

# COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue  
Weston WV 26452  
Phone:( 304) 269-8200  
FAX: (304) 269-2416  
Email:lewiscountycommission@lewiscountywv.org  
Website: lewiscountywv.org



**COMMISSIONERS:**  
Bobby Stewart, President  
Rod Wyman, Commissioner  
Agnes Queen, Commissioner

**LEWIS COUNTY COMMISSION  
110 CENTER AVENUE, 2ND FLOOR  
WESTON, WV 26452  
MEETING AGENDA  
TUESDAY, APRIL 1, 2025**

## **SILENT MEDITATION AND PLEDGE OF ALLEGIANCE**

- 1. 10:00 AM**      **Call Meeting to Order** (*action required*)
- 2. 10:00 AM**      **John Breen, Lewis County Assessor**  
**RE:** Exonerations, Consolidations, Apportionments  
Draft copies will be available for review two business days prior to the meeting date. (*action required*)
- 3. 10:05 AM**      **Autism Awareness Month & World Autism Awareness Day:** The Lewis County Commission will consider executing a proclamation in support of Autism Awareness Month and World Autism Awareness Day. (*action required*)
- 4. 10:10 AM**      **Lewis County Family Resource Network Child Abuse Awareness Month Proclamation:** The Lewis County Commission will be asked to execute a proclamation in support of Child Abuse Awareness Month. (*action required*)
- 5. 10:15AM**      **Hope Inc. Taskforce on Domestic Violence National Sexual Assault Awareness Month Proclamation:** The Lewis County Commission will consider executing a proclamation in support of National Sexual Assault Awareness month. (*action required*)

## **CORRESPONDENCE**

- 6. Upshur County Commission Meeting Agenda:** The March 27, 2025 Upshur County Commission meeting agenda is submitted for review. (*information only*)
- 7. Board(s) and Committee(s) Reports:** Commissioners will give reports on any board(s) or committee(s) meeting attended including: Ireland Community Meeting, Lewis County Economic Development Authority, Safe Sites and Structures, County Commissioners Association WV Legislative Overview, etc.

## BUSINESS

8. **Lewis County Park Reappointment:** The Lewis County Park Board submits a letter of request to reappoint Brian McClain to the Board for a term ending March 1, 2028. *(action required)*
9. **West Virginia Tax Division:** The budget amount estimate for fiscal year 2025-2026 for the Statewide Computer Network, Software, Mailing and Postage Charges and Support in the amount of \$44,373.86 is submitted for consideration. *(action required)*
10. **Silling Architects and Danhill Construction:** Silling Architects and Danhill Construction submit a certificate of Substantial Completion, Contractor's Affidavit of Payment, Contractor's Affidavit of Release of Liens, Consent of Surety to Final Payment, and Certificate of Warranties for the new Lewis-Gilmer E-911 Center for consideration. *(action required)*
11. **Lewis County Phase I Water Project:** Region VII submits the Grant Amendment 2 for the Phase I Water Project for consideration. *(action required)*
12. **Time Sheets/Annual or Sick Leave Requests:** Tina Helmick Time Sheet, Sherry Rogers Leave Request *(action required)*

## ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

13. **Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
14. **Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
15. **Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
16. **Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*

## ADJOURNMENT:

17. **With no further action being required by the Lewis County Commission the meeting will be adjourned.** *(action required)*

## LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Agenda Items may require an executive session.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.

- Roberts Rules of Order is utilized as a guide only. The Commission controls meeting management, discussion and input.
- Commissioners may participate and vote via conference call if two(2) commissioners are in attendance.

## **Additional Notices**

**April 8, 2025      11:00 AM      Ribbon Cutting and Dedication of the new Lewis Gilmer  
E-911 Center**

AUTISM AWARENESS MONTH & WORLD AUTISM  
AWARENESS DAY



**WHEREAS**, autism spectrum disorder is a neurological and developmental disorder that affects communication and behavior; and

**WHEREAS**, autism is an urgent public health crisis that demands support from all levels of government; and

**WHEREAS**, symptoms of autism may present themselves in a variety of combinations, and can result in significant lifelong impairment of an individual's ability to learn, develop healthy interactive behaviors, and understand and nonverbal communication; and

**WHEREAS**, the Centers for Disease Control and Prevention reports that one in 36 school-aged children have been identified with autism spectrum disorder; and

**WHEREAS**, West Virginia is committed to ensuring that people living with autism have access to lifelong care and services needed to pursue their full potential and happiness; and

**WHEREAS**, the Lewis County Commission is honored to take part in the annual observance of Autism Awareness Month and World Autism Day in the hope that it will lead to a better understanding of the disorder;

**NOW, THEREFORE**, the Lewis County Commission does hereby recognize April 2025 as Autism Awareness Month and April 2, 2025 as World Autism Awareness Day in Lewis County, West Virginia and we call this observance to the attention of all our citizens.

Attest: \_\_\_\_\_

Rebecca Carder, Interim  
Lewis County Clerk

\_\_\_\_\_  
Bobby Stewart, President

\_\_\_\_\_  
Rod Wyman, Commissioner

\_\_\_\_\_  
Agnes Queen, Commissioner

## **Child Abuse Prevention Month 2025**

**WHEREAS, every day, preventing child abuse and neglect is a community concern that depends on involvement among people throughout the community; and**

**WHEREAS, child maltreatment occurs when people find themselves in stressful situations without community resources, and don't know how to cope; and**

**WHEREAS, the majority of child abuse cases stem from situations and conditions that are preventable in an engaged and supportive community; and**

**WHEREAS, child abuse and neglect not only directly harms children, but also increase the likelihood of criminal behavior, substance use disorder, health problems such as heart disease and obesity, and risky behavior; and**

**WHEREAS, the citizens of Lewis County should become involved in supporting families in raising their children in a safe, nurturing environment; and**

**WHEREAS, effective child abuse prevention programs succeed because of partnerships created among social services agencies, schools, faith communities, civic organizations, law enforcement agencies and the business community; and**

**WHEREAS, child maltreatment knows no social or economic boundaries and occurs in every neighborhood in America;**

**NOW, THEREFORE, the Lewis County Commission proclaims the month of April 2025, as "CHILD ABUSE PREVENTION MONTH" in Lewis County and encourage the citizens of this great community to show that they care by committing themselves to fighting child abuse and neglect.**

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*Lewis County Commission*

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*Lewis County Commission*

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*Lewis County Commission*

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*Lewis County Clerk*



## Proclamation

**WHEREAS**, Lewis County recognizes the importance of a designation of time devoted to increasing the general public's awareness of sexual violence, celebrating the courage of victims/survivors, and recognizing the tireless efforts of sexual assault program advocates throughout the state, and

**Whereas**, West Virginia sexual assault programs, other professionals and supporters have joined together as the West Virginia Foundation for Rape Information and Service (WFRIS) to support each other in their work and to provide the State of West Virginia and its citizens with a central source of information on sexual assault; and

**Whereas**, Hope, Inc., The Task Force on Domestic Violence and Sexual Assault's volunteers and staff promote sexual prevention by offering educational services in Lewis County throughout the year; and

**NOW, THEREFORE, BE IT PROCLAIMED**, The Lewis County Commission does hereby proclaim April 1 through April 30, 2025 as Sexual Assault Awareness Month in Lewis County and we, the Lewis County Commission commend this observance to all citizens.

\_\_\_\_\_  
Bobby Stewart  
President

\_\_\_\_\_  
Rod Wyman  
Commissioner

\_\_\_\_\_  
Agnes Queen  
Commissioner

Attest: \_\_\_\_\_  
Rebecca Carder, Interim Lewis County Clerk

## Upshur County Commission Meeting Agenda

Agenda packets are available electronically at [http://www.upshurcounty.org/agenda\\_and\\_minutes/index.php](http://www.upshurcounty.org/agenda_and_minutes/index.php) or by request to the Upshur County Commission Office at 304-472-0535.

- Location: Upshur County Courthouse Annex  
If you prefer to participate by telephone, please dial 1-408-650-3123 Access Code: 272 564 045 to enter the conference call.
- Date of Meeting: March 27, 2025
- 9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance  
Approval of Minutes:  
• March 20, 2025
- 9:15 a.m. Dr. James Moore, President of West Virginia Wesleyan College, providing a campus update.
- 9:30 a.m. Conduct bid opening and potential award for a vehicle for the 18<sup>th</sup> Judicial Circuit Community Corrections Program. \*
- 9:45 a.m. Samantha Ribeiro Matos -- Presentation of Autism Awareness Proclamation celebrating April as Autism Awareness Month. \*
- 11:00 a.m. Ceremonial wreath laying in commemoration of National Vietnam War Veteran's Day celebrated on March 29, 2025, hosted by Veterans of Foreign Wars Post 3663. (Location: Monument in front of the Courthouse)
- 1:00 p.m. Court Security Advisory Board Meeting

### Items for Discussion / Action / Approval:

1. Approval and signature of Federal Aviation Administration Outlay Report and Request for Reimbursement No. 9 – FINAL in the amount of forty-nine thousand nine hundred fifty-nine dollars and seventy-seven cents (\$49,959.77) for Construction Programs for an Airport Beacon project located at the Upshur County Regional Airport.
2. Approval and signature of a Lease Agreement between Hart Office Solutions and the Upshur County Commission to lease a Toshiba copier and Fellowes Automax 550C heavy-duty shredder to be located in the Upshur County Circuit Clerk's Office. This will be a Fair Market Value Lease consisting of 63 payments of \$182. \*
3. Correspondence from Gregory Harris, Facilities Director, requesting the employment of a part-time seasonal groundskeeper, effective April 7, 2025. Upon approval the individual will work no more than 29.5 hours per week. \*  

*Item may lead to Executive Session per WV Code §6-9A-4* [Under separate cover](#)
4. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

### For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)



1. Correspondence from Deanna Sheets, Director of the Property Tax Division for the West Virginia State Tax Department, providing a budget estimate for FY 2025-2026 for the Statewide Computer Network in the amount of \$43,655.45.
2. Notification of re-advertisement for a full-time Deputy Sheriff in the Upshur County Sheriff's Office. Applications for admission to competitive examinations must be received by the close of business on Friday, April 25, 2025. These examinations will be part of the criteria used to establish an eligibility list for appointment to entry level positions of Deputy Sheriff. \*
3. Notice to Recipients of Coronavirus State and Local Fiscal Recovery Funds dated March 25, 2025
4. Upshur County Sheriff's Financial Statement for period ending February 28, 2025.
5. Freedom of Information Act (FOIA) request and fulfillment from John Dougherty requesting bid tally sheets from the Upshur County Recreational Park Tennis Court Renovation Project.
6. Public Notices:
  - a) Newsletters and/or Event Notifications:
    - Upshur County Solid Waste Authority – Free Paper Shred Event April 26, 2025
  - b) Agendas and/or Notice of Meetings:
    - James W. Curry Library/Park Advisory Board March 28, 2025
    - Council of the City of Buckhannon April 15, 2025
  - c) Meeting Minutes:
    - Adrian Public Service District February 6, 2025
    - Upshur County Fire Board February 18, 2025

\*Dates and times of monthly board meetings are viewable at:  
[www.upshurcounty.org](http://www.upshurcounty.org) -- Upcoming events are listed on the main page.

7. Appointments Needed or Upcoming:
  - Farmland Protection Board – Tygart Valley Conservation Representative

*\*\*\*If you are interested in serving on an Upshur County board, please submit your letter of interest to the Commission Office at 91 W. Main St., Suite 101, Buckhannon, WV 26201 or [chuughes@upshurcounty.org](mailto:chuughes@upshurcounty.org). Upcoming term expirations are listed in this section of the agenda; however, letters of interest can be submitted at any time. Letters of interest for boards that do not currently have a vacancy will be held until a vacancy occurs. Please note that submitting a letter of interest does not guarantee appointment. \*\*\**

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: [http://www.upshurcounty.org/agenda\\_and\\_minutes/index.php](http://www.upshurcounty.org/agenda_and_minutes/index.php)

#### Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

Tabled 8-1-2024: Review a Resolution from the Upshur County Fire Board requesting the Upshur County Commission to consider an increase in the Fire Protection Service Fees by the next ballot referendum, as provided in WV Senate Bill 872. Consider taking action, per W.Va. Code §7-17-12(c)(2). \*

Next Regular Meeting of the Upshur County Commission  
 April 10, 2025 --- 9:00 a.m.  
 Upshur County Courthouse Annex  
 The Commission Meeting scheduled April 3, 2025 has been cancelled.





# Lewis County Park

P.O. Box 885 • 257 Smith Run Road • Weston, West Virginia 26452

Phone (304) 269-6599

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March 18, 2025

Lewis County Commission  
110 Center Ave  
Weston, WV 26452

Through an administrative error, the request to reappoint Brian McClain was not included with the February 24, 2025, letter requesting reappointments.

The current Park Board members concur he would be an excellent reappointment.

Respectfully submitted,

Gene H Edwards, President



WEST VIRGINIA  
TAX DIVISION

**Eric Nelson**  
Secretary of Revenue

**Matthew Irby**  
Tax Commissioner

March 17, 2025

Honorable Members of the  
Lewis County Commission  
Lewis County Courthouse  
110 Center Ave  
Weston, West Virginia 26452-1964

Dear Commissioners:

The following budget amount estimate is provided to assist you in your task of preparing a FY 2025-2026 budget for the Statewide Computer Network, Software, Mailing and Postage Charges and Support.

Lewis County	\$44,373.86
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You should consult with your county assessor to determine if he or she plans a higher level than usual of data processing activity for the coming year. If a higher level of activity is anticipated, you should revise the above figure upward to account for that activity. Our staff can help you to determine an appropriate dollar amount for such a revision.

Should you have questions regarding this information, please feel free to contact Christina Turley at 304-558-1221.

Sincerely,

Deanna Sheets  
Director  
Property Tax

DS/ct

cc: Assessor of Lewis County



# AIA® Document G704® – 2017

## Certificate of Substantial Completion

<b>PROJECT:</b> <i>(name and address)</i> Lewis-Gilmer 911  476 US Route 19 North Weston, WV 26452	<b>CONTRACT INFORMATION:</b> Contract For: General Construction Date: 03-28-2023	<b>CERTIFICATE INFORMATION:</b> Certificate Number: 001 Date: 02-04-2025
<b>OWNER:</b> <i>(name and address)</i> County Commission of Lewis County 110 Center Avenue Weston, WV 26452	<b>ARCHITECT:</b> <i>(name and address)</i> Silling Associates, Inc. 405 Capitol Street, Upper Atrium Charleston, WV 25301	<b>CONTRACTOR:</b> <i>(name and address)</i> Danhill Construction Company PO Box 685 Gauley Bridge WV 25085

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate. *(Identify the Work, or portion thereof, that is substantially complete.)*

ARCHITECT *(Signature)*

BY: Jeremy Jones, AIA - Silling Associates, Inc.  
*(Printed name, title, and license number if required)*

2.4.25  
*Date Of Substantial Completion*

### WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:  
*(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)*

### WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:  
*(Identify the list of Work to be completed or corrected.)*

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within 30 days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$ 200,000.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:  
*(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)*

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

CONTRACTOR *(Signature)*

Robert D. Hill, President  
BY: Danhill Construction  
*(Printed name and title)*

2/25/2025  
*Date*

OWNER *(Signature)*

BY: Lewis County Commission  
*(Printed name and title)*

*Date*





# AIA® Document G706 – 1994

## Contractor's Affidavit of Payment of Debts and Claims

<b>PROJECT:</b> <i>(Name and address)</i> Lewis-Gilmer 911 Call Center and EOC Renovations	<b>ARCHITECT'S PROJECT NUMBER:</b>	<b>OWNER:</b> <input type="checkbox"/>
<b>TO OWNER:</b> <i>(Name and address)</i> Lewis County Commission 110 Center Avenue Weston, West Virginia 26452	<b>CONTRACT FOR:</b> General <b>CONSTRUCTION CONTRACT DATED:</b> March 28, 2023	<b>ARCHITECT:</b> <input type="checkbox"/>
		<b>CONTRACTOR:</b> <input type="checkbox"/>
		<b>SURETY:</b> <input type="checkbox"/>
		<b>OTHER:</b> <input type="checkbox"/>

**STATE OF:** West Virginia  
**COUNTY OF:** Fayette

The undersigned hereby certifies that, except as listed below, payment has been made in full and all obligations have otherwise been satisfied for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above for which the Owner or Owner's property might in any way be held responsible or encumbered.

**EXCEPTIONS:**

**SUPPORTING DOCUMENTS ATTACHED HERETO:**

- Consent of Surety to Final Payment. Whenever Surety is involved, Consent of Surety is required. AIA Document G707, Consent of Surety, may be used for this purpose.  
Indicate Attachment  Yes  No

**CONTRACTOR:** *(Name and address)*  
Danhill Construction Company  
PO Box 685  
Gauley Bridge, West Virginia 25085

BY: Robert D. Hill  
*(Signature of authorized representative)*  
Robert D. Hill, President  
*(Printed name and title)*

*The following supporting documents should be attached hereto if required by the Owner:*

- Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
- Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.
- Contractor's Affidavit of Release of Liens (AIA Document G706A).

Subscribed and sworn to before me on this date: 3/4/2025

Notary Public Caryl Lynn Lawrence  
My Commission Expires: 7/27/2026



**AIA**<sup>®</sup>

# Document G706A – 1994

## Contractor's Affidavit of Release of Liens

<b>PROJECT:</b> <i>(Name and address)</i> Lewis-Gilmer 911 Call Center and EOC Renovations	<b>ARCHITECT'S PROJECT NUMBER:</b>	OWNER: <input type="checkbox"/>
<b>TO OWNER:</b> <i>(Name and address)</i> Lewis County Commission 110 Center Avenue Weston, West Virginia 26452	<b>CONTRACT FOR:</b> General Construction <b>CONTRACT DATED:</b> March 28, 2023	ARCHITECT: <input type="checkbox"/> CONTRACTOR: <input type="checkbox"/> SURETY: <input type="checkbox"/> OTHER: <input type="checkbox"/>

STATE OF: West Virginia  
COUNTY OF: Fayette

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed below, the Releases or Waivers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of Work, labor or services who have or may have liens or encumbrances or the right to assert liens or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

**EXCEPTIONS:**

**SUPPORTING DOCUMENTS ATTACHED HERETO:**

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

**CONTRACTOR:** *(Name and address)*

Danhill Construction Company  
PO Box 685  
Gauley Bridge, West Virginia 25085

BY: Robert D. Hill  
*(Signature of authorized representative)*  
Robert D. Hill, President  
*(Printed name and title)*

Subscribed and sworn to before me on this date: 3/4/2025



Notary Public: Cheryl Lawrence  
My Commission Expires: 7/27/2026



**CONSENT OF SURETY  
TO FINAL PAYMENT**

*AIA Document G707*

OWNER   
ARCHITECT   
CONTRACTOR   
SURETY   
OTHER

Bond No. 277096C

**TO OWNER:**  
*(Name and address)*

County Commission of Lewis County  
110 Center Avenue  
Weston, WV 26452

**ARCHITECT'S PROJECT NO.:**

**CONTRACT FOR:** General Construction

**PROJECT:**  
*(Name and address)*

**CONTRACT DATED:** March 28, 2023

Lewis-Gilmer 911 - 476 US Route 19 North, Weston, WV 26452 - According to Plans & Specifications

*In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the  
(Insert name and address of Surety)*

Ohio Farmers Insurance Company  
P.O. Box 5001  
Westfield Center, OH 44251-5001

, SURETY,

on bond of  
*(Insert name and address of Contractor)*

Danhill Construction Company  
P.O. Box 685  
Gauley Bridge, WV 25085

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety of any of its obligations to  
*(Insert name and address of Owner)*

County Commission of Lewis County  
110 Center Avenue  
Weston, WV 26452

, OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: March 4, 2025  
*(Insert in writing the month followed by the numeric date and year.)*

Ohio Farmers Insurance Company

*(Surety)*

By: Patricia A. Moye  
*(Signature of authorized representative)*

Patricia A. Moye, WV Resident Agent Attorney-in-Fact  
*(Printed name and title)*

Attest: Kimberly J. Wilkinson  
*(Seal):* Kimberly J. Wilkinson, Notary



THIS POWER OF ATTORNEY SUPERCEDES ANY PREVIOUS POWER BEARING THIS SAME POWER # AND ISSUED PRIOR TO 10/03/22, FOR ANY PERSON OR PERSONS NAMED BELOW.

POWER NO. 4752152 06

General Power of Attorney

Westfield Insurance Co. Westfield National Insurance Co. Ohio Farmers Insurance Co. Westfield Center, Ohio

CERTIFIED COPY

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint GREGORY T. GORDON, KIMBERLY J. WILKINSON, PATRICIA A. MOYE, JEREMY B. STANLEY, TERRI L. DODRILL, JOINTLY OR SEVERALLY

of CHARLESTON and State of WV its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings, or other instruments or contracts of suretyship in any penal limit.

LIMITATION: THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.

and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"Be it Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary."

"Be it Further Resolved, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting held on February 8, 2000).

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their National Surety Leader and Senior Executive and their corporate seals to be hereto affixed this 03rd day of OCTOBER A.D., 2022.

Corporate Seals Affixed



WESTFIELD INSURANCE COMPANY WESTFIELD NATIONAL INSURANCE COMPANY OHIO FARMERS INSURANCE COMPANY

By: Gary W. Stumper, National Surety Leader and Senior Executive

State of Ohio County of Medina ss.:

On this 03rd day of OCTOBER A.D., 2022, before me personally came Gary W. Stumper to me known, who, being by me duly sworn, did depose and say, that he resides in Medina, OH; that he is National Surety Leader and Senior Executive of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Notarial Seal Affixed



David A. Kotnik, Attorney at Law, Notary Public My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

State of Ohio County of Medina ss.:

I, Frank A. Carrino, Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this 4th day of March A.D., 2025



Frank A. Carrino Secretary

# Danhill Construction Co.

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P.O. Box 685  
Gaulay Bridge, WV 25085  
Office: (304) 632-1600  
Fax: (304) 632-1501

WV001196

Date: February 4, 2025

To: Lewis County Commission

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Danhill Construction Company Warranty for  
Lewis-Gilmer 911 Call Center and EOC Renovations

Danhill Construction Company warrants for a period of One (1) year from the date of substantial completion, that all workmanship of the Contractor and the Subcontractors working on the above project have performed in accordance with best workman practices and are of good quality and free from fault or defect. This warranty excludes damage caused my normal wear and tear, improper maintenance, and/or abuse. Material Suppliers participating in the project warrants materials and equipment furnished by them in the above project are covered by manufacturer's warranties. Danhill Construction Company also warrants for a period of one year from the date of substantial completion, and that all materials and equipment furnished by contractor or subcontractors in the above project are new, of good quality and free of defects.

Property Address:

476 US Route 19 N., Weston, West Virginia 26452

Contractor Signature:

  
\_\_\_\_\_  
Robert D. Hill, President





Community Development Block Grant  
(CDBG)

# Grant Amendment 2

West Virginia Department of Economic Development  
1900 Kanawha Blvd. East  
Building 3, Suite 700  
Charleston, WV 25305

Subrecipient Information		State Accounting Information	
Name:	Lewis County Commission	Major Program:	CDBG
Address:	110 Center Avenue Weston, West Virginia 26452	Program:	CDBG GRANTS
FEIN:	55-6000338	Oasis Grant Award Number:	22*779
DUNS:	803418045	Oasis Vendor Number:	211994

Grant Amendment #2 Description
This amendment will modify funding years for project completion.

Federal Award Information		Pass-through Award Information	
Federal Awarding Agency:	Department of Housing and Urban Development (HUD)	Pass-through Awarding Agency:	Economic Development, West Virginia Department of
CFDA Number and Name:	14.228 – Community Development Block Grant	Subaward Project Number:	20CDBG0009
R&D Award	No	Period of Performance:	07/01/2021 - 06/30/2025
<b>PY2018 Funds</b>		<b>PY2018 Funds – PPC-B20</b>	
FAIN.....	B18DC540001	Funds Obligated by This Action.....	\$1,003,544.18
Federal Award Date.....	09/12/2018	Total Funds Obligated.....	\$1,003,544.18
Total Federal Funds Available...	\$13,591,796.00		

<b>PY2020 Funds</b>		<b>PY2020 Funds – PPC-B20</b>	
FAIN.....	B20DC540001	Funds Deobligated by This Action...	\$1,003,544.18
Federal Award Date.....	04/13/2021	Total Funds Obligated.....	\$ 996,455.82
Total Federal Funds Available	\$14,258,806.00	<b>Total CDBG Funds Committed to Project</b>	<b>\$2,000,000.00</b>

Notice of Grant Award
This funding is provided under Title I of the Housing and Community Development Act of 1974 under regulations of the Department of Housing and Urban Development, including but not limited to 24 CFR (Code of Federal Regulations), Part 570, Sub-Part I, as amended or revised, and subject the State of West Virginia's CDBG Policies and Procedures Manual and all program guidelines.

Terms of Acceptance	
By accepting funds under this Agreement, the subrecipient agrees to comply with all terms and conditions in this Agreement; all assurances and certifications made in the Agreement; and all applicable federal statutes, regulations, and guidelines. The subrecipient agrees to administer the funded program in accordance with the Agreement and budget(s), supporting documents, and other representations made in support of the Agreement.	
<b>For the Pass-Through Entity:</b>	<b>For the Subrecipient:</b>
_____	_____
Authorized Signature	Authorized Signature
_____	_____
Date	Date
<u>Jennifer Ferrell, Director, WVCAD</u>	_____
Print Name / Title	Print Name / Title
<u>304-558-2234</u>	_____
Phone	Phone
<u>Jennifer.L.Ferrell@wv.gov</u>	_____
Email	Email