

COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue
Weston WV 26452
Phone:(304)269-8200
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COMMISSIONERS:
Agnes Queen, President
Rod Wyman, Commissioner
Bobby Stewart, Commissioner

**LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2ND FLOOR
WESTON, WV 26452
MEETING AGENDA
TUESDAY, October 17, 2023**

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 10:00 AM** **Call Meeting to Order** *(action required)*
- 2. 10:05 AM** **John Breen, Lewis County Assessor**
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review two business days prior to the meeting date. *(action required)*

APPOINTMENTS:

- 3. 10:10 AM** **Lewis County Breast Cancer Awareness Proclamation:**
The Lewis County Commission will be asked to execute a Proclamation declaring October 2023 as Breast Cancer Awareness Month in Lewis County. *(action required)*
- 4. 10:15 AM** **Proclamation for Domestic Violence Awareness Month:**
The Lewis County Commission will be asked to execute a Proclamation declaring October 2023 as Domestic Violence Awareness Month in Lewis County. *(action required)*
- 5. 10:20 AM** **Oath of Office for the Lewis County Economic Development Authority:**
Rod Wyman to complete the unexpired term for Bob Taylor (12-31-2023) and Bobby Stewart term expiring 12-31-2025. *(action required)*

CORRESPONDENCE & INFORMATION:

6. **Upshur County Commission Meeting Agenda:** The October 12, 2023 Upshur County Commission meeting is canceled. The next meeting is scheduled for October 19, 2023. *(information only)*
7. **Lewis County Sheriff's Financial Statement:** Lewis County Sheriff, David Gosa, presents the September, 2023 Sheriff's Monthly Financial Statement for review. *(information only)*
8. **Lewis County Sheriff's Mileage Report:** The Lewis County Sheriff's Mileage Report for the month of September 2023 is presented for review. *(information only)*
9. **State of West Virginia Division of Corrections & Rehabilitation:** The Regional Jail Invoice for the month of September 2023 in the amount of \$43,405.68 is presented for review. The invoice amount for August 2023 was \$37,413.44. The invoice amount for September, 2022 was \$67,791.25. *(information only)*
10. **Board(s) and Committee(s) Reports:** Commission will give reports on any Board(s) or committee(s) meeting attended, including: Blueprint Trail Meeting, Weston Neighborhood Watch, WV Broadband Council, Safe Sites and Structures Committee, Lewis County Fire Association , Lewis County Building Commission etc. *(action required)*

BUSINESS:

11. **West Virginia Department of Agriculture Assessor Certificate of Farm Census Requirements:** The West Virginia Department of Agriculture has certified that Lewis County Assessor John Breen is in compliance with the 2023 Farm Census requirements. According to West Virginia Code §7-7-6c he is entitled to receive 10% of his base salary in the amount of \$5,557.00. *(action required)*
12. **E911/Office of Emergency Management Request to Hire Employee:** Director, James Gum, requests advice and consent per West Virginia Code §7-7-7 to hire Benjamin Holden as telecommunicator for a vacancy in the office. If approved Mr. Holden will return to work November 1, 2023 at his previous seniority at the same salary plus the recent \$2.00 per hour raise. Mr. Gum requests the 90- day probationary period waived. *(action required)*
13. **State of WV Department of Health and Human Resources Bureau for Public Health Office of Emergency Medical Services:** In accordance with the provisions of WV Code §64-116-4.4.6 Lewis County has been classified under Tier II. Consequently, the final award for the purpose of salary enhancement for emergency medical services personnel allocated is \$125,581.40. Additionally, the final award for the purpose of providing crisis response services in support of first responders is \$18,181.81. As a result, the total combined Salary Enhancement and Crisis Response Grant award is \$143,763.21. *(action required)*
14. **WV Division of Culture and History Grant Funding Approval:** The Commission will be asked to approve three resolutions for the Records Management and Preservation Grants. *(action required)*
15. **Replacement of Air Conditioner Units – Bid Opening:** The Commission will consider the bid packet submitted by Casto Technical Services for the replacement of the air conditioner units at the Courthouse facility. *(action required)*
16. **Time Sheets and Leave Requests:** No Leave Requests Submitted *(action required)*

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

17. **Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
18. **Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
19. **Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
20. **Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*

ADJOURNMENT:

21. **With no further action being required by the Lewis County Commission the meeting will be adjourned.** *(action required)*

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given up to a ten (10) minute time allowance.
- Agenda items may require an executive session.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.
- Roberts Rules of Order is utilized as a guide only. The Commission controls meeting management, discussion and input.
- Commissioners may participate and vote via conference call if two (2) commissioners are in attendance.

Additional Notices

2:00 PM

Johnathan Board, WV First Regional Representative

October 16, 2023

PROCLAMATION

West Virginia Breast Cancer Awareness Day and Breast Cancer Awareness Month

- Whereas, breast cancer is the most commonly diagnosed cancer and the second leading cause of cancer-related deaths among women in the United States; and
- Whereas, each year in West Virginia, approximately 1,620 women are diagnosed and 230 women die of breast cancer. More than half (56%) of the women with breast cancer in West Virginia are diagnosed with localized breast cancer; and
- Whereas, in 2023, an estimated 297,790 people in the United States will be diagnosed with invasive breast cancer and approximately 43,170 individuals will die from the disease; and
- Whereas, a woman has a one in eight chance of developing breast cancer in her lifetime; and
- Whereas, the United States Preventive Services Task Force (USPSTF) provides specific recommendations for women aged 40-49 years old and 50-74 years old for breast cancer screenings; it is recommended women who are at average risk begin biennial screening mammography at age 50 to 74; and
- Whereas, screening guidelines for breast cancer vary; residents are encouraged to talk with a healthcare provider about specific risk factors and the most appropriate screening schedule; and
- Whereas, the best method to reduce deaths due to breast cancer is through early detection of the disease; and
- Whereas, screening and early detection of breast cancer are vital to the health and well-being of West Virginia women; and
- Whereas, the West Virginia Department of Health and Human Resources, Bureau for Public Health, Office of Maternal, Child and Family Health, Breast and Cervical Cancer Screening Program works to raise awareness of the important lifesaving early detection practices and resources available for West Virginia women.

Therefore, I, (Name, Title), declare October to be Breast Cancer Awareness Month in (County/City/Community).

(Signature) _____

(Date) _____

NATIONAL DOMESTIC VIOLENCE AWARENESS MONTH

WHEREAS, domestic violence is a serious crime that affects people of all races, ages income levels and sexes; and

WHEREAS, the crime of domestic violence violates an individual's privacy, dignity, security, and humanity, due to the systematic use physical, emotional, sexual, psychological, and economic control, or abuse; and

WHEREAS, in our country, more than three women are murdered by their husbands or boyfriends everyday; and

WHEREAS, children who grow up in violent homes are believed to be abused and neglected at a rate higher than the national average; and

WHEREAS, domestic violence cost the nation billions of dollars annually in medical expenses, police, court cost, foster care, sick leave, absenteeism, and non-productivity; and

WHEREAS, only a coordinated community effort will put a stop to this heinous crime; and

NOW, Therefore, The Lewis County Commission hereby proclaims the month of OCTOBER 2023 to be NATIONAL DOMESTIC VIOLENCE AWARENESS MONTH and urges all citizens to participate actively in the scheduled events and programs to eliminate the use of personal and institutional violence against all individuals.

Given under our hands this _____ Day of October 2023

Agnes Queen
President

Rod Wyman
Commissioner

Bobby Stewart
Commissioner

ATTEST:

Cynthia S. Rowan
County Clerk

OATH OF OFFICE AND CERTIFICATE

STATE OF WEST VIRGINIA

COUNTY OF LEWIS TO-WIT

I, Rod Wyman, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of West Virginia, and that I will faithfully discharge the duties of the office of

The Lewis County Economic Development Authority Board

to the best of my skill and judgment SO HELP ME GOD.

(Signature of affiant) _____

Rod Wyman

Subscribed and sworn to before me, in said County and State, this 17th day of October, 2023.

Agnes Queen, President

Lewis County Commission

ATTEST:

Cynthia S. Rowan, Lewis County Clerk

OATH OF OFFICE AND CERTIFICATE

STATE OF WEST VIRGINIA

COUNTY OF LEWIS TO-WIT

I, Bobby Stewart, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of West Virginia, and that I will faithfully discharge the duties of the office of

The Lewis County Economic Development Authority Board

to the best of my skill and judgment SO HELP ME GOD.

(Signature of affiant) _____

Bobby Stewart

Subscribed and sworn to before me, in said County and State, this 17th day of October, 2023.

Agnes Queen, President

Lewis County Commission

ATTEST:

Cynthia S. Rowan, Lewis County Clerk

Lewis County Financial Statement
Month Ending- September 2023

Lewis County
10/05/2023 @ 02:49:31 PM

	Beginning Balance	All Other Revenues	All Taxes Collected	Less: Orders Issued	Ending Balance
General County	4,530,611.65	\$528,159.35	\$729,759.37	\$874,936.39	4,913,593.98
Coal Severence	21,086.01	\$50.26	\$0.00	\$0.00	21,136.27
General School	58,416.59	\$10,880.84	\$0.00	\$10,040.00	59,257.43
Magistrate Court	2,448.72	\$1,794.58	\$0.00	\$1,789.00	2,454.30
Worthless Check	11,959.16	\$53.54	\$0.00	\$0.00	12,012.70
Dog and Kennel	22,213.63	\$2,754.78	\$0.00	\$563.22	24,405.19
Home Detention	33,967.70	\$8,150.14	\$0.00	\$45.62	42,072.22
Emergency 911 Fund	3,809,123.26	\$40,916.87	\$0.00	\$123,605.61	3,726,434.52
Lewis County Aquatic Fund	562,449.19	\$1,340.63	\$0.00	\$0.00	563,789.82
Citizens Education	18,703.47	\$2,245.80	\$0.00	\$0.00	20,949.27
Federal Equitable	0.71	\$0.00	\$0.00	\$0.00	0.71
Fire Fees	0.00	\$4,326.53	\$0.00	\$4,326.53	0.00
Sheriff Special Account-State	28,539.68	\$68.03	\$0.00	\$0.00	28,607.71
County Building	502,021.46	\$665.36	\$0.00	\$0.00	502,686.82
Board of Health	727,742.66	\$72,707.90	\$0.00	\$63,369.62	737,080.94
Tax Lien	151,432.16	\$0.00	\$0.00	\$0.00	151,432.16
Delinquent Nonentered	31,171.40	\$164.00	\$0.00	\$0.00	31,335.40
Concealed Weapons	50,489.47	\$477.84	\$0.00	\$0.00	50,967.31
Assessor Valuation	245,127.13	\$41,370.17	\$0.00	\$22,866.04	263,631.26
Voters Resistration	5,006.96	\$37.51	\$0.00	\$0.00	5,044.47
State Current	0.00	\$38.60	\$12,108.27	\$12,146.87	0.00
Criminal Charges	0.00	\$418.94	\$0.00	\$418.94	0.00
Court Reporter	0.00	\$10.00	\$0.00	\$10.00	0.00
State Police	0.00	\$405.00	\$0.00	\$405.00	0.00
Vehicle License - DMV	0.00	\$19,346.61	\$0.00	\$19,346.61	0.00
State Fines	0.00	\$690.00	\$0.00	\$690.00	0.00
Jury Fund	0.00	\$0.00	\$0.00	\$0.00	0.00
WV Deputies Fund	523.00	\$497.00	\$0.00	\$518.50	501.50
General Current Expenses	0.00	\$12,537.12	\$977,322.78	\$989,859.90	0.00
Excess Levy	0.00	\$38,649.51	\$499,849.10	\$538,498.61	0.00
Weston Current	0.00	\$149.38	\$46,856.07	\$47,005.45	0.00
Jane Lew Current	0.00	\$13.92	\$4,367.54	\$4,381.46	0.00
County Clerk Election Administration	506.03	\$763.69	\$0.00	\$0.00	1,269.72
County Clerk Real Property E-Records	506.03	\$763.69	\$0.00	\$0.00	1,269.72
LC Blueprint Community	44,397.38	\$0.00	\$0.00	\$0.00	44,397.38
Small Cities Blk Grant-Broadband	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Phase 1 Water Project	\$0.00	\$47,233.56	\$0.00	\$47,233.56	\$0.00
E-911 Revenue Fund	\$0.00	\$30,973.77	\$0.00	\$30,973.77	0.00
E-911 Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00
ARPA - PILT	\$66,161.07	\$65,637.94	\$0.00	\$0.00	\$131,799.01
American Rescue Plan	\$2,817,551.08	\$6,715.81	\$0.00	\$0.00	2,824,266.89
Certified to State	\$227,712.44	\$11,770.41	\$0.00	\$30,911.75	208,571.10
Totals	\$13,969,868.04	\$952,779.08	\$2,270,263.13	\$2,823,942.45	\$14,368,967.80

Balance in county depositories - End of Month	\$16,459,513.62	Bank Errors	
Less: Orders Outstanding	\$3,021,445.79	Bank Errors	
Add: Deposits in Transit	\$927,399.97		
Cash in Office at End of Month	\$3,500.00		
Misc. Adjustments (+ or-)			
Total in county Depositories and Office	\$14,368,967.80	Bank Errors	
		Total	
		True Balance	\$14,368,967.80

I, D. G. ..., Sheriff of Lewis County, West Virginia, do hereby certify that the foregoing is a true and correct statement of the finances of Lewis County, West Virginia, for the month ending referenced above. The amount received, the amount distributed and the amount remaining in the Treasury and County Depositories:

[Signature]

 Sheriff & Treasurer, County

Difference

Dated and sworn to on this date.

Amended

Lewis County Financial Statement
Month Ending- August 2023

Lewis County
10/05/2023 @ 02:49:32 PM

	Beginning Balance	All Other Revenues	All Taxes Collected	Less: Orders Issued	Ending Balance
General County	3,695,022.92	\$596,903.66	\$1,181,520.28	\$942,835.21	4,530,611.65
Coal Severence	21,032.42	\$53.59	\$0.00	\$0.00	21,086.01
General School	53,747.65	\$4,668.94	\$0.00	\$0.00	58,416.59
Magistrate Court	1,495.02	\$1,233.64	\$0.00	\$279.94	2,448.72
Worthless Check	18,887.14	\$72.02	\$0.00	\$7,000.00	11,959.16
Dog and Kennel	36,522.77	\$3,095.06	\$0.00	\$17,404.20	22,213.63
Home Detention	29,100.79	\$6,386.03	\$0.00	\$1,519.12	33,967.70
Emergency 911 Fund	3,721,168.01	\$191,911.81	\$0.00	\$103,956.56	3,809,123.26
Lewis County Aquatic Fund	561,019.73	\$1,429.45	\$0.01	\$0.00	562,449.19
Citizens Education	18,800.82	\$49.93	\$0.00	\$147.28	18,703.47
Federal Equitable	0.71	\$0.00	\$0.00	\$0.00	0.71
Fire Fees	0.00	\$18,141.21	\$0.00	\$18,141.21	0.00
Sheriff Special Account-State	28,467.15	\$72.53	\$0.00	\$0.00	28,539.68
County Building	500,779.62	\$1,241.84	\$0.00	\$0.00	502,021.46
Board of Health	753,349.42	\$106,268.43	\$0.00	\$131,875.19	727,742.66
Tax Lien	151,432.16	\$0.00	\$0.00	\$0.00	151,432.16
Delinquent Nonentered	31,171.40	\$0.00	\$0.00	\$0.00	31,171.40
Concealed Weapons	49,992.41	\$497.06	\$0.00	\$0.00	50,489.47
Assessor Valuation	189,327.95	\$74,535.41	\$0.00	\$18,736.23	245,127.13
Voters Resistration	4,902.96	\$104.00	\$0.00	\$0.00	5,006.96
State Current	0.00	\$23.63	\$21,092.19	\$21,115.82	0.00
Criminal Charges	0.00	\$302.60	\$0.00	\$302.60	0.00
Court Reporter	0.00	\$15.00	\$0.00	\$15.00	0.00
State Police	0.00	\$400.00	\$0.00	\$400.00	0.00
Vehicle License - DMV	0.00	\$28,047.76	\$0.00	\$28,047.76	0.00
State Fines	0.00	\$662.00	\$0.00	\$662.00	0.00
Jury Fund	0.00	\$0.00	\$0.00	\$0.00	0.00
WV Deputies Fund	441.00	\$518.50	\$0.00	\$436.50	523.00
General Current Expenses	0.00	\$23,607.40	\$1,596,958.94	\$1,620,566.34	0.00
Excess Levy	0.00	\$12,653.87	\$874,963.46	\$887,617.33	0.00
Weston Current	0.00	\$139.87	\$124,838.27	\$124,978.14	0.00
Jane Lew Current	0.00	\$25.48	\$22,740.41	\$22,765.89	0.00
County Clerk Election Administration	0.00	\$506.03	\$0.00	\$0.00	506.03
County Clerk Real Property E-Record	0.00	\$506.03	\$0.00	\$0.00	506.03
LC Blueprint Community	44,397.38	\$0.00	\$0.00	\$0.00	44,397.38
Small Cities Blk Grant-Broadband	\$0.00	\$7,231.86	\$0.00	\$7,231.86	\$0.00
Phase 1 Water Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E-911 Revenue Fund	\$0.00	\$30,973.77	\$0.00	\$30,973.77	\$0.00
E-911 Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ARPA - PILT	\$65,992.92	\$168.15	\$0.00	\$0.00	\$66,161.07
American Rescue Plan	\$2,810,390.36	\$7,160.72	\$0.00	\$0.00	2,817,551.08
Certified to State	\$227,133.72	\$578.72	\$0.00	\$0.00	227,712.44
Totals	\$13,014,576.43	\$1,120,186.00	\$3,822,113.56	\$3,987,007.95	\$13,969,868.04

Balance in county depositories - End of Month	\$16,884,844.66	Bank Errors	
Less: Orders Outstanding	\$4,654,394.74	Bank Errors	
Add: Deposits in Transit	\$1,735,918.12		
Cash in Office at End of Month	\$3,500.00		
Misc. Adjustments (+ or-)			
Total in county Depositories and Office	\$13,969,868.04	Bank Errors	
		Total	
		True Balance	\$13,969,868.04

I, D. Gosa, Sheriff of Lewis Co., West Virginia, do hereby certify that the foregoing is a true and correct statement of the finances of Lewis Co., West Virginia, for the month ending referenced above. The amount received, the amount distributed and the amount remaining in the Treasury and County Depositories.

[Signature]
Sheriff & Treasurer, Lewis County
10-5-2023

Difference

Dated and sworn to on this date.

Lewis County Financial Statement
Month Ending- August 2022

	Beginning Balance	All Other Revenues	All Taxes Collected	Less: Orders Issued	Ending Balance
General County	3,818,123.79	\$480,083.44	\$1,376,683.14	\$867,403.22	4,807,487.15
Coal Severance	21,102.54	\$8.47	\$0.00	\$0.00	21,111.01
General School	36,460.88	\$6,540.73	\$0.00	\$0.00	43,001.61
Magistrate Court	3,247.15	\$1,790.87	\$0.00	\$3,678.00	1,360.02
Worthless Check	30,218.05	\$35.44	\$0.00	\$0.00	30,253.49
Dog and Kennel	9,550.88	\$3,195.14	\$0.00	\$239.07	12,506.95
Home Detention	1,770.29	\$4,057.20	\$0.00	\$4,316.13	1,511.36
Emergency 911 Fund	4,640,116.15	\$157,051.27	\$0.00	\$109,161.06	4,688,006.36
Lewis County Aquatic Fund	712,418.09	\$245.93	\$2.26	\$0.00	712,666.28
Citizens Education	15,728.79	\$5.44	\$0.00	\$23.90	15,710.33
Fire Fees	0.00	\$14,836.06	\$0.00	\$14,836.06	0.00
Sheriff Special Account-State	17,348.20	\$5.99	\$0.00	\$0.00	17,354.19
County Building	583,157.33	\$236.51	\$0.00	\$0.00	583,393.84
Board of Health	670,322.08	\$80,852.52	\$0.00	\$42,536.50	708,638.10
Tax Lien	285,828.34	\$1,262.68	\$0.00	\$7,174.40	279,916.62
Delinquent Nonentered	20,668.28	\$8,752.51	\$0.00	\$0.00	29,420.79
Concealed Weapons	48,183.59	\$343.72	\$0.00	\$1,222.13	47,305.18
Assessor Valuation	226,167.22	\$93,948.72	\$0.00	\$29,869.53	290,246.41
Voters Resistration	4,785.02	\$33.00	\$0.00	\$0.00	4,818.02
State Current	0.00	\$3.71	\$24,600.41	\$24,604.12	0.00
Criminal Charges	0.00	\$648.10	\$0.00	\$648.10	0.00
Court Reporter	0.00	\$50.00	\$0.00	\$50.00	0.00
State Police	0.00	\$200.00	\$0.00	\$200.00	0.00
Vehicle License - DMV	0.00	\$18,272.00	\$0.00	\$18,272.00	0.00
State Fines	0.00	\$324.00	\$0.00	\$324.00	0.00
Jury Fund	(5,917.24)	\$5,917.24	\$0.00	\$0.00	0.00
WV Deputies Fund	661.00	\$402.00	\$0.00	\$656.50	406.50
General Current Expenses	0.00	\$18,718.41	\$1,861,513.77	\$1,880,232.18	0.00
Excess Levy	0.00	\$11,897.88	\$1,015,524.83	\$1,027,422.71	0.00
Weston Current	0.00	\$21.55	\$142,874.71	\$142,896.26	0.00
Jane Lew Current	0.00	\$2.73	\$18,105.01	\$18,107.74	0.00
COVID-19 PANDEMIC	1,001.97	\$0.00	\$0.00	\$0.00	1,001.97
LC Blueprint Community	9,767.56	\$590.00	\$0.00	\$0.00	10,357.56
Small Cities Blk Grant-Broadband	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Phase 1 Water Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
American Rescue Plan	\$2,843,639.18	\$981.64	\$0.00	\$0.00	2,844,620.82
Totals	\$13,994,349.14	\$911,314.90	\$4,439,304.13	\$4,193,873.61	\$15,151,094.56

Balance in county depositories - End of Month	\$17,908,593.09	Bank Errors	
Less: Orders Outstanding	\$4,744,108.80	Bank Errors	
Add: Deposits in Transit	\$1,983,110.43		
Cash in Office at End of Month	\$3,500.00		
Misc. Adjustments (+ or-)			
Total in county Depositories and Office	\$15,151,094.72	Bank Errors	
		Total	
		True Balance	\$15,151,094.56

I, D Gosa, Sheriff of Lewis Co, West Virginia, do hereby certify that the foregoing is a true and correct statement of the finances of Lewis Co., West Virginia, for the month ending referenced above. The amount received, the amount distributed and the amount remaining in the Treasury and County Depositories.

D Gosa
Sheriff & Treasurer,
9-7-22
Lewis
County

Difference \$0.16

Dated and sworn to on this date.

September 2023 MILEAGE REQUEST

UNIT LIC.

150 D. Gosa / Vin. A42305 / 1236 – 21 SUV 41955

151 M. Cayton / Vin. A42304 / 1235 – 21 SUV 41940

152 Z. Lopez / Vin. A18031 / 4105 – 20 SUV 31511

153 B. Hendershot / Vin. A42303 / 1696 – 20 SUV 20180

154 B. Newbrough / Vin. A18030 / 1232 – 20 SUV 40333

155 C. Jones / Vin. A48451 / 1241 – 22 SUV 19175

156 C. Matheny / Vin. B29979 / 3841 - 22 SUV 22986

157 D. Shipman / Vin. B04451 / 4220 – 21 SUV 42350

158 M. Ayooob / Vin. A40308 / 2966 – 22 SUV 25159

159 D. Cooley / Vin. 106494 / 3930 – 18 INTERCEPTOR 74051

160

161

170 C. Kirkpatrick / Vin. C62863 / 1234 – 20 SUV 30733

171 T. Lafever / Vin. C62864/ 3184 – 20 SUV - 0 -

172 J. Johnmeyer / Vin. 106495 / 3929 – 18 INTERCEPTOR 65915

173 J. Jenkins / Vin. 568479 / 6LB-698 – 17 JEEP 56653

174 R. Bush / Vin. 179324 / 4287 – 17 JEEP 31825

175 D. Cayton / Vin.319897 / 3258 – 14 CHARGER 51244

1500 Dep. Reserves / Vin. 116126 / 1910 -13 INTERCEPTOR 117293

1500 Dep. Reserves / Vin. 553134 / 1233 – 10 Nitro 78478

Spare / Vin. A78623 / 3370 – 14 SUV 111220

Spare / Vin. 553135 / 2726 – 11 DODGE NITRO 64472

There have been a number of vehicle reassignments. Need actual mileage from each unit.

Thank You

STATE OF WEST VIRGINIA
DEPARTMENT OF HOMELAND SECURITY
DIVISION OF CORRECTIONS & REHABILITATION



WILLIAM K MARSHALL III
COMMISSIONER

JEFF SANDY, CFE, CAMS
CABINET SECRETARY

Office of the Commissioner
1409 Greenbrier Street
Charleston, WV 25311
304-558-2036 -- Telephone
304-558-5367 -- Fax

DISCOUNTED RATE LEWIS COUNTY
PO BOX 466
WESTON, WV 26452

Invoice Number: 9123302D

Invoice Date: 10/3/2023 3:05:26 PM

Month of Service: September, 2023

Pursuant to the provisions of W.Va. Code §15A-3-16, the Division of Corrections and Rehabilitation hereby provides you with a monthly statement of charges and costs of inmate maintenance and operational costs for Discounted Rate Lewis County for the month of September, 2023. The costs per day for inmate maintenance and operation is in accordance with the provisions of W.Va. Code §15A-3-16.

Detailed information, including names of inmates and the number of days of inmate maintenance, to support the invoice is attached.

Month: September

Number of Inmate Days: 996

Per Diem Rate: \$43.58

Amount Due: September, 2023

\$43,405.68

This invoice amount is due and payable upon receipt.

Please Remit Payment to:
WV Regional Jail and Correctional Facility Authority
PO Box 40258
Charleston, WV 25364

West Virginia Department of Agriculture

Kent A. Leonhardt, Commissioner
Joseph L. Hatton, Deputy Commissioner



ASSESSOR'S CERTIFICATE OF COMPLIANCE

TO THE HONORABLE COUNTY COURT OF LEWIS COUNTY

The Assessor of Lewis County, John L. Breen,
has completed the Farm Census of 2023 and has satisfactorily
complied with the requirements of the Farm Statistics Law. He is,
therefore, eligible to receive compensation from the County Court
according to Chapter 7, Article 7, Section 6C of the New Code of
West Virginia.

A handwritten signature in blue ink that reads "Kent A. Leonhardt".

Commissioner of Agriculture

From: ktalbert lewiscountywv.org
Sent: Tuesday, October 10, 2023 10:03 PM
To: srogers lewiscountywv.org; Gumby
Subject: Good Morning

The Lewis-Gilmer E-911 request to re-hire Benjamin Holden. We wish to re-hire him to return him to the seniority he had when he left, and that he starts at the salary he was at when he left, plus the recent \$2.00 per hour raise. We ask for him to be able to start on November 1, 2023.

Can you add this to the agenda for the Regular Meeting on 10/17/2023.

Thank you,

H. Keith Talbert, Jr.
Assistant Director
Lewis-Gilmer E-911
Lewis County Office of Emergency Management
201 Orchard Street
Weston, WV
304-269-8241 Office
681-533-6550 Cell



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
Bureau for Public Health
Office of Emergency Medical Services

Sherri A. Young, DO, MBA,
FAAFP
Interim Cabinet Secretary

Matthew Q. Christiansen, MD, MPH
State Health Officer
Commissioner

October 2, 2023

The Honorable County Commission of Lewis County
110 Center Ave
Weston, WV 26452

The Honorable County Commission of Lewis County,

This communication serves as your notification of the amount of your allotted award under the Emergency Medical Services Salary Enhancement Fund. See W. Va. Code R, § 64-116-4.7. As outlined in West Virginia Code of State Rules § 64-116-4.4., counties were evaluated in the following manner:

1. **Rurality:** Points were allocated based on the Center for Medicare and Medicaid Services classification of each area as urban, rural, or super rural.
2. **Border Counties:** Counties bordering other states were assigned a coefficient of 4 points.
3. **Emergency Medical Services Levy:** Counties with an emergency medical services levy were evaluated based on data obtained from the West Virginia County Commission Association.
4. **Vacancy Rate:** Points were awarded based on the ratio of vacant positions to the number of emergency medical services employees in each county.
5. **Budget Surplus, Salary Differences, and Other Factors:** Additional points were awarded based on budget surplus, salary discrepancies, and other variables based upon individual county responses.

Upon evaluation, and in accordance with the provisions of West Virginia Code of State Rules § 64-116-4.4.6 County has been classified under Tier II. Consequently, the final award for the purpose of salary enhancement for emergency medical services personnel allocated is

\$125,581.40 Additionally, the final award for the purpose of providing crisis response services in support of first responders is **\$18,181.81**. As a result the total combined (Salary Enhancement and Crisis Response) Grant award is **\$143,763.21**

In accordance with West Virginia Code § 16-4C-25(a), funds provided through this allocation must be used solely for the purpose of salary enhancement for emergency medical services personnel and for the provision of crisis response services. Crisis response should be coordinated with other agencies within your region in accordance with 64CSR116 4.4.1 Should you have any questions or require further clarification, please do not hesitate to contact me directly. Also, please be mindful of 64CSR116 4.10, as it requires your action on a Post Fund Distribution Assessment which will be sent to you in the upcoming weeks.

To receive this grant, the Lewis County Commission will need to submit an invoice to WV OEMS's on Lewis County Commission's letterhead. I have included an invoice template for your convenience. If you utilize an internal system for invoicing, please include your vendor number (000000212004), the WVOEMS internal id of (23-SB737-54041), as well as the total grant award of **\$143,763.21** in conjunction with the commission's name and address. Failure to include this needed information may slow payment processing.

Sincerely,

Joseph Ratliff, BA, FP-C
Director
West Virginia Office of Emergency Medical Services

INVOICE

BILL TO: WVDHHR BPH Office of Emergency Medical Services
350 Capitol St, Room 425
Charleston, WV 25301

VENDOR NAME: Lewis County Commision	VENDOR NUMBER: 000000212004
REMIT TO: 110 Center Ave Weston, WV 26452	INVOICE NUMBER: ...23-SB737-54041 INVOICE DATE: Friday, September 29, 2023

PERIOD OF SERVICE: **AMOUNT DUE \$143,763.21**

DESCRIPTION: Salary Enhancement and Crisis Response Grant 2023

Signature of Authorized Representative Date

Printed Name of Authorized Representative Date

Amount Requested: \$143,763.21

COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue
2nd Floor
Weston, WV 26452
Phone: (304)269-8200
Fax: (304)269-2416
Email: lewiscountycommission@lewiscountywv.org
Website: lewiscountywv.org



COMMISSIONERS:
AGNES QUEEN
President
ROD WYMAN
Commissioner
BOBBY STEWART
Commissioner

RESOLUTION

WHEREAS: the West Virginia Division of Culture and History will grant funds to eligible governments for local projects, and

WHEREAS: the Lewis County Commission desire to obtain such funding, and

WHEREAS: the Lewis County Commission does authorize application for the West Virginia Division of History Records Management and Preservation and

WHEREAS: is it necessary for the Lewis County Commission to authorize application for said funds, and

WHEREAS: the Lewis County Commission must give assurances that West Virginia Division of Culture and History Records Management and Preservation Grant regulations related to grant administration, civil rights, and other applicable state and federal laws will be followed, and

WHEREAS: the Lewis County Commission must designate an official representative to act in connection with the grant application and execute all necessary program documents,

NOW THEREFORE BE IT RESOLVED THAT:

1. The Lewis County Commission authorizes the application of the West Virginia Division of Culture and History Records Management and Preservation Grant, and
2. The Lewis County Commission will comply with all laws and regulations pertaining to the program, and
3. The Lewis County Commission will utilize the funds to scan case files in the Lewis County Circuit Clerks Office, and
4. Agnes Queen, President, or Tina Helmick, Administrator is designated as the authorized official to act in connection with this change of scope.

Agnes Queen, President
Lewis County Commission

October 17, 2023
Date

I, Cynthia S. Rowan, Clerk, do hereby certify that the above is a true copy of a resolution adopted this date at a meeting of the Commission. I further certify that a quorum of the Commission was present and a majority of its members voted affirmatively for this resolution.

Cynthia S. Rowan, County Clerk

October 17, 2023
Date

COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue
2nd Floor
Weston, WV 26452
Phone: (304)269-8200
Fax: (304)269-2416
Email: lewiscountycommission@lewiscountywv.org
Website: lewiscountywv.org



COMMISSIONERS:
AGNES QUEEN
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Agnes Queen, President
Lewis County Commission

October 17, 2023
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Cynthia S. Rowan, County Clerk

October 17, 2023
Date

COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue
2nd Floor
Weston, WV 26452
Phone: (304)269-8200
Fax: (304)269-2416
Email: lewiscountycommission@lewiscountywv.org
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COMMISSIONERS:
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Agnes Queen, President
Lewis County Commission

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October 17, 2023
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