

# COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue  
Weston WV 26452  
Phone:( 304)269-8200  
FAX: (304)269-2416  
Email: lewiscountycommission@lewiscountywv.org  
Website: lewiscountywv.org



**COMMISSIONERS:**  
Agnes Queen, President  
Rod Wyman, Commissioner  
Bobby Stewart, Commissioner

**LEWIS COUNTY COMMISSION  
110 CENTER AVENUE, 2ND FLOOR  
WESTON, WV 26452  
MEETING AGENDA  
TUESDAY, SEPTEMBER 19, 2023**

## **SILENT MEDITATION AND PLEDGE OF ALLEGIANCE**

- 1. 10:00 AM**      **Call Meeting to Order** (*action required*)
- 2. 10:05 AM**      **John Breen, Lewis County Assessor**  
**RE:** Exonerations, Consolidations, Apportionments  
Draft copies will be available for review two business days prior to the meeting date. (*action required*)

## **APPOINTMENTS:**

- 3. 10:10 AM**      **National Adult Education and Family Literacy Week Proclamation:**  
Louis Bennett Library, Lewis County Family Resource Network, and  
Impact: Free Adult Education
- 4. 10:15 AM**      **Dana Bowen:** Mr. Bowen will address the Lewis County Commission with his concerns about the feral cat population in commercial areas of the County.
- 5. 10:30 AM**      **Oath of Office:** Barbara Neilson and Donovan Trippett will receive the Oath of Office for the position of Telecommunicator. (*action required*)

## **CORRESPONDENCE & INFORMATION:**

- 6. Upshur County Commission Meeting Agenda:** The September 14, 2023 Upshur County Commission meeting agenda is presented for review. (*information only*)
- 7. WV State Auditor Distribution of Public Utilities Tax and IRP Taxes:** The Auditor's Office has remitted the July 26, 2023 – August 10, 2023 distribution of Public Utilities and IRP Truck Taxes in

the amount of \$158,062.51. The general county portion is \$51,346.51 the total county portion for the previous term was \$16,023.82. *(information only)*

8. **Lewis - Gilmer E 911 Monthly Report:** The August 2023 Lewis-Gilmer E-911 report is presented for review. *(information only)*
9. **Lewis County Sheriff's Financial Statement:** Lewis County Sheriff, David Gosa, presents the August 2023 Sheriff's Monthly Financial Statement for review. *(information only)*
10. **Board(s) and Committee(s) Reports:** Commission will give reports on any Board(s) or committee(s) meeting attended, including: Opioid Regional Meeting, Brownsfield Conference, National Association of Counties, Chamber of Commerce Leadership Lewis, WV Broadband Council, Lewis Upshur Gateway Community, etc. *(information only)*

#### **BUSINESS:**

11. **Prevention Resource Officer Grant Application Approval:** The Commission will consider the submission of the grant application in the amount of \$20,000.00. *(action required)*
12. **Animal Control Truck Estimates for Repair:** The Commission will consider three estimates to repair the deer damage on the Animal Control Truck. The estimates include; H&M Motor Company for \$1,452.25, Brooks Body Shop for \$1,934.73, and Jenkins Ford Collision Center for \$3,275.37. *(action required)*
13. **Lewis County Assessor, John Breen Request to Hire Employee:** John Breen requests advice and consent per West Virginia Code §7-7-7 to hire Martha Stewart as the position of Deputy Assessor for a vacancy in the office. If approved Ms. Stewart's start date will be October 1, 2023. This position will be funded from the general county fund. *(action required)*
14. **Lewis-Gilmer E-911, Director James Gum, Requests to Hire Employees:** James Gum requests advice and consent per West Virginia Code §7-7-7 to hire Barbara Neilson and Donovan Trippett as Telecommunicator for vacancies in the office. The first day of work was August 16, 2023. *(action required)*
15. **Lewis-Gilmer E-911:** Commission will consider increasing the annual leave carry over time for telecommunicators given they are classified as first responders. *(action required)*
16. **Requisition for Wes Banco for Construction costs for the New E-911 Center:** The Commission will consider approval of a requisition to be signed for Wes Banco for payment to Dan Hill Construction. *(action required)*
17. **Time Sheets and Leave Requests:** Sherry Rogers Sick Leave *(action required)*

#### **ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:**

18. **Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
19. **Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
20. **Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft

copies will be available for review upon request two business days prior to the meeting date. *(action required)*

**21. Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*

**ADJOURNMENT:**

**22. With no further action being required by the Lewis County Commission the meeting will be adjourned.** *(action required)*

**LEWIS COUNTY COMMISSION MEETING MANAGEMENT**

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given up to a ten (10) minute time allowance.
- Agenda items may require an executive session.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.
- Roberts Rules of Order is utilized as a guide only. The Commission controls meeting management, discussion and input.
- Commissioners may participate and vote via conference call if two (2) commissioners are in attendance.

**Additional Notices**

**August 22, 2023 3:00pm**

**Work Session – New E-911 Center Updates**

# NATIONAL ADULT EDUCATION AND FAMILY LITERACY WEEK 2023

WHEREAS, National Adult Education and Family Literacy Week raises public awareness of family literacy; and

WHEREAS, teaching parents reading strategies increases a child's language and literacy outcomes; and

WHEREAS, adult education programs assist in building skills and earnings; and

WHEREAS, these credentials lead to postsecondary education, sustainable employment and economic self-sufficiency; and

WHEREAS, improving family literacy leads to higher salaries, better job opportunities and improving quality of life; and

WHEREAS, improving family literacy strengthens communities and local economies;

NOW, THEREFORE, the Lewis County Commission proclaims the week of September 17 through September 23, 2023 as "Adult Education and Family Literacy Week" in Lewis County in honor of the educators who work in the community and the programs they offer.

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*Agnes G. Queen, President*

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*Roderick B. Wyman, Commissioner*

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*Bobby Stewart, Commissioner*

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Date

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ATTEST: Cynthia S. Rowan, County Clerk

# OATH OF OFFICE AND CERTIFICATE

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STATE OF WEST VIRGINIA

COUNTY OF LEWIS, TO-WIT:

I, *Barbara Neilson*, do solemnly swear that I will support the  
Constitution of the United States and the Constitution of the State of West Virginia,  
and that I will faithfully discharge the duties of serving in the position of  
Telecommunicator to the best of my skill and judgment, **SO HELP ME GOD.**

Signature \_\_\_\_\_

*Barbara Neilson*

Subscribed and sworn to before the Lewis County Commission in said County  
and State, this 19th day of September 2023.

\_\_\_\_\_  
*Agnes Queen, President  
Lewis County Commission*

Attest: \_\_\_\_\_

*Cynthia S. Rowan  
Lewis County Clerk*

## OATH OF OFFICE AND CERTIFICATE

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STATE OF WEST VIRGINIA

COUNTY OF LEWIS, TO-WIT:

I, *Donovan Trippett*, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of West Virginia, and that I will faithfully discharge the duties of serving in the position of Telecommunicator to the best of my skill and judgment, **SO HELP ME GOD.**

Signature \_\_\_\_\_  
*Donovan Trippett*

Subscribed and sworn to before the Lewis County Commission in said County and State, this 19th day of September 2023.

\_\_\_\_\_  
*Agnes Queen, President  
Lewis County Commission*

*Attest:* \_\_\_\_\_  
*Cynthia S. Rowan  
Lewis County Clerk*

## Upshur County Commission Meeting Agenda

Agenda packets are available electronically at [http://www.upshurcounty.org/agenda\\_and\\_minutes/index.php](http://www.upshurcounty.org/agenda_and_minutes/index.php) or by request to the Upshur County Commission Office at 304-472-0535.

Location: Upshur County Courthouse Annex  
If you prefer to participate by telephone, please dial 1-408-650-3123 Access Code: 272 564 045 to enter the conference call.

Date of Meeting: September 14, 2023

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance  
Approval of Minutes:  
• August 31, 2023

9:30 a.m. Discuss status of property located in Meade Tax District owned by Randall Hughes Ministry, previously owned by the Estate of John Harmon George. \*

10:30 a.m. Property inspections

### Items for Discussion / Action / Approval:

1. Consider signing an electronic grant award contract to accept funds in the amount of \$1,838.00 for FY 24 from the Wes-Mon-Ty Resource Conservation & Development Grant Program for the placement of pollinator gardens at the Pringle Tree and Upshur County Recreational Parks. \* Pages 4-6
2. Approval and signature of the FY 24 Court Security Grant Contract Agreement, Resolution, Standard Conditions & Assurances, Certification Forms, and Schedule of Payments for the awarded amount of \$42,412.00 for upgrades to improve the security of the court facilities in the County granted by the Division of Administrative Services, Justice and Community Services Section. \* Pages 7-24
3. Approval of SMIC renewal quote in the amount of \$235.50 for volunteer accident medical insurance for term period October 20, 2023 to October 20, 2024. \* Page 25
4. Approval of Financial Statement – Fiscal year ended June 30, 2023. \* Under separate cover
5. Establish date and time for Trick or Treat outside of corporate limits. \*
6. Correspondence from Circuit Clerk, Brian Gaudet, requesting approval to hire Amy B. Tenney as full-time Deputy Circuit Clerk, effective September 25, 2023, pending background check. \*  
*Item may lead to Executive Session per WV Code §6-9A-4 A* Under separate cover
7. Approval of Upshur County Department of Homeland Security and Emergency Management volunteers:
  - a) Jack Monks \*
  - b) Jody Light \*
  - c) Tammie Strong \*Under separate cover
8. Consider resignation of employee. \*  
*Item may lead to Executive Session per WV Code §6-9A-4 A* Under separate cover

9. Approval of advertisement for a full-time Tax Deputy. Applications must be received by Friday, September 29, 2023. \*  
Pages 26-27

10. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

**For Your Information:**

**(Certain Items May Require Discussion, Action and/or Approval by the Commission)**

1. Weyerhaeuser Giving Fund Grant Application in the amount of ten thousand dollars (10,000) on behalf of the James W. Curry Library and Park. If awarded, the funds will be utilized to purchase gravel for campsites, tree removal, programming materials/books and miscellaneous supplies. Pages 28-38
2. Correspondence from Matthew Sisk, Director of Safety & Emergency Preparedness for the Upshur County Board of Education, expressing intent to continue the ongoing partnership between the Upshur County Commission, the Upshur County Sheriff's Department and the Upshur County Board of Education to apply for the FY2024 Justice Administration Grant Program. Page 39
3. Correspondence from the Department of Homeland Security – Division of Corrections & Rehabilitation providing the WV Regional Jail and Correctional Facility monthly invoice for Upshur County for August 2023. The invoice reflects 1,469 inmate days X \$43.58 per diem rate totaling \$64,019.02 The July 2023 invoice was \$58,658.68  
Page 40
4. Upshur County Building & Floodplain Permits for the month of August, 2023. Pages 41-42
5. Lewis-Upshur Animal Control Facility Reports for the month of August, 2023.
  - Revenue Report Page 43
  - Account of Animals Report Page 44
  - Animal Control/Humane Officer Animal Report Page 46
6. Public Notices:
  - a) Newsletters and/or Event Notifications:
    - Residential Paper Shred Event September 23, 2023 Page 47
  - b) Agendas and/or Notice of Meetings:
    - Upshur County Public Library August 30, 2023 Page 48
    - Elkins Road Public Service District September 5, 2023 Page 49
    - City Council of Buckhannon September 7, 2023 Page 50
    - Buckhannon-Upshur Chamber of Commerce September 13, 2023 Page 51
    - Upshur County Convention & Visitor's Bureau September 13, 2023 Page 52
    - Upshur County Safe Structures and Sites September 14, 2023 Page 53
    - Upshur County Fire Board September 19, 2023 Page 54
  - Meeting Minutes:
    - Upshur County Public Library – Annual Meeting July 20, 2022 Page 55
    - Upshur County Public Library June 21, 2023 Pages 56-58
    - Elkins Road Public Service District August 8, 2023 Pages 59-61
    - Adrian Public Service District August 11, 2023 Page 62
    - Adrian Public Service District Project Meeting August 17, 2023 Page 63
  - c) Meetings: **\*Dates and times of monthly board meetings are viewable at:**  
<http://cms4.revize.com/revize/upshurwv/calendar.php>  
 or go to [www.upshurcounty.org](http://www.upshurcounty.org) and click on the board meetings calendar box on the main page.



7. Appointments Needed or Upcoming:

- None

*\*\*\*If you are interested in serving on an Upshur County board, please submit your letter of interest to the Commission Office at 91 W. Main St., Suite 101, Buckhannon, WV 26201 or [chughes@upshurcounty.org](mailto:chughes@upshurcounty.org). Upcoming term expirations are listed in this section of the agenda; however, letters of interest can be submitted at any time. Letters of interest for boards that do not currently have a vacancy will be held until a vacancy occurs. Please note that submitting a letter of interest does not guarantee appointment. \*\*\**

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: [http://www.upshurcounty.org/agenda\\_and\\_minutes/index.php](http://www.upshurcounty.org/agenda_and_minutes/index.php)

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

Tabled until October 5, 2023 - Public Hearing to consider evidence related to the possible closure of an unused travel way identified on the Ballah View Addition plat as Buckhannon Avenue, located north of Ballah Street and running in a north-eastern direction to a private driveway known as Private Lane on the 911 Addressing and Mapping project, in the Buckhannon District of Upshur County. This application has been submitted by Cornerstone Community Church per WV Code §7-1-3h.

Next Regular Meeting of the Upshur County Commission

September 21, 2023 — 9:00 a.m.

Upshur County Courthouse Annex

The meeting scheduled for September 28<sup>th</sup>, 2023 has been cancelled.



# State of West Virginia

Office of the State Auditor  
County Collections Division  
State Capitol, Building 1, Suite W-118  
1900 Kanawha Boulevard, East  
Charleston, West Virginia 25303

**John B. McCuskey**  
**State Auditor and**  
**Commissioner of Delinquent**  
**and Nonentered Lands**

Toll Free: (888) 509-6568  
Telephone: (304) 558-2262  
Fax: (304) 558-4156  
www.wvsao.gov

August 24, 2023

Honorable David B. Gosa  
Sheriff & Treasurer  
Lewis County  
110 Center Ave  
Weston, WV 26452

Dear Sheriff & Treasurer:

You will be receiving a check in the amount of \$158,062.51 in the next few days from the State Auditor's Office representing the Public Utilities Tax and IRP Trucks Ad Valorem Fees collected by this office for the period of 07/26/2023 to 08/10/2023.

Please keep the following breakdown for your records:

	Public Utilities Tax	IRP Trucks Fee	Total
2020 County Current Expense	0.22	0.00	0.22
2020 School Current	0.30	0.00	0.30
2020 School Excess Levy	0.16	0.00	0.16
2021 County Current Expense	0.02	0.00	0.02
2021 School Current	0.03	0.00	0.03
2021 School Excess Levy	0.02	0.00	0.02
2022 County Current Expense	0.24	0.00	0.24
2022 School Current	0.34	0.00	0.34
2022 School Excess Levy	0.18	0.00	0.18
2023 County Current Expense	44,349.14	6,997.37	51,346.51
2023 School Current	60,165.94	9,492.94	69,658.88
2023 School Excess Levy	32,005.75	5,049.86	37,055.61
<b>Totals</b>	<b>\$136,522.34</b>	<b>21,540.17</b>	<b>\$158,062.51</b>

Any bond money collected is being forwarded to the Municipal Bond Commission for credit.

9/17/23  
# 79760



# State of West Virginia

Office of the State Auditor  
County Collections Division  
State Capitol, Building 1, Suite W-118  
1900 Kanawha Boulevard, East  
Charleston, West Virginia 25303

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If this office can be of future assistance, please contact Russell Rollyson at (304) 558-2251, Extension 2183.

Sincerely,

A handwritten signature in black ink that reads "John B. McCuskey".

John B. McCuskey  
State Auditor

IBM/pu



ZACH'S COUNTY	4	2	0	0	4	1	0	13
ZACH'S OWNER	2	2	0	2	4	2	1	0
ZACH'S SERVICE	0	0	1	1	1	2	2	1
ZACH'S TOTAL	6	4	6	8	9	11	10	7
A & S COUNTY	4	2	5	6	4	8	6	6
A & S OWNER	1	0	1	1	3	7	3	4
A & S SERVICE	0	0	1	1	1	1	2	1
A & S LARGE	1	0	1	0	1	0	0	1
A & S TOTAL	6	2	8	8	9	16	11	12
HITT'S COUNTY	4	1	6	5	4	7	7	6
HITT'S OWNER	3	2	1	1	5	0	0	4
HITT'S SERVICE	0	0	1	1	1	2	2	1
HITT'S TOTAL	7	3	8	7	10	9	9	11
LIPP'S COUNTY	4	2	5	6	4	8	6	7
LIPP'S OWNER	1	0	1	1	1	0	0	2
LIPP'S SERVICE	1	0	1	1	1	1	2	1
LIPP'S LARGE	1	0	2	0	1	0	0	1
LIPP'S TOTAL	7	2	9	8	7	9	8	11
TOLANDS COUNTY	4	1	6	5	4	8	6	7
TOLANDS OWNER	0	2	2	0	0	0	0	3
TOLANDS SERVICE	0	1	1	1	2	2	2	1
TOLANDS TOTAL	4	4	9	6	6	10	8	11
VALLEYCHAPEL COUNTY	4	2	6	5	4	8	6	7
VALLEY CHAPEL OWNER	1	2	1	0	5	1	2	1
VALLEY CHAPEL SERVICE	0	1	1	1	2	1	2	1
VALLEY CHAPEL LARGE	1	0	1	0	1	0	0	1
VALLEY CHAPEL TOTAL	6	5	9	6	12	10	10	10
GILMER COUNTY								
GLEN- AUTO COUNTY	6	3	1	4	2	3	5	3
GLEN- AUTO OWNERS	3	2	1	2	5	2	2	1
GLEN- AUTO SERVICE	0	0	1	1	0	0	0	0
GLEN- AUTO TOTALS	9	5	3	7	7	5	7	4
A and S COUNTY	5	3	1	5	2	2	6	2
A and S OWNERS	0	0	0	0	1	1	0	0
A and S SERVICE	0	1	1	1	0	0	0	1
A and S LARGE	1	0	0	0	0	0	1	0
A and S TOTAL	6	4	2	6	3	3	7	3

2020		JAN.	FEB.	MAR.	APR.	MAY.	JUN.	JULY.	AUG.	SEP.	OCT.	NOV.	DEC.	TOTAL
LEWIS														
LC SHERIFF	10-27	140	111	120	112	123	98	101	97					902
	10-28	122	98	89	81	73	95	94	84					736
	III & CIB	111	87	79	67	73	62	52	56					587
	OTHER	34	44	60	30	35	33	42	27					305
	DVP	14	15	23	28	30	22	39	38					209
WESTON PD	10-27	88	57	54	44	33	31	29	28					364
	10-28	101	97	51	39	41	31	29	27					416
	III & CIB	11	6	12	6	12	18	16	9					90
	OTHER	16	21	15	17	25	7	4	13					118
	DVP	7	4	7	9	4	5	5	15					56
WVSP	10-27	31	24	13	18	12	14	9	11					132
	10-28	20	19	12	11	17	16	8	6					109
	III & CIB	14	9	11	6	6	5	0	2					53
	OTHER	1	2	0	3	5	3	0	9					23
	DVP	4	16	21	9	21	10	7	6					94
NRP	10-27	2	1	2	8	1	8	6	8					36
	10-28	5	2	7	13	0	7	4	6					44
	III & CIB	4	0	0	0	0	5	2	1					12
	OTHER	19	0	0	1	1	1	1	1					24
	DVP	4	3	0	6	3	2	3	9					30
PROSECUTOR	10-27	0	0	2	0	0	0	0	0					2
	10-28	0	0	0	0	0	0	0	0					0
	III & CIB	31	16	16	21	14	13	15	18					144
	OTHER	0	0	0	0	0	0	0	0					0
	DVP	0	0	0	0	0	0	0	0					0
PROBATION	10-27	3	8	2	1	0	0	0	0					14
	10-28	0	0	0	0	0	0	0	0					0
	III & CIB	22	12	7	0	14	0	0	0					55
	OTHER	0	0	0	0	0	0	0	1					1
	DVP	0	0	4	0	0	0	0	0					4
SWJS PARK	10-27	0	0	0	0	0	0	0	0					0
	10-28	0	0	0	0	0	0	0	0					0
	III & CIB	0	0	0	0	0	0	0	0					0
	OTHER	0	0	0	0	0	0	0	0					0
	DVP	0	0	0	0	0	0	0	0					0
FAMILY COURT	III & CIB	0	0	0	0	0	0	0	0	0	0	0	0	0
DAY REPORT	10-27	0	4	0	0	0	0	0	0					4
	10-28	0	0	0	0	0	0	0	0					0
	III & CIB	0	0	0	146	4	0	0	3					153
	OTHER	0	0	0	0	0	0	0	0					0
	DVP	0	0	0	0	0	0	0	0					0
TOTAL TRANSACTIONS														4717

2023

LEWIS-GILMER E-911 TELETYPE REPORT

GILMER		JAN.	FEB.	MAR.	APR.	MAY.	JUN.	JULY.	AUG.	SEP.	OCT.	NOV.	DEC.	TOTAL
GC SHERIFF	10-27	26	23	11	11	2	3	9	11					96
	10-28	21	20	11	0	2	3	5	6					68
	III & CIB	36	38	55	18	18	25	26	13					229
	OTHER	1	0	0	2	11	0	19	2					35
	DVP/WAR	1	7	5	8	5	7	1	0					34
GLENVILLE PD	10-27	51	48	33	29	42	21	22	26					272
	10-28	55	50	30	30	28	22	20	21					256
	III & CIB	3	6	14	9	5	2	3	4					46
	OTHER	17	0	0	1	0	0	0	0					18
	DVP/WAR	2	0	1	1	1	1	0	1					7
WVSP	10-27	19	4	0	0	0	0	0	1					24
	10-28	12	6	0	0	0	0	0	0					18
	III & CIB	3	6	0	0	0	0	0	17					26
	OTHER	1	0	0	0	0	0	1	0					2
	DVP/WAR	1	0	0	0	0	2	1	1					5
NRP	10-27	0	0	0	0	0	0	0	0					0
	10-28	0	0	0	0	0	0	0	0					0
	III & CIB	0	0	0	0	0	0	0	0					0
	OTHER	0	0	0	0	0	0	0	0					0
	DVP/WAR	0	0	0	0	0	0	0	0					0
PROSECUTOR	10-27	4	0	0	0	0	0	0	0					4
	10-28	0	0	0	0	0	0	0	0					0
	III & CIB	38	0	4	0	12	0	4	0					58
	OTHER	0	0	0	0	0	0	0	0					0
	DVP/WAR	0	0	0	0	0	0	0	0					0
GSU PD	10-27	0	0	0	0	0	0	0	0					0
	10-28	0	0	2	0	1	0	0	0					3
	III & CIB	0	0	0	0	0	0	0	8					8
	OTHER	0	0	0	0	0	0	0	0					0
	DVP/WAR	0	0	0	0	0	0	0	0					0
Total Transactions													1209	

Amended

Lewis County Financial Statement  
Month Ending- August 2023

LEWIS COUNTY  
09/11/2023 @ 03:17:22 PM

	Beginning Balance	All Other Revenues	All Taxes Collected	Less: Orders Issued	Ending Balance
General County	3,695,022.92	\$596,903.66	\$1,181,520.28	\$942,997.71	4,530,449.15
Coal Severance	21,032.42	\$53.59	\$0.00	\$0.00	21,086.01
General School	53,747.65	\$4,668.94	\$0.00	\$0.00	58,416.59
Magistrate Court	1,495.02	\$1,233.64	\$0.00	\$279.94	2,448.72
Worthless Check	18,887.14	\$72.02	\$0.00	\$7,000.00	11,959.16
Dog and Kennel	36,522.77	\$3,095.06	\$0.00	\$17,404.20	22,213.63
Home Detention	29,100.79	\$6,386.03	\$0.00	\$1,519.12	33,967.70
Emergency 911 Fund	3,721,168.01	\$191,911.81	\$0.00	\$103,956.56	3,809,123.26
Lewis County Aquatic Fund	561,019.73	\$1,429.45	\$0.01	\$0.00	562,449.19
Citizens Education	18,800.82	\$49.93	\$0.00	\$147.28	18,703.47
Federal Equitable	0.71	\$0.00	\$0.00	\$0.00	0.71
Fire Fees	0.00	\$18,141.21	\$0.00	\$18,141.21	0.00
Sheriff Special Account-State	28,467.15	\$72.53	\$0.00	\$0.00	28,539.68
County Building	500,779.62	\$1,241.84	\$0.00	\$0.00	502,021.46
Board of Health	753,349.42	\$106,268.43	\$0.00	\$131,875.19	727,742.66
Tax Lien	151,432.16	\$0.00	\$0.00	\$0.00	151,432.16
Delinquent Nonentered	31,171.40	\$0.00	\$0.00	\$0.00	31,171.40
Concealed Weapons	49,992.41	\$497.06	\$0.00	\$0.00	50,489.47
Assessor Valuation	189,327.95	\$74,535.41	\$0.00	\$18,736.23	245,127.13
Voters Resistration	4,902.96	\$104.00	\$0.00	\$0.00	5,006.96
State Current	0.00	\$23.63	\$21,092.19	\$21,115.82	0.00
Criminal Charges	0.00	\$302.60	\$0.00	\$302.60	0.00
Court Reporter	0.00	\$15.00	\$0.00	\$15.00	0.00
State Police	0.00	\$400.00	\$0.00	\$400.00	0.00
Vehicle License - DMV	0.00	\$28,047.76	\$0.00	\$28,047.76	0.00
State Fines	0.00	\$662.00	\$0.00	\$662.00	0.00
Jury Fund	0.00	\$0.00	\$0.00	\$0.00	0.00
WV Deputies Fund	441.00	\$518.50	\$0.00	\$436.50	523.00
General Current Expenses	0.00	\$23,607.40	\$1,596,958.94	\$1,620,566.34	0.00
Excess Levy	0.00	\$12,653.87	\$874,963.46	\$887,617.33	0.00
Weston Current	0.00	\$139.87	\$124,838.27	\$124,978.14	0.00
Jane Lew Current	0.00	\$25.48	\$22,740.41	\$22,765.89	0.00
County Clerk Election Administration	0.00	\$506.03	\$0.00	\$0.00	506.03
County Clerk Real Property E-Record	0.00	\$506.03	\$0.00	\$0.00	506.03
LC Blueprint Community	44,397.38	\$0.00	\$0.00	\$0.00	44,397.38
Small Cities Blk Grant-Broadband	\$0.00	\$7,231.86	\$0.00	\$0.00	\$7,231.86
Phase 1 Water Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E-911 Revenue Fund	\$0.00	\$30,973.77	\$0.00	\$30,973.77	0.00
E-911 Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00
ARPA - PILT	\$65,992.92	\$168.15	\$0.00	\$0.00	\$66,161.07
American Rescue Plan	\$2,810,390.36	\$7,160.72	\$0.00	\$0.00	2,817,551.08
Certified to State	\$227,133.72	\$578.72	\$0.00	\$0.00	227,712.44
Totals	\$13,014,576.43	\$1,120,186.00	\$3,822,113.56	\$3,979,938.59	\$13,976,937.40

Balance in county depositories - End of Month	\$16,884,844.66	Bank Errors	
Less: Orders Outstanding	\$4,647,325.38	Bank Errors	
Add: Deposits in Transit	\$1,735,918.12		
Cash in Office at End of Month	\$3,500.00		
Misc. Adjustments (+ or-)			
Total in county Depositories and Office	\$13,976,937.40	Bank Errors	
		Total	
		True Balance	\$13,976,937.40

I, D. Goss, Sheriff of Lewis Co., West Virginia, do hereby certify that the foregoing is a true and correct statement of the finances of Lewis Co. West Virginia, for the month ending referenced above. The amount received, the amount distributed and the amount remaining in the Treasury and County Depositories.

[Signature]  
 , Sheriff & Treasurer,  
 County  
 9-11-2023

Difference

Dated and sworn to on this date.



Lewis County Financial Statement  
Month Ending- August 2023

Lewis County  
09/11/2023 @ 10:28:46 AM

	Beginning Balance	All Other Revenues	All Taxes Collected	Less: Orders Issued	Ending Balance
General County	3,695,022.92	\$596,903.66	\$1,181,520.28	\$942,997.71	4,530,449.15
Coal Severance	21,032.42	\$53.59	\$0.00	\$0.00	21,086.01
General School	53,747.65	\$4,668.94	\$0.00	\$0.00	58,416.59
Magistrate Court	1,495.02	\$1,233.64	\$0.00	\$279.94	2,448.72
Worthless Check	18,887.14	\$72.02	\$0.00	\$7,000.00	11,959.16
Dog and Kennel	36,522.77	\$3,095.06	\$0.00	\$17,404.20	22,213.63
Home Detention	29,100.79	\$6,386.03	\$0.00	\$1,519.12	33,967.70
Emergency 911 Fund	3,721,168.01	\$191,911.81	\$0.00	\$103,956.56	3,809,123.26
Lewis County Aquatic Fund	561,019.73	\$1,429.45	\$0.01	\$0.00	562,449.19
Citizens Education	18,800.82	\$49.93	\$0.00	\$147.28	18,703.47
Federal Equitable	0.71	\$0.00	\$0.00	\$0.00	0.71
Fire Fees	0.00	\$18,141.21	\$0.00	\$18,141.21	0.00
Sheriff Special Account-State	28,467.15	\$72.53	\$0.00	\$0.00	28,539.68
County Building	500,779.62	\$1,241.84	\$0.00	\$0.00	502,021.46
Board of Health	753,349.42	\$105,822.68	\$0.00	\$131,875.19	727,296.91
Tax Lien	151,432.16	\$0.00	\$0.00	\$0.00	151,432.16
Delinquent Nonentered	31,171.40	\$0.00	\$0.00	\$0.00	31,171.40
Concealed Weapons	49,992.41	\$497.06	\$0.00	\$0.00	50,489.47
Assessor Valuation	189,327.95	\$74,535.41	\$0.00	\$18,736.23	245,127.13
Voters Resistration	4,902.96	\$104.00	\$0.00	\$0.00	5,006.96
State Current	0.00	\$23.63	\$21,092.19	\$21,115.82	0.00
Criminal Charges	0.00	\$302.60	\$0.00	\$302.60	0.00
Court Reporter	0.00	\$15.00	\$0.00	\$15.00	0.00
State Police	0.00	\$400.00	\$0.00	\$400.00	0.00
Vehicle License - DMV	0.00	\$28,047.76	\$0.00	\$28,047.76	0.00
State Fines	0.00	\$662.00	\$0.00	\$662.00	0.00
Jury Fund	0.00	\$0.00	\$0.00	\$0.00	0.00
WV Deputies Fund	441.00	\$518.50	\$0.00	\$436.50	523.00
General Current Expenses	0.00	\$23,607.40	\$1,596,958.94	\$1,620,566.34	0.00
Excess Levy	0.00	\$12,653.87	\$874,963.46	\$887,617.33	0.00
Weston Current	0.00	\$139.87	\$124,838.27	\$124,978.14	0.00
Jane Lew Current	0.00	\$25.48	\$22,740.41	\$22,765.89	0.00
County Clerk Election Administration	0.00	\$506.03	\$0.00	\$0.00	506.03
County Clerk Real Property E-Record	0.00	\$506.03	\$0.00	\$0.00	506.03
LC Blueprint Community	44,397.38	\$0.00	\$0.00	\$0.00	44,397.38
Small Cities Blk Grant-Broadband	\$0.00	\$7,231.86	\$0.00	\$0.00	\$7,231.86
Phase 1 Water Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E-911 Revenue Fund	\$0.00	\$30,973.77	\$0.00	\$30,973.77	0.00
E-911 Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00
ARPA - PILT	\$65,992.92	\$168.15	\$0.00	\$0.00	\$66,161.07
American Rescue Plan	\$2,810,390.36	\$7,160.72	\$0.00	\$0.00	2,817,551.08
Certified to State	\$227,133.72	\$578.72	\$0.00	\$0.00	227,712.44
Totals	\$13,014,576.43	\$1,119,740.25	\$3,822,113.56	\$3,979,938.59	\$13,976,491.65

Balance in county depositories - End of Month	\$16,884,844.66	Bank Errors	
Less: Orders Outstanding	\$4,647,771.13	Bank Errors	
Add: Deposits in Transit	\$1,735,918.12		
Cash in Office at End of Month	\$3,500.00		
Misc. Adjustments (+ or-)			
Total in county Depositories and Office	\$13,976,491.65	Bank Errors	
		Total	
		True Balance	\$13,976,491.65

I, D. Gosca, Sheriff of Lewis Co, West Virginia, do hereby certify that the foregoing is a true and correct statement of the finances of Lewis Co, West Virginia, for the month ending referenced above. The amount received, the amount distributed and the amount remaining in the Treasury and County Depositories.

[Signature]  
Sheriff & Treasurer,  
9-11-2023  
Lewis County

Difference

Dated and sworn to on this date.

Financial

Lewis County Financial Statement  
Month Ending- July 2023

Lewis County  
09/11/2023 @ 10:28:50 AM

	Beginning Balance	All Other Revenues	All Taxes Collected	Less: Orders Issued	Ending Balance
General County	3,917,332.73	\$474,503.06	\$259,019.81	\$955,832.68	3,695,022.92
Coal Severence	6,314.78	\$14,717.64	\$0.00	\$0.00	21,032.42
General School	48,701.45	\$5,046.20	\$0.00	\$0.00	53,747.65
Magistrate Court	1,852.78	\$1,431.24	\$0.00	\$1,789.00	1,495.02
Worthless Check	18,839.14	\$48.00	\$0.00	\$0.00	18,887.14
Dog and Kennel	6,347.81	\$30,499.11	\$0.00	\$324.15	36,522.77
Home Detention	26,466.76	\$4,153.03	\$0.00	\$1,519.00	29,100.79
Emergency 911 Fund	3,658,150.68	\$180,250.58	\$0.00	\$117,233.25	3,721,168.01
Lewis County Aquatic Fund	559,593.40	\$1,425.81	\$0.52	\$0.00	561,019.73
Citizens Education	19,824.07	\$50.51	\$0.00	\$1,073.76	18,800.82
Federal Equitable	0.71	\$0.00	\$0.00	\$0.00	0.71
Fire Fees	0.00	\$84,474.40	\$0.00	\$84,474.40	0.00
Sheriff Special Account-State	20,813.05	\$7,654.10	\$0.00	\$0.00	28,467.15
County Building	500,071.99	\$707.63	\$0.00	\$0.00	500,779.62
Board of Health	732,410.46	\$95,959.03	\$0.00	\$75,020.07	753,349.42
Tax Lien	153,631.91	\$2,395.38	\$0.00	\$4,595.13	151,432.16
Delinquent Nonentered	31,171.40	\$0.00	\$0.00	\$0.00	31,171.40
Concealed Weapons	49,486.46	\$505.95	\$0.00	\$0.00	49,992.41
Assessor Valuation	201,460.48	\$15,869.64	\$0.00	\$28,002.17	189,327.95
Voters Resistration	4,885.96	\$17.00	\$0.00	\$0.00	4,902.96
State Current	0.00	\$3.36	\$4,503.21	\$4,506.57	0.00
Criminal Charges	0.00	\$657.00	\$0.00	\$657.00	0.00
Court Reporter	0.00	\$51.00	\$0.00	\$51.00	0.00
State Police	0.00	\$340.00	\$0.00	\$340.00	0.00
Vehicle License - DMV	0.00	\$26,713.58	\$0.00	\$26,713.58	0.00
State Fines	0.00	\$723.20	\$0.00	\$723.20	0.00
Jury Fund	0.00	\$10,081.88	\$0.00	\$10,081.88	0.00
WV Deputies Fund	598.00	\$436.50	\$0.00	\$593.50	441.00
General Current Expenses	0.00	\$5,497.62	\$344,564.83	\$350,062.45	0.00
Excess Levy	0.00	\$4,533.17	\$185,917.00	\$190,450.17	0.00
Weston Current	0.00	\$29.59	\$39,615.79	\$39,645.38	0.00
Jane Lew Current	0.00	\$2.43	\$3,252.45	\$3,254.88	0.00
County Clerk Election Administration	0.00	\$0.00	\$0.00	\$0.00	0.00
County Clerk Real Property E-Record	0.00	\$0.00	\$0.00	\$0.00	0.00
LC Blueprint Community	44,397.38	\$0.00	\$0.00	\$0.00	44,397.38
Small Cities Blk Grant-Broadband	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Phase 1 Water Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E-911 Revenue Fund	\$0.00	\$30,973.77	\$0.00	\$30,973.77	\$0.00
E-911 Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ARPA - PILT	\$65,825.20	\$167.72	\$0.00	\$0.00	\$65,992.92
American Rescue Plan	\$2,803,240.46	\$7,149.90	\$0.00	\$0.00	2,810,390.36
Certified to State	\$226,548.50	\$585.22	\$0.00	\$0.00	227,133.72
Totals	\$13,097,965.56	\$1,007,654.25	\$836,873.61	\$1,927,916.99	\$13,014,576.43

Balance in county depositories - End of Month	\$13,914,742.53	Bank Errors	
Less: Orders Outstanding	\$1,413,912.66	Bank Errors	
Add: Deposits in Transit	\$510,246.56		
Cash in Office at End of Month	\$3,500.00		
Misc. Adjustments (+ or -)			
Total in county Depositories and Office	\$13,014,576.43	Bank Errors	
		Total	
		True Balance	\$13,014,576.43

I, D. Gose, Sheriff of Lewis Co., West Virginia, do hereby certify that the foregoing is a true and correct statement of the finances of Lewis Co., West Virginia, for the month ending referenced above. The amount received, the amount distributed and the amount remaining in the Treasury and County Depositories.

[Signature]  
Sheriff & Treasurer,  
County

Difference

Dated and sworn to on this date.

# COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue  
Weston, WV 26452  
Phone: (304)269-8200  
Fax: (304)269-2416  
Email: lewiscountycommission@lewiscountywv.org  
Website: lewiscountywv.org



**COMMISSIONERS:**  
**AGNES G. QUEEN**  
President  
**ROD WYMAN**  
Commissioner  
**BOBBY STEWART**  
Commissioner

## AGREEMENT

This agreement, made and entered into this 11<sup>th</sup> day of September, 2023 by and between the Lewis County Commission (hereinafter referred to as "GRANTEE" and the Lewis County Board of Education, West Virginia, (hereinafter referred to as "BOARD").

## WITNESSED

WHEREAS, the BOARD has established a Prevention Resource Office Program (hereinafter referred to as "PRO Program"); and

WHEREAS, the BOARD agrees for GRANTEE to have a police officer serve as Prevention Resource Officer in the school system in both Lewis County High School and Robert L. Bland Middle School; and

WHEREAS, the GRANTEE and the BOARD understand that the program is established for the purpose of assistance in the prevention of juvenile delinquency through programs specifically developed to respond to those factors and conditions which give rise to delinquency; and

WHEREAS, the GRANTEE and the BOARD realize the PRO program is a great benefit to school administration, students and the community as a whole.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the parties agree as follows:

### SECTION I: DUTIES AND RESPONSIBILITIES OF GRANTEE

- 1.1 The GRANTEE shall provide one police officer, assigned as a Prevention Resource Officer, (hereinafter referred to as "PRO") to the secondary school system (Lewis County High School) operated by the BOARD
- 1.2 The GRANTEE shall provide one police officer, assigned as a Prevention Resource Officer, (hereinafter referred to as "PRO") to the middle school system (Robert L. Bland Middle School) operated by the BOARD
- 1.3 PRO shall abide by the County School Board Policies and laws, as they relate to School Prevention Resource Officer, the PRO shall consult and coordinate instructional activities through the Principal. Activities conducted by the PRO, which are part of the regular instruction program of the school, shall be under the direction of the principal. The BOARD shall approve the content of educational programs and instructional materials used by the PRO.

- 1.4 The PRO will provide to student's instruction in various aspects of law enforcement, public safety and education as requested and supervised by teachers.
- 1.5 GRANTEE shall be responsible for the control and direction of all aspects of employment of the police officer assigned to the PRO program.
- 1.6 GRANTEE shall hold harmless the BOARD for any injuries suffered by the Prevention Resource Office arising under their employment with the PRO program.
- 1.7 The PRO shall not function as a school disciplinarian or safety officer. It is not the responsibility of the PRO to intervene with the normal disciplinary actions of the school system or be used as a witness to disciplinary procedures in the school. The PRO will, at all times, be expected to act within the scope of authority granted by the law. The PRO will perform duties to the following:
  - a. To perform law enforcement functions within the school setting.
  - b. To identify and prevent, through counseling and referral, delinquent behavior, including substance abuse.
  - c. To foster a better understanding of the law enforcement function.
  - d. To develop a better appreciation of citizens' rights, obligations and responsibilities.
  - e. To provide information about crime prevention.
  - f. To provide assistance and support for crime victims identified with the school setting.
  - g. To promote positive relations between students and law enforcement officer.
  - h. To enhance knowledge of the fundamental concept and structure of law.
  - i. To be familiar with confidentiality requirement.
- 1.8 The police officer may not be changed during the course of the agreement by the GRANTEE unless the substitute office has received the required training. The PRO shall be on duty at the school during regular school hours when students are required to attend and when the required PRO training programs are conducted, unless police department emergency needs or law enforcement requirements prohibit.
- 1.9 The PRO shall not be required to attend extracurricular activities, which are held beyond his/her regular workday nor require the PRO to leave his/her jurisdiction but the PRO shall have the option if they choose to do so.
- 1.10 The PRO shall have access to all data contained in the WVEIS system, the school administration student systems, and other disciplinary and attend information.

## **SECTION 2. DUTIES AND RESPONSIBILITIES OF THE BOARD**

- 2.1 The principal at the designated school shall be the on-site contact person for the PRO. The Superintendent of the BOARD shall designate the Prevention Resource Officer Coordinator to serve as the county liaison for the program.
- 2.2 Payments shall be made in ten installments upon submission of monthly invoices by the GRANTEE and certification by the principal or his/her designee that the service rendered were satisfactory. The monthly payment shall be based on ½ of the Prevention Resource Officers Salaries minus half of any grant award monthly and shall be made within thirty (30) days of receipt of the invoice.

## **SECTION 3. TERM OF AGREEMENT**

- 3.1 This agreement shall be made for a ten month period beginning the 1<sup>st</sup> day of August, 2023 through 31<sup>st</sup> day of May, 2024.
- 3.2 This agreement shall continue in effect until the duration of the term as described in paragraph 3.1 or until terminated by either of the parties in accordance with the term listed in section four below.

## **SECTION 4. TERMINATION**

- 4.1 Either party may terminate this agreement by serving written notice upon the other party at least thirty (3) days in advance of such termination.

**SECTION 5. INVALID PROVISION**

5.1 Should any part of this Agreement be declared invalid by a court of law, such decision shall not affect the validity of any remaining portion which shall remain in full force and effect as if the invalid portion was never a part of the Agreement nor materially affect any other rights or obligations of the parties hereunder. The parties hereto will negotiate in good faith to amend this Agreement in a manner satisfactory to the parties.

**SECTION 6. INDEMNIFICATION**

6.1 The BOARD agrees to indemnify and save harmless the GRANTEE for any liability whatsoever arising out of the negligent act of the Board's employees or agents in direction the PRO in the performance of the instruction programs. The GRANTEE agrees to indemnify and save harmless the BOARD of any liability whatsoever arising to employment as defined by City or County Ordinances or the West Virginia State Law. Nothing in this Agreement shall be construed to affect in any way the GRANTEE or the BOARD'S rights, privileges and immunities.

**SECTION 7. ASSIGNMENT**

7.1 Neither party to the Agreement shall, directly or indirectly, assign or purport to the assign this AGREEMENT or any of its rights or obligations in whole or in part to any third party without the prior written consent of the other party.

**SECTION 8. NO WAIVER**

8.1 The failure of either part to enforce at any time any of the provisions, rights, or elections or in any way effect the validity of this Agreement. The failure to exercise by either part any of its rights herein contained shall not preclude or prejudice it from exercising the same or any other right it may have under this Agreement, irrespective of any previous action or proceeding taken by it hereunder.

**SECTION 9. COMPLETE AGREEMENT**

9.1 This Agreement is the complete Agreement of the parties; may be amended or modified only in writing; and supersedes, cancels, and terminates any and all prior agreements or understandings of the parties, whether written or oral, concerning the subject matter hereof.

**SECTION 10. CHOICE OF LAW**

10.1 This Agreement shall be governed by and construed and interpreted according to the laws of the State of West Virginia. It shall be binding upon and insure to the benefit of the successors of the GRANTEE and BOARD.

**SECTION 11. NOTICES**

11.1 All notices or other communications required or permitted by the Agreement shall be in writing and deemed effectively delivered upon mailing of certified mail, return receipt requested, or delivered personally to the following persons and addresses unless otherwise specified herein.

-----  
Lewis County Commission

September 11, 2023

  
Lewis County Board of Education

September 11, 2023

*Lewis Co Board of Education approved: 9/11/2023 (KB)*

# H&M MOTOR CO.

h.&m. motor co.  
737 N MAIN AVE, WESTON, WV 26452  
Phone: (304) 269-3417  
FAX: (304) 269-4255

Workfile ID: d52911ce  
PartsShare: 7xG2hL  
Federal ID: 550622253  
State ID: 550622253

## Preliminary Estimate

**Customer: LEWIS COUNTY COMISSION**

**Job Number:**

Written By: Fred Love

Insured: LEWIS COUNTY  
COMISSION

Policy #:

Claim #:

Type of Loss:

Date of Loss:

Days to Repair: 0

Point of Impact:

**Owner:**

LEWIS COUNTY COMISSION  
110 CENTEAVE  
WESTON, WV 26452  
(304) 269-8242 Business

**Inspection Location:**

H&M MOTOR CO.  
737 N MAIN AVE  
WESTON, WV 26452  
Repair Facility  
(304) 269-3417 Business

**Insurance Company:**

## VEHICLE

2022 FORD Super Duty F-250 w/Single Rear Wheels XL Crew Cab 4WD w/6.75' Box 4D SHORT 8-6.7L Turbocharged Diesel Diesel Direct Injection  
WHITE

VIN: 1FT7W2BT3NEC99333  
License: BS4761  
State: WV

Interior Color:  
Exterior Color: WHITE  
Production Date:

Mileage In:  
Mileage Out:  
Condition:

Vehicle Out:  
Job #:

### TRANSMISSION

Automatic Transmission  
4 Wheel Drive

### POWER

Power Steering  
Power Brakes

### DECOR

Dual Mirrors  
Tinted Glass  
Overhead Console

### CONVENIENCE

Air Conditioning

Intermittent Wipers

Tilt Wheel  
Message Center  
Steering Wheel Touch Controls  
Telescopic Wheel  
Backup Camera  
Remote Starter

### RADIO

AM Radio  
FM Radio  
Stereo  
Search/Seek

### SAFETY

Drivers Side Air Bag  
Passenger Air Bag  
Anti-Lock Brakes (4)  
4 Wheel Disc Brakes  
Traction Control  
Stability Control  
Front Side Impact Air Bags  
Head/Curtain Air Bags  
Hands Free Device

### SEATS

Reclining/Lounge Seats

### WHEELS

Styled Steel Wheels

### PAINT

Clear Coat Paint

### OTHER

California Emissions

### TRUCK

Rear Step Bumper  
Trailer Hitch  
Trailer Package

**Preliminary Estimate**

**Customer: LEWIS COUNTY COMISSION**

**Job Number:**

2022 FORD Super Duty F-250 w/Single Rear Wheels XL Crew Cab 4WD w/6.75' Box 4D SHORT 8-6.7L Turbocharged Diesel Diesel Direct Injection WHITE

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		<b>FRONT BUMPER</b>					
2		O/H front bumper				3.7	
3	Repl	Bumper chrome w/o fog lamps	LC3Z17757A	1	947.25	Incl.	
4	Repl	Step pad	LC3Z17C829AA	1	51.92	Incl.	
5	Repl	Center molding w/o adaptive cruise	LC3Z8419AA	1	53.28	Incl.	
6	Repl	RT Bezel tow hook w/o adaptive cruise	LC3Z8310G	1	72.37	Incl.	
7	Repl	LT Bezel tow hook w/o adaptive cruise	LC3Z8311D	1	72.63	Incl.	
8	Repl	License bracket	LC3Z17A385AB	1	46.80	0.3	
<b>SUBTOTALS</b>					<b>1,244.25</b>	<b>4.0</b>	<b>0.0</b>

**NOTES**

Prior Damage Notes:  
NONE

**ESTIMATE TOTALS**

Category	Basis	Rate	Cost \$
Parts			1,244.25
Body Labor	4.0 hrs @	\$ 52.00 /hr	208.00
Subtotal			1,452.25
<b>Grand Total</b>			<b>1,452.25</b>

**MyPriceLink Estimate ID / Quote ID:**

1129049644710502400 / 129050070

Thank you for choosing H and M MOTOR COMPANY, INC., Your local Chrysler, Dodge and Dodge truck dealer!  
Visit us on the Web at <http://www.handmmotor.com>  
E-Mail: [fredlove@handmmotor.com](mailto:fredlove@handmmotor.com)

++++  
WE GUARANTEE OUR WORKMANSHIP AND PAINT FOR 12 MONTHS.  
ESTIMATE GOOD FOR 30 DAYS.  
++++

The above is an estimate, based on our inspection and does not cover additional parts or labor which may be required after the work has been opened up. Occasionally, after work has started, worn, broken or damaged parts are discovered which are not evident on first inspection. Quotations on parts and labor are current and subject to change.

**Preliminary Estimate**

**Customer: LEWIS CO COMM.**

**Job Number:**

Written By: john brooks

Insured: LEWIS CO COMM.  
 Type of Loss:  
 Point of Impact: 12 Front

Policy #:  
 Date of Loss:

Claim #:  
 Days to Repair: 0

**Owner:**  
 LEWIS CO COMM.  
 110 CENTER AV  
 WESTON, WV 26452  
 (304) 269-8251 Other

**Inspection Location:**  
 BROOKS' BODY SHOP INC  
 20 BROOKVIEW DR  
 WESTON, WV 26452  
 Repair Facility  
 (304) 269-7257 Day

**Insurance Company:**

**VEHICLE**

2022 FORD Super Duty F-250 w/Single Rear Wheels Platinum Crew Cab 4WD w/8' Box 4D LONG 8-6.7L Turbocharged Diesel Diesel Direct Injection WHITE

VIN: 1FT7W2BT3NEC99333  
 License: B54761  
 State: WV

Interior Color: GRAY  
 Exterior Color: WHITE  
 Production Date: 12/2021

Mileage In:                      Vehicle Out:  
 Mileage Out:  
 Condition:                      Job #:

**TRANSMISSION**

Automatic Transmission  
 4 Wheel Drive

**POWER**

Power Steering  
 Power Brakes  
 Power Windows  
 Power Locks  
 Power Mirrors  
 Heated Mirrors  
 Power Driver Seat  
 Power Passenger Seat  
 Memory Package  
 Power Adjustable Pedals

**DECOR**

Dual Mirrors  
 Privacy Glass  
 Console/Storage  
 Overhead Console  
 Wood Interior Trim

Air Conditioning  
 Intermittent Wipers  
 Tilt Wheel  
 Cruise Control  
 Rear Defogger  
 Keyless Entry  
 Alarm  
 Message Center  
 Steering Wheel Touch Controls  
 Telescopic Wheel  
 Heated Steering Wheel  
 Climate Control  
 Navigation System  
 Backup Camera  
 Parking Sensors  
 Surround View Camera  
 Remote Starter  
 Intelligent Cruise  
 Home Link  
**RADIO**

FM Radio  
 Stereo  
 Search/Seek  
 Auxiliary Audio Connection  
 Premium Radio  
 Satellite Radio  
**SAFETY**  
 Drivers Side Air Bag  
 Passenger Air Bag  
 Anti-Lock Brakes (4)  
 4 Wheel Disc Brakes  
 Traction Control  
 Stability Control  
 Front Side Impact Air Bags  
 Head/Curtain Air Bags  
 Hands Free Device  
 Xenon or L.E.D. Headlamps  
 Blind Spot Detection  
 Lane Departure Warning  
**SEATS**

Leather Seats  
 Heated Seats  
 Rear Heated Seats  
 Ventilated Seats  
**WHEELS**  
 20" Or Larger Wheels  
**PAINT**  
 Clear Coat Paint  
**OTHER**  
 Fog Lamps  
 Signal Integrated Mirrors  
 California Emissions  
**TRUCK**  
 Rear Step Bumper  
 Power Rear Window  
 Trailer Hitch  
 Trailing Package  
 Pwr Retractable Running Boards



# Preliminary Estimate

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**Customer: LEWIS CO COMM.**

**Job Number:**

2022 FORD Super Duty F-250 w/Single Rear Wheels Platinum Crew Cab 4WD w/8' Box 4D LONG 8-6.7L Turbocharged Diesel Diesel Direct Injection  
WHITE

**CONVENIENCE**

AM Radio

Bucket Seats

**Preliminary Estimate**

**Customer: LEWIS CO COMM.**

**Job Number:**

2022 FORD Super Duty F-250 w/Single Rear Wheels Platinum Crew Cab 4WD w/8' Box 4D LONG 8-6.7L Turbocharged Diesel Diesel Direct Injection  
WHITE

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		<b>FRONT BUMPER</b>					
2		O/H front bumper				3.7	
3	Repl	Bumper chrome w/fog lamps	LC3Z17757C	1	947.25	Incl.	
4		Add for fog lamps				0.4	
5	#	Rpr PRE SCAN				0.5	M
6	Repl	Step pad	LC3Z17C829AA	1	51.92	Incl.	
7	Repl	Valance 4WD	LC3Z17626AA	1	235.33	Incl.	
8	Repl	License bracket	LC3Z17A385AB	1	46.80	0.3	
9	Repl	License bracket rivet	W718226S439	1	1.63		
10	Repl	License bracket rivet	W718226S439	1	1.63		
11	Repl	Center molding w/adaptive cruise	LC3Z8419BA	1	72.47	Incl.	
12	Repl	RT Bezel tow hook w/adaptive cruise	LC3Z8310G	1	72.37	Incl.	
13	Repl	LT Bezel tow hook w/adaptive cruise	LC3Z8311E	1	90.02	Incl.	
14	#	Rpr POST SCAN				0.5	M
15			OTHER CHARGES				
16	#		E.P.C.	1	7.00		
<b>SUBTOTALS</b>					<b>1,526.42</b>	<b>5.4</b>	<b>0.0</b>

**ESTIMATE TOTALS**

Category	Basis	Rate	Cost \$
Parts			1,519.42
Body Labor	4.4 hrs @	\$ 52.00 /hr	228.80
Mechanical Labor	1.0 hrs @	\$ 70.00 /hr	70.00
Other Charges			7.00
Subtotal			1,825.22
Sales Tax	\$ 1,825.22 @	6.0000 %	109.51
<b>Grand Total</b>			<b>1,934.73</b>

**MyPriceLink Estimate ID / Quote ID:**

1129111492235370496 / 129075860

BROOKS BODY SHOP INC.OFFER A LIMIT LIFETIME WARRENTY AS LONG AS CUSTOMER OWNES VEHICLE.  
INCLUDING WORKMANSHIP&REFINISHING.

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

## Preliminary Estimate

**Customer: LEWIS CO COMM.**

**Job Number:**

2022 FORD Super Duty F-250 w/Single Rear Wheels Platinum Crew Cab 4WD w/8' Box 4D LONG 8-6.7L Turbocharged Diesel Diesel Direct Injection WHITE

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR2ME18, CCC Data Date 08/17/2023, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (\*) or Double Asterisk (\*\*) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2023 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

### SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

### SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

### OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

**Preliminary Estimate**

**Customer: LEWIS CO COMM.**

**Job Number:**

2022 FORD Super Duty F-250 w/Single Rear Wheels Platinum Crew Cab 4WD w/8' Box 4D LONG 8-6.7L Turbocharged Diesel Diesel Direct Injection WHITE

**RECALL INFO**

2022 FORD Super Duty F-250 w/Single Rear Wheels Platinum Crew Cab 4WD w/8' Box 4D LONG 8-6.7L Turbocharged Diesel Diesel Direct Injection WHITE

VIN: 1FT7W2BT3NEC99333	Interior Color: GRAY	Mileage In:	Vehicle Out:
License: B54761	Exterior Color: WHITE	Mileage Out:	
State: WV	Production Date: 12/2021	Condition:	Job #:

The National Highway Transportation and Safety Administration (NHTSA) has issued 8 safety-related recall notice(s) that may apply to the selected vehicle.

**NHTSA ID: 23V420000 Issued: Jun 6, 23 Number of Vehicles: 00197399**

EQUIPMENT:OTHER:OWNERS/SERVICE/OTHER MANUAL Ford Motor Company (Ford) is recalling certain 2018-2023 Expedition and Lincoln Navigator vehicles equipped with third-row seating; and 2019-2023 F-Super Duty F-250, F-350, F-450, F-550, and F-600 SuperCab and three-passenger front bench seat regular cab vehicles. The owner's manual does not include instructions for adjusting or removing certain head restraints. As such, these vehicles fail to comply with the requirements of Federal Motor Vehicle Safety Standard number 202, "Head Restraints." Without instructions, the head restraints may be improperly adjusted, increasing the risk of injury in the event of a crash. Ford will mail the Owner's Manual addendums that describe how to adjust and remove the head restraints for the center seating positions, free of charge. Owner notification letters were mailed July 21, 2023. Owners may contact Ford customer service at 1-866-436-7332. Ford's number for this recall is 23C20.

**NHTSA ID: 23V420000 Issued: Jun 6, 23 Number of Vehicles: 00979797**

EQUIPMENT:OTHER:OWNERS/SERVICE/OTHER MANUAL Ford Motor Company (Ford) is recalling certain 2018-2023 Expedition and Lincoln Navigator vehicles equipped with third-row seating; and 2019-2023 F-Super Duty F-250, F-350, F-450, F-550, and F-600 SuperCab and three-passenger front bench seat regular cab vehicles. The owner's manual does not include instructions for adjusting or removing certain head restraints. As such, these vehicles fail to comply with the requirements of Federal Motor Vehicle Safety Standard number 202, "Head Restraints." Without instructions, the head restraints may be improperly adjusted, increasing the risk of injury in the event of a crash. Ford will mail the Owner's Manual addendums that describe how to adjust and remove the head restraints for the center seating positions, free of charge. Owner notification letters are expected to be mailed July 10, 2023. Owners may contact Ford customer service at 1-866-436-7332. Ford's number for this recall is 23C20.

**NHTSA ID: 22V384000 Issued: May 5, 22 Number of Vehicles: 00005247**

EQUIPMENT:OTHER:LABELS Ford Motor Company (Ford) is recalling certain 2022 F-Super Duty F-250, F-350, F-450, F-550, F600, and 2023 E-Series vehicles. In addition, certain 2016 E-Series, 2017 and 2019 F-450, 2021 F-350, and 2021 Transit vehicles that received a reprinted label are also included in this recall. The Safety Certification Labels are missing the tire size, rim type, and tire pressure values for both the front and rear axles. As such, these vehicles fail to comply with the requirements of Federal Motor Vehicle Safety Standard numbers 110, "Tire Selection and Rim", and 120, "Wheels and Rims-Other Than Passenger Cars." Missing tire information could lead to an incorrect tire or rim being installed, or incorrect tire pressure, increasing the risk of a crash. Dealers will replace the Safety Certification Label, free of charge. Owner notification letters were mailed July 6, 2022. Owners may contact Ford customer service at 1-866-436-7332. Ford's number for this recall is 22C09.

**NHTSA ID: 22V250000 Issued: Apr 4, 22 Number of Vehicles: 00652996**

VISIBILITY:WINDSHIELD WIPER/WASHER:LINKAGES Ford Motor Company (Ford) is recalling certain 2020-2021 F-150, Expedition, 2020-2022 Super Duty F-250, F-350, F-450, F-550, and 2020-2021 Lincoln Navigator vehicles. The windshield wiper arms may break, causing the windshield wipers to fail. Inoperative windshield wipers can reduce visibility in certain driving conditions, increasing the risk of a crash. Dealers will replace both front windshield wiper arms, free of charge. Interim owner notification letters, informing owners of the safety risk, were mailed on May 24, 2022. Remedy parts are expected to be available 3rd Quarter 2022. Owner notification letters were mailed on October 21, 2022. Owners may contact Ford customer service at 1-866-436-7332. Ford's number for this recall is 22S26.

**Preliminary Estimate**

**Customer: LEWIS CO COMM.**

**Job Number:**

2022 FORD Super Duty F-250 w/Single Rear Wheels Platinum Crew Cab 4WD w/8' Box 4D LONG 8-6.7L Turbocharged Diesel Diesel Direct Injection WHITE

**NHTSA ID: 22V193000**

**Issued: Mar 3, 22**

**Number of Vehicles: 00391836**

**ELECTRICAL SYSTEM: INTEGRATED TRAILER BRAKE CONTROL** Ford Motor Company (Ford) is recalling certain 2021-2022 F-150, 2022 Maverick, Expedition, Lincoln Navigator, F-250, F-350, F-450, and F-550 vehicles. Due to a software error, a towed trailer equipped with an electric or electric-over hydraulic brake system may not brake. Loss of trailer brake functionality could result in extended stopping distance, increasing the risk of a crash. Dealers will update the integrated trailer brake control module software, free of charge. Owner notification letters were mailed April 22, 2022. Owners may contact Ford customer service at 1-866-436-7332. Ford's number for this recall is 22S17.

**NHTSA ID: 22V087000**

**Issued: Feb 2, 22**

**Number of Vehicles: 00247445**

**POWER TRAIN:DRIVELINE:DRIVESHAFT** Ford Motor Company (Ford) is recalling certain 2017-2022 F-250 and F-350 Super Duty vehicles equipped with gasoline engines and aluminum driveshafts. Underbody heat and noise insulators may loosen and contact the aluminum driveshaft, which could damage the driveshaft and cause it to fracture. A fractured driveshaft can cause a loss of drive power, or a loss of vehicle control if the driveshaft contacts the ground. Additionally, unintended movement could occur while parked if the parking brake is not engaged. Any of these scenarios can increase the risk of a crash. Dealers will inspect and repair the driveshaft as necessary, and properly attach the underbody insulators, free of charge. Owner notification letters were mailed on April 7, 2022. Owners may contact Ford customer service at 1-866-436-7332. Ford's number for this recall is 22S09.

**NHTSA ID: 21V923000**

**Issued: Nov 11, 21**

**Number of Vehicles: 00000005**

**AIR BAGS** Ford Motor Company (Ford) is recalling certain 2022 Super Duty F-250 and F-350 vehicles. The strength of the driver-side air bag cover may be insufficient. During a crash, the air bag cover may break apart and project fragments towards occupants, increasing the risk of injury. Dealers will replace the driver-side air bag module, free of charge. Owner notification letters were mailed December 16, 2021. Owners may contact Ford customer service at 1-866-436-7332. Ford's number for this recall is 21S49.

**NHTSA ID: 21V805000**

**Issued: Oct 10, 21**

**Number of Vehicles: 00000777**

**AIR BAGS:SIDE/WINDOW** Ford Motor Company (Ford) is recalling certain 2022 Super Duty F-250, F-350, 2021 F-150, Expedition, and Lincoln Navigator vehicles. The front-door side impact pressure sensor modules may have been damaged during supplier assembly, which can cause the side impact air bags to not deploy properly in a crash. As such, these vehicles fail to comply with the requirements of Federal Motor Vehicle Safety Standard number 214, "Side Impact Protection." An air bag that does not deploy properly during a crash increases the risk of injury. Dealers will replace the driver and passenger front door side impact sensors, free of charge. Owner notification letters were mailed November 3, 2021. Owners may contact Ford customer service at 1-866-436-7332. Ford's number for this recall is 21C26.

**Jenkins Ford Collision Center**  
187 S. Kanawha St., BUCKHANNON, WV 26201  
Phone: (304) 472-1703  
FAX: (304) 473-0943

Workfile ID: 7f2c59b0  
PartsShare: 7xMHT8  
Federal ID: 550452241

**Preliminary Estimate**

**Customer: Aniimal Control**

**Job Number:**

Written By: Robert Winning

Insured: Aniimal Control  
Type of Loss:  
Point of Impact:

Policy #:  
Date of Loss:

Claim #:  
Days to Repair: 0

**Owner:**  
Aniimal Control

**Inspection Location:**  
Jenkins Ford Collision Center  
187 S. Kanawha St.  
BUCKHANNON, WV 26201  
Repair Facility  
(304) 472-1703 Business

**Insurance Company:**

**VEHICLE**

2022 FORD Super Duty F-250 w/Single Rear Wheels XL Crew Cab 4WD w/6.75' Box 4D SHORT 8-6.7L Turbocharged Diesel Diesel Direct Injection

VIN: 1FT7W2BT3NEC99333  
License:  
State: WV

Interior Color:  
Exterior Color:  
Production Date:

Mileage In:  
Mileage Out:  
Condition:

Vehicle Out:  
Job #:

**TRANSMISSION**

Automatic Transmission  
4 Wheel Drive

**POWER**

Power Steering  
Power Brakes

**DECOR**

Dual Mirrors  
Tinted Glass  
Overhead Console

**CONVENIENCE**

Air Conditioning

Intermittent Wipers

Tilt Wheel

Message Center

Steering Wheel Touch Controls

Telescopic Wheel

Backup Camera

Remote Starter

**RADIO**

AM Radio

FM Radio

Stereo

Search/Seek

**SAFETY**

Drivers Side Air Bag

Passenger Air Bag

Anti-Lock Brakes (4)

4 Wheel Disc Brakes

Traction Control

Stability Control

Front Side Impact Air Bags

Head/Curtain Air Bags

Hands Free Device

**SEATS**

Reclining/Lounge Seats

**WHEELS**

Styled Steel Wheels

**PAINT**

Clear Coat Paint

**OTHER**

California Emissions

**TRUCK**

Rear Step Bumper

Trailer Hitch

Trailer Package

**Preliminary Estimate**

**Customer: Animal Control**

**Job Number:**

2022 FORD Super Duty F-250 w/Single Rear Wheels XL Crew Cab 4WD w/6.75' Box 4D SHORT 8-6.7L Turbocharged Diesel Diesel Direct Injection

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		<b>FRONT BUMPER</b>					
2		O/H front bumper				3.7	
3	Repl	Bumper chrome w/o fog lamps	LC3Z17757A	1	947.25	Incl.	
4	**	Repl A/M Step pad	LC3Z17C829AA	1	40.00	Incl.	
5	**	Repl A/M CAPA RT Bezel tow hook w/o adaptive cruise	LC3Z8310G	1	63.00	Incl.	
6	**	Repl A/M CAPA LT Bezel tow hook w/o adaptive cruise	LC3Z8311D	1	62.00	Incl.	
7	**	Repl A/M LT Outer molding	LC3Z17C829BA	1	22.00	Incl.	
8	**	Repl A/M RT Outer molding	LC3Z17C829CA	1	22.00	Incl.	
9		Repl License bracket	LC3Z17A385AB	1	46.80	0.3	
10		Repl Air deflector w/o fog lamps	LC3Z17B968B	1	230.77	Incl.	
11		Repl RT Mount plate	LC3Z17B984A	1	125.13	Incl.	
12		Repl LT Mount plate	LC3Z17B985A	1	125.13	Incl.	
13		Repl RT Mount bracket	HC3Z17B836CCP	1	30.40	Incl.	
14		Repl LT Mount bracket	HC3Z17B837CCP	1	31.20	Incl.	
15		Repl RT Outer bracket	LC3Z17754A	1	35.52	Incl.	
16		Repl LT Outer bracket	LC3Z17755A	1	35.70	Incl.	
17		<b>GRILLE</b>					
18	R&I	Grille assy chrome				1.0	
19		<b>FRAME</b>					
20	Repl	RT Tow hook black	HC3Z17A954A	1	179.07	0.3	
21	Repl	LT Tow hook black	HC3Z17A954A	1	179.07	0.3	
22	Repl	RT Tow hook mount bolt	W717762S450B	1	6.00		
23	Repl	LT Tow hook mount bolt	W717762S450B	1	6.00		
24	*	Rpr Frame assy 4WD 160" wheelbase (HSS)				2.0	F
25		<b>VEHICLE DIAGNOSTICS</b>					
26	#	Repl Setup/ Measure Frame		1		2.0	F
27	#	4 Wheel Alignment		1	99.95		
28	#	Rpr Prescan				1.0	M
29	#	Rpr Postscan				0.5	M
<b>SUBTOTALS</b>					<b>2,286.99</b>	<b>11.1</b>	<b>0.0</b>

Preliminary Estimate

Customer: Animal Control

Job Number:

2022 FORD Super Duty F-250 w/Single Rear Wheels XL Crew Cab 4WD w/6.75' Box 4D SHORT 8-6.7L Turbocharged Diesel Diesel Direct Injection

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			2,286.99
Body Labor	5.6 hrs @	\$ 56.00 /hr	313.60
Mechanical Labor	1.5 hrs @	\$ 115.00 /hr	172.50
Frame Labor	4.0 hrs @	\$ 72.00 /hr	288.00
Subtotal			3,061.09
Sales Tax	\$ 3,061.09 @	7.0000 %	214.28
<b>Grand Total</b>			<b>3,275.37</b>
Deductible			0.00
<b>CUSTOMER PAY</b>			<b>0.00</b>
<b>INSURANCE PAY</b>			<b>3,275.37</b>

MyPriceLink Estimate ID / Quote ID:

1129419790125899776 / 129112856

\*You have the right to choose any repair facility to have your vehicle repaired\*

THIS IS NOT AN AUTHORIZATION TO REPAIR, ALTHOUGH IT IS AGREED BETWEEN THE REPAIR FACILITY AND ESURANCE THAT THE ABOVE VEHICLE CAN BE REPAIRED BY THE REPAIR FACILITY FOR THE AMOUNT STATED IN THE GROSS TOTAL SECTION. ONLY THE VEHICLE OWNER CAN AUTHORIZE THE REPAIR OF THE VEHICLE AND ALL COSTS OF REPAIR ARE THE SOLE RESPONSIBILITY OF THE OWNER.

THIS APPRAISAL WAS BASED ON VISIBLE OR CERTAIN DAMAGES AT THE TIME OF INSPECTION OR REVIEW.

\*\*SUPPLEMENT REQUEST PROCESS INSTRUCTIONS:

VIRTUAL ASSIST SUPPLEMENT PROCESS:

Any additional damages must be inspected by an Esurance technician while the vehicle is at the shop and dismantled, prior to repairs being completed.

Please follow the Virtual Assist App process for all future supplement requests.

\*The Virtual Assist App can be downloaded at no charge by visiting the Apple App Store or the Google Play Store.

Search, download and install: Virtual Assist Arity

Failure to notify Esurance of any supplemental damages may result in denial of payment for these damages. Review of all invoices will be requested.

FOR SHOPS NOT PARTICIPATING IN VIRTUAL ASSIST:

ESTAR and CCC Shops - Please use Estimate Share... Import work file ID, create supplement, lock and submit.

For NON-CCC Shops - Please use ESU\_MDSCFax@Allstate.com... Include Estimate/Supplement and photos.

THE REPAIR FACILITY AND ESURANCE WILL REACH AN AGREED PRICE PRIOR TO BEGINNING ANY OF THE SUPPLEMENTAL REPAIRS. THE REPAIR FACILITY WILL THEN SEEK AUTHORIZATION FROM THE VEHICLE OWNER FOR THE ADDITIONAL REPAIRS. NO SUPPLEMENT WILL BE HONORED UNLESS APPROVED IN ADVANCE BY ESURANCE.



**Preliminary Estimate**

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**Customer: Aniimal Control**

**Job Number:**

2022 FORD Super Duty F-250 w/Single Rear Wheels XL Crew Cab 4WD w/6.75' Box 4D SHORT 8-6.7L Turbocharged Diesel Diesel Direct Injection

REPAIR FACILITY MUST BE PROVIDED A COPY OF THE ESTIMATE/SUPPLEMENT PRIOR TO COMMENCEMENT OF REPAIRS.

FAILURE TO DO SO MAY SUBJECT THE VEHICLE OWNER TO AN ADDITIONAL EXPENSE.

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS THAT ARE NOT MANUFACTURED BY THE ORIGINAL MANUFACTURER OF THE VEHICLE OR BY A MANUFACTURER AUTHORIZED BY THE ORIGINAL MANUFACTURER TO USE ITS NAME OR TRADEMARK. THE USE OF AN AFTERMARKET CRASH PART MAY INVALIDATE ANY REMAINING WARRANTIES OF THE ORIGINAL MANUFACTURER ON THAT CRASH PART.

## Preliminary Estimate

**Customer: Aniimal Control**

**Job Number:**

2022 FORD Super Duty F-250 w/Single Rear Wheels XL Crew Cab 4WD w/6.75' Box 4D SHORT 8-6.7L Turbocharged Diesel Diesel Direct Injection

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR2ME18, CCC Data Date 08/17/2023, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (\*) or Double Asterisk (\*\*) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2023 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

### SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

### SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

### OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Preliminary Estimate

Customer: Animal Control

Job Number:

2022 FORD Super Duty F-250 w/Single Rear Wheels XL Crew Cab 4WD w/6.75' Box 4D SHORT 8-6.7L Turbocharged Diesel Diesel Direct Injection

PARTS SUPPLIER LIST

Line	Supplier	Description	Price
4	Keystone, Inc 3 MC JUNKIN RD, Suite A NITRO WV 25143 (304) 344-9669	#FO1019105 A/M Step pad Quote: 2172448746 Expires: 10/23/23	\$ 40.00
5	Keystone, Inc 3 MC JUNKIN RD, Suite A NITRO WV 25143 (304) 344-9669	#FO1039221C A/M CAPA RT Bezel tow hook w/o adaptive cruise Quote: 2172449297 Expires: 10/23/23	\$ 63.00
6	Keystone, Inc 3 MC JUNKIN RD, Suite A NITRO WV 25143 (304) 344-9669	#FO1038221C A/M CAPA LT Bezel tow hook w/o adaptive cruise Quote: 2172449566 Expires: 10/23/23	\$ 62.00
7	Keystone, Inc 3 MC JUNKIN RD, Suite A NITRO WV 25143 (304) 344-9669	#FO1046122 A/M LT Outer molding Quote: 2172450258 Expires: 10/23/23	\$ 22.00
8	Keystone, Inc 3 MC JUNKIN RD, Suite A NITRO WV 25143 (304) 344-9669	#FO1047122 A/M RT Outer molding Quote: 2172450541 Expires: 10/23/23	\$ 22.00