	236,432.25	\$41,151.32	\$0.00	\$18,623.58	258,959.99
Voters Resistration	4,834.56	\$15.13	\$0.00	\$0.00	4,849.69
State Current	0.00	\$5.40	\$5,601.39	\$5,606.79	0.00
Criminal Charges	0.00	\$1,380.70	\$0.00	\$1,380.70	0.00
Court Reporter	0.00	\$50.00	\$0.00	\$50.00	0.00
State Police	0.00	\$825.00	\$0.00	\$825.00	0.00
Vehicle License - DMV	0.00	\$34,329.00	\$0.00	\$34,329.00	0.00
State Fines	0.00	\$5.29	\$0.00	\$5.29	0.00
Jury Fund	0.00	\$5,635.39	\$0.00	\$5,635.39	0.00
WV Deputies Fund	558.50	\$639.50	\$0.00	\$554.00	644.00
General Current Expenses	0.00	\$7,408.85	\$518,705.32	\$526,114.17	0.00
Excess Levy	0.00	\$60,322.87	\$236,983.83	\$297,306.70	0.00
Weston Current	0.00	\$31.17	\$32,326.24	\$32,357.41	0.00
Jane Lew Current	0.00	\$3.71	\$3,844.09	\$3,847.80	0.00
COVID-19 PANDEMIC	0.00	\$0.00	\$0.00	\$0.00	0.00
LC Blueprint Community	46,878.99	\$0.00	\$0.00	\$0.00	46,878.99
Small Cities Blk Grant-Broadband	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Phase 1 Water Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E-911 Revenue Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E-911 Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ARPA - PILT	\$65,345.30	\$5.55	\$0.00	\$0.00	\$65,350.85
American Rescue Plan	\$2,824,489.44	\$2,553.65	\$0.00	\$0.00	2,827,043.09
Totals	\$13,380,210.23	\$732,761.66	\$1,183,575.84	\$1,945,755.43	\$13,350,792.30

Balance in county depositories - End of Month	\$14,450,651.47	Bank Errors	
Less: Orders Outstanding	\$1,828,426.57	Bank Errors	
Add: Deposits in Transit	\$725,067.40		
Cash in Office at End of Month	\$3,500.00		
Misc. Adjustments (+ or-)			
Total in county Depositories and Office	\$13,350,792.30	Bank Errors	
		Total	
		True Balance	\$13,350,792.30

I, D. Gosca, Sheriff of Lewis Co., West Virginia, do hereby certify that the foregoing is a true and correct statement of the finances of Lewis Co., West Virginia, for the month ending referenced above. The amount received, the amount distributed and the amount remaining in the Treasury and County Depositories.

D. Gosca
Sheriff & Treasurer,
Lewis County
4-6-2023

Difference

Dated and sworn to on this date.

Lewis County Financial Statement
Month Ending- February 2023

Lewis County
03/03/2023 @ 05:21:03 PM

	Beginning Balance	All Other Revenues	All Taxes Collected	Less: Orders Issued	Ending Balance
General County	4,120,225.02	\$332,737.10	\$356,562.00	\$654,789.06	4,154,735.06
Coal Severance	52,542.37	\$40.31	\$0.00	\$0.00	52,582.68
General School	7,472.50	\$7,292.35	\$0.00	\$0.00	14,764.85
Magistrate Court	2,996.73	\$1,553.08	\$0.00	\$3,657.94	891.87
Worthless Check	18,343.67	\$14.07	\$0.00	\$0.00	18,357.74
Dog and Kennel	19,087.27	\$396.57	\$0.00	\$1,595.51	17,888.33
Home Detention	8,367.95	\$3,791.84	\$0.00	\$1,956.53	10,203.26
Emergency 911 Fund	3,921,658.11	\$20,045.16	\$0.00	\$103,608.30	3,838,094.97
Lewis County Aquatic Fund	562,197.49	\$431.28	\$1.08	\$0.00	562,629.85
Citizens Education	18,437.46	\$14.15	\$0.00	\$0.00	18,451.61
Federal Equitable	0.71	\$0.00	\$0.00	\$0.00	0.71
Fire Fees	0.00	\$8,670.37	\$0.00	\$8,670.37	0.00
Sheriff Special Account-State	20,555.77	\$15.77	\$0.00	\$0.00	20,571.54
County Building	496,919.34	\$322.88	\$0.00	\$0.00	497,242.22
Board of Health	685,399.76	\$20,628.69	\$0.00	\$50,353.16	655,675.29
Tax Lien	264,543.12	\$0.00	\$0.00	\$2,617.67	261,925.45
Delinquent Nonentered	30,971.40	\$0.00	\$0.00	\$0.00	30,971.40
Concealed Weapons	46,139.62	\$554.74	\$0.00	\$10.00	46,684.36
Assessor Valuation	232,020.78	\$23,272.72	\$0.00	\$18,861.25	236,432.25
Voters Resistration	4,834.56	\$0.00	\$0.00	\$0.00	4,834.56
State Current	0.00	\$2.01	\$6,341.94	\$6,343.95	0.00
Criminal Charges	0.00	\$1,221.70	\$0.00	\$1,221.70	0.00
Court Reporter	0.00	\$57.50	\$0.00	\$57.50	0.00
State Police	0.00	\$140.00	\$0.00	\$140.00	0.00
Vehicle License - DMV	0.00	\$35,145.50	\$0.00	\$35,145.50	0.00
State Fines	0.00	\$1,300.00	\$0.00	\$1,300.00	0.00
Jury Fund	0.00	\$0.00	\$0.00	\$0.00	0.00
WV Deputies Fund	371.00	\$554.00	\$0.00	\$366.50	558.50
General Current Expenses	0.00	\$7,978.57	\$479,972.39	\$487,950.96	0.00
Excess Levy	0.00	\$25,635.62	\$261,820.59	\$287,456.21	0.00
Weston Current	0.00	\$15.37	\$48,553.74	\$48,569.11	0.00
Jane Lew Current	0.00	\$1.52	\$4,791.33	\$4,792.85	0.00
COVID-19 PANDEMIC	0.00	\$0.00	\$0.00	\$0.00	0.00
LC Blueprint Community	46,878.99	\$0.00	\$0.00	\$0.00	46,878.99
Small Cities Bk Grant-Broadband	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Phase 1 Water Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ARPA - PILT	\$65,340.29	\$5.01	\$0.00	\$0.00	\$65,345.30
Certified to State	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
American Rescue Plan	\$2,822,324.37	\$2,165.07	\$0.00	\$0.00	2,824,489.44
Totals	\$13,447,628.28	\$494,002.95	\$1,158,043.07	\$1,719,464.07	\$13,380,210.23

Balance in county depositories - End of Month

Less: Orders Outstanding

Add: Deposits in Transit

Cash in Office at End of Month

Misc. Adjustments (+ or-)

Total in county Depositories and Office

\$14,368,477.83
\$1,584,397.52
\$592,629.92
\$3,500.00
\$13,380,210.23

Bank Errors

Bank Errors

Bank Errors

Total

True Balance

\$13,380,210.23

I, D. Gosa, Sheriff of Lewis Co, West Virginia, do hereby certify that the foregoing is a true and correct statement of the finances of Lewis Co, West Virginia, for the month ending referenced above. The amount received, the amount distributed and the amount remaining in the Treasury and County Depositories.

D. Gosa
Sheriff & Treasurer,
Lewis County
3-3-2023

Difference

Dated and sworn to on this date.

Lewis County Financial Statement
Month Ending - March 2022

LEWIS COUNTY
04/07/2022 @ 10:15:27 AM

	Beginning Balance	All Other Revenues	All Taxes Collected	Less: Orders Issued	Ending Balance
General County	4,719,990.73	\$454,093.80	\$262,572.28	\$720,579.27	4,716,077.54
Coal Severence	26,906.80	\$4.57	\$0.00	\$0.00	26,911.37
General School	10,992.60	\$6,484.83	\$0.00	\$9,820.00	7,657.43
Magistrate Court	3,396.48	\$2,087.11	\$0.00	\$1,889.00	3,594.59
Worthless Check	29,568.31	\$55.03	\$0.00	\$0.00	29,623.34
Dog and Kennel	13,083.81	\$666.24	\$0.00	\$657.70	13,092.35
Home Detention	3,440.84	\$6,531.02	\$0.00	\$5,560.37	4,411.49
Emergency 911 Fund	4,895,938.95	\$10,833.17	\$0.00	\$141,066.47	4,765,705.65
Lewis County Aquatic Fund	730,623.22	\$124.11	\$5.22	\$0.00	730,752.55
Citizens Education	17,387.92	\$2.93	\$0.00	\$306.05	17,084.80
Federal Equitable	0.71	\$0.00	\$0.00	\$0.00	0.71
Fire Fees	0.00	\$2,340.41	\$0.00	\$2,340.41	0.00
Sheriff Special Account-State	17,225.52	\$2.93	\$0.00	\$0.00	17,228.45
County Building	582,750.28	\$61.38	\$0.00	\$0.00	582,811.66
Board of Health	632,773.87	\$57,692.72	\$0.00	\$41,678.54	648,788.05
Tax Lien	338,180.37	\$5,505.60	\$0.00	\$3,875.16	339,810.81
Delinquent Nonentered	32,697.92	\$150.00	\$0.00	\$0.00	32,847.92
Concealed Weapons	47,530.43	\$699.69	\$0.00	\$25.00	48,205.12
Assessor Valuation	258,549.94	\$44,126.04	\$0.00	\$16,981.02	285,694.96
Voters Resistration	4,685.74	\$4.62	\$0.00	\$0.00	4,690.36
State Current	0.00	\$0.78	\$3,301.40	\$3,302.18	0.00
Criminal Charges	0.00	\$938.50	\$0.00	\$938.50	0.00
Court Reporter	0.00	\$100.00	\$0.00	\$100.00	0.00
State Police	0.00	\$625.00	\$0.00	\$625.00	0.00
Vehicle License - DMV	0.00	\$40,736.50	\$0.00	\$40,736.50	0.00
State Fines	0.00	\$0.00	\$0.00	\$0.00	0.00
Jury Fund	0.00	\$1,079.51	\$0.00	\$1,079.51	0.00
WV Deputies Fund	608.50	\$693.00	\$0.00	\$604.00	697.50
General Current Expenses	0.00	\$6,292.30	\$354,605.66	\$360,897.96	0.00
Excess Levy	0.00	\$68,498.02	\$136,299.78	\$204,797.80	0.00
Weston Current	0.00	\$5.16	\$21,724.43	\$21,729.59	0.00
Jane Lew Current	0.00	\$0.92	\$3,883.54	\$3,884.46	0.00
COVID-19 PANDEMIC	1,001.97	\$0.00	\$0.00	\$0.00	1,001.97
LC Blueprint Community	10,446.74	\$0.00	\$0.00	\$183.15	10,263.59
Small Cities Blk Grant-Broadband	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
American Rescue Plan	\$1,297,530.41	\$220.40	\$0.00	\$0.00	1,297,750.81
Totals	\$13,675,312.06	\$710,656.29	\$782,392.31	\$1,583,657.64	\$13,584,703.02

Balance in county depositories - End of Month	\$14,392,068.93	Bank Errors	
Less: Orders Outstanding	\$1,179,649.30	Bank Errors	
Add: Deposits in Transit	\$368,783.39		
Cash in Office at End of Month	\$3,500.00		
Misc. Adjustments (+ or-)			
Total in county Depositories and Office	\$13,584,703.02	Bank Errors	
		Total	
		True Balance	\$13,584,703.02

I, D. Gosa, Sheriff of Lewis Co, West Virginia, do hereby certify that the foregoing is a true and correct statement of the finances of Lewis Co., West Virginia, for the month ending referenced above. The amount received, the amount distributed and the amount remaining in the Treasury and County Depositories.

D. Gosa Lewis
Sheriff & Treasurer, County

4-7-2022

Dated and sworn to on this date.

Difference

March 2023 MILEAGE REQUEST

UNIT LIC.

- 150 D. Gosa / Vin. A42305 / 1236 – 21 SUV 32816
- 151 M. Cayton / Vin. A42304 / 1235 – 21 SUV 35593
- 152 Z. Lopez / Vin. A18031 / 4105 – 20 SUV 27774
- 153 B. Hendershot / Vin. A42303 / 1696 – 20 SUV 15939
- 154 B. Newbrough / Vin. A18030 / 1232 – 20 SUV 32166
- 155 C. Jones / Vin. A48451 / 1241 – 22 SUV 11960
- 156 C. Matheny / Vin. B29979 / 3841 - 22 SUV 14855
- 157 D. Shipman / Vin. B04451 / 4220 – 21 SUV 35170
- 158 M. Ayoob / Vin. A40308 / 2966 – 22 SUV 15031
- 159 D. Cooley / Vin. 106494 / 3930 – 18 INTERCEPTOR 65127
- 160
- 161
- 170 C. Kirkpatrick / Vin. C62863 / 1234 – 20 SUV 26177

171 T. Lafever / Vin. C62864/ 3184 – 20 SUV 31706

172 J. Johnmeyer / Vin. 106495 / 3929 – 18 INTERCEPTOR 58420

173 J. Jenkins / Vin. 568479 / 6LB-698 – 17 JEEP 47058

174 R. Bush / Vin. 179324 / 4287 – 17 JEEP 27420

175 D. Cayton / Vin.319897 / 3258 – 14 CHARGER 48766

1500 Dep. Reserves / Vin. 116126 / 1910 -13 INTERCEPTOR 117017

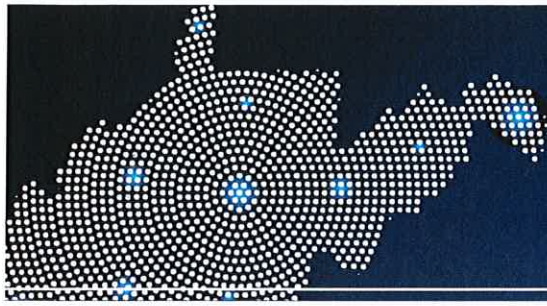
1500 Dep. Reserves / Vin. 553134 / 1233 – 10 Nitro 78441

Spare / Vin. A78623 / 3370 – 14 SUV 109875

Spare / Vin. 553135 / 2726 – 11 DODGE NITRO 64528

There have been a number of vehicle reassignments. Need actual mileage from each unit.

Thank You



How can local residents improve broadband in the state of West Virginia?

Visit each website or scan the corresponding QR Code for more information:

Attend a local listening session.

Regional Planning & Development Councils across the state have received sub-grant awards from the WV Office of Broadband to assist in data collection that will be used to develop the State's Digital Equity (DE) and Broadband, Equity, Access, and Deployment (BEAD) Plans. *Find a listening session in your area here:* <https://internetforallwv.wv.gov/events/>



Review the State's Digital Equity Plan.

The draft State Digital Equity Plan and draft Five-Year Action Plan are estimated to be available in August 2023. *Review the Plans and submit comments if needed here:* <https://internetforallwv.wv.gov/plans/>

Take a speed test – often!

Results are sent to the WV Office of Broadband and used to determine where internet access is currently available. The WV Office of Broadband can use the data collected to challenge FCC maps on your behalf. (Please be sure to complete the survey after the test, or it will be considered incomplete.) *Take a speed test here:* <https://broadband.wv.gov/west-virginia-internet-speed-test/>



Verify the FCC National Broadband Map for your area is correct.

Search your address and find information about which internet service providers claim to offer service at the location, the broadband technologies they offer, and the maximum download and upload speeds they advertise for each technology. This greater transparency will create market pressures on internet providers to improve their coverage. The new maps will also help policymakers more accurately target investments to expand broadband to unserved and underserved areas and close the digital divide. If you disagree with the information provided, file a challenge by selecting "Availability Challenge" on the right side of the screen. *View the map here:* <https://broadbandmap.fcc.gov/home>

Sign up for the Affordable Connectivity Program (ACP)

If your household is eligible, you could receive the following:

- » Up to a \$30/month discount on your internet service
- » A one-time discount of up to \$100 for a laptop, tablet, or desktop computer

As a reminder, if a child in the home receives free or reduced-price lunch at school, the household is automatically eligible. *Check to see if you qualify and apply here:* <https://internetforallwv.wv.gov/residents/>





Lewis County Park

P.O. Box 885 • 257 Smith Run Road • Weston, West Virginia 26452

Phone (304) 269-6599

April 3, 2023

Lewis County Commission
110 Center Ave
Weston, WV 26452

This is a request to appoint the following to the Lewis County Park and Recreation Board:

Jeremiah McCourt to replace Heather Fluharty who resigned May, 2022

Ashley Cayton to replace Barbara Tucker who resigned March 15, 2023

The current Park Board members concur these would be excellent appointments.

Respectfully submitted,

Gene H Edwards, President

Linnea Tuttle
118 Highschool Avenue
Buckhannon, WV 26201

April 12th, 2023
Lewis-Gilmer E911
201 Orchard Street
Weston, WV 26452

Dear Keith Talbert,

Please accept this letter as formal notice of my resignation from my position as telecommunicator at Lewis-Gilmer E911 effective April 26th, 2023.

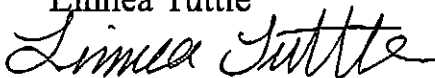
I have enjoyed my time working at Lewis-Gilmer E911 and appreciate the opportunities that have been provided to me during my time here. However, I have decided to pursue other career opportunities that will enable me to grow professionally and personally.

Please let me know if there is anything specific that you would like me to focus on during the remainder of my time here. I will do my best to complete all my work before I leave.

I wish the company continued success and thank you again for the opportunities and experiences that I have gained while working here.

Sincerely,

Linnea Tuttle





Lewis - Gilmer E-911

James W. Gum, Director

TTY -- Phone: (304) 269-8243 • Fax: (304) 269-8203 • Email: LCE911@LCE-911.com

201 Orchard Street • Weston, WV 26452

To: Lewis County Commission

From: James W. Gum

Ref: Request to advertise

I am requesting permission to advertise for the position of Telecommunicator, to fill three (3) open positions.

Thank you

James W. Gum, Director

4-13-2023

Lewis County Park Director, Josh Hinchman, requests to hire Gary Rowan for seasonal maintenance working up to 40 hours a week at the pay of 9.25 an hour starting April 19, 2023



April 4, 2023

**DELIVERED VIA CERTIFIED MAIL
RETURN RECEIPT REQUESTED**

Lewis County Commission
110 Center Ave.
Second Floor
Weston, WV 26452

Re: Renewal of Franchise Agreement with Shenandoah Cable Television, LLC (“Shentel”)

Dear Commissioners:

Shentel appreciates the opportunity to serve your community. We have invested significant resources in your area to provide the most advanced voice, video, and Internet offerings available in our industry.

The Cable Communications Policy Act of 1984 encourages franchising authorities and cable companies to reach agreement on a renewal at any time through an informal process of discussion. However, Section 626 of the Act also provides for a contemporaneous alternative formal renewal procedure with specific substantive and procedural requirements. If either the issuing authority or the cable company does not initiate the formal process within a certain time frame, the protections of that process may be lost.

While Shentel has not yet determined which course to follow for this franchise renewal, to preserve Shentel’s statutory rights, this letter is our official notification to you invoking the provisions of the formal procedure contemplated by Section 626 of the Communications Act of 1984.

I look forward to working with you on the franchise renewal. Shentel values the partnership that we have built in your community by providing excellent service to many of your citizens. Should you have any questions, please do not hesitate to contact me at (540) 984-5187.

Sincerely,

Chris Kyle

Vice President of Industry Affairs

Lewis County Commission

110 Centre Avenue

Weston, WV 26452

West Virginia Conservation Agency

87 Ollie Lane Suite 102

Mount Clare, WV 26408

Dear Sirs:

Please find enclosed the agreement with the West Fork Conservation District on the Flood control and Maintenance. Please fill this out after approval by the County Commission and returned signed copy for our records. Should you have any questions, please feel free to contact us at any time. Thank you for your cooperation in this matter.

Best Regards

Dee Altman

Administrative Specialist

681-781-8373

Program: OM&R Funding
County: Lewis
Agreement #

**Lewis County Flood Control Dam and Channel
Operation, Maintenance Funding Agreement**

THIS AGREEMENT made this _____ day of _____, 2023, by and between the Lewis County Commission, West Fork Conservation District, and the West Virginia Conservation Agency.

AUTHORITY: WVCA: W.Va. Code 19-21A-4
Lewis County Commission: W. Va. Code 7-1-3i

THE PURPOSE of this agreement is to recognize the need for ongoing operation, maintenance and inspection for critical infrastructure and to provide annual funding to operate and maintain the flood control structures in Lewis County.

It is Mutually agreed that:

This agreement shall run on a 12-month fiscal year, July 1 to June 30. This agreement may be extended for up to five years by mutual consent of each party.

All sponsors agree to provide funding to the West Fork Conservation District on an annual fiscal year basis to address the operation and maintenance of the structures covered under this agreement.

Unless otherwise noted, the annual contributions will be:

Lewis County Commission	\$5,000.00
West Virginia Conservation Agency ...	\$5,000.00

The West Fork Conservation District shall send a letter in January of each year requesting these funds in accordance with the list above.

As part of the request, the West Fork Conservation District, in collaboration with the West Virginia Conservation Agency, shall make a report to the Lewis County Commission on prior fiscal year's operation and maintenance work, and provide a projection of work that will be performed during the upcoming fiscal year.

All parties listed above shall attend the scheduled operation and maintenance inspections on an annual basis at a time mutually agreed to by the parties.

Any costs outside of the regular operation and maintain will be negotiated and become part of a separate agreement between the parties.

Page 2
OM&R Funding Agreement
Lewis County
Agreement #

West Virginia Conservation Agency funding is subject to annual appropriations from the WV Legislature.

Lewis County Commission's funding is subject to annual appropriations.

This agreement reflects the entire understanding between the parties. Any changes to this agreement shall be in writing and signed by all parties.

This agreement is governed by West Virginia law. If any part of this agreement is declared to be invalid by a body having competent jurisdiction, the remaining terms and conditions of the agreement survive in their entirety.

LEWIS COUNTY COMMISSION

By: _____

Title: _____

Date: _____

This action authorized at an
Official meeting of the
Lewis County Commission on
the ___ day of _____, 2022,
in the State of West Virginia.

Attest:

(Signature)

(Title)

WEST FORK CONSERVATION DISTRICT

By: _____

Title: _____

Date: _____

This action authorized at an
Official meeting of the
West Fork Conservation District on
the ___ day of _____, 2022,
in the State of West Virginia.

Attest:

(Signature)

(Title)

Page 3
OM&R Funding Agreement
Lewis County
Agreement #

WEST VIRGINIA CONSERVATION AGENCY

By: _____

Title: _____

Date: _____