

COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue
Weston WV 26452
Phone:(304)269-8200
FAX: (304)269-2416
Email: lewiscountycommission@lewiscountywv.org
Website: lewiscountywv.org



COMMISSIONERS:
Agnes Queen, President
Rod Wyman, Commissioner
Bobby Stewart, Commissioner

**LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2ND FLOOR
WESTON, WV 26452
MEETING AGENDA
TUESDAY, APRIL 11, 2023**

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

1. **10:00 AM** **Call Meeting to Order** (*action required*)

2. **10:10AM** **John Breen, Lewis County Assessor**
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review two business days prior to the meeting date. (*action required*)

APPOINTMENTS

3. **10:20 AM** **Hope Inc. Taskforce on Domestic Violence National Sexual Assault Awareness Month Proclamation:** The Lewis County Commission will be asked to execute a proclamation in support of National Sexual Assault Awareness Month. (*action required*)
4. **10:25 AM** **Autism Awareness Month & World Autism Awareness Day:** The Lewis County Commission will be asked to execute a proclamation in support of Autism Awareness Month & World Autism Awareness Day. (*action required*)
5. **10:30 AM** **National Telecommunicators Week 2023:** The Lewis County Commission will be asked to execute a proclamation in support of National Telecommunicators Week. (*action required*)

CORRESPONDENCE & INFORMATION

6. **Upshur County Commission Emergency Meeting Agenda:** April 4, 2023 Upshur County Commission agenda is presented for review. Upshur County Commission regular session scheduled for April 6, 2023 was canceled. *(information only)*
7. **Lewis Gilmer E-911 Monthly Report:** The Lewis Gilmer E-911 Monthly report is presented for **Review.** *(information only)*
8. **State of West Virginia Division of Corrections & Rehabilitation:** The monthly Regional Jail Invoice for March 2023 in the amount of \$37,635.00 is presented for review. The invoice amount for the previous month was \$34,161.00. *(information only)*
9. **Board(s) and Committee(s) Reports:** Commissioners will give reports on any Board(s) or committee(s) meeting attended including: Rotary, Lewis County Community Foundation Fund Advisory Board, Lewis County First, Lewis Upshur Gateway Community, 911 Advisory Board, etc. *(information only)*

BUSINESS

10. **Time Sheets and Leave Requests:** Barbara Winans Annual Leave, Keith Talbert Annual Leave, Steve Money Penny Annual Leave *(action required)*

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

11. **Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
12. **Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
13. **Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
14. **Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*

ADJOURNMENT:

15. **With no further action being required by the Lewis County Commission the meeting will be adjourned.** *(action required)*

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given up to a ten (10) minute time allowance.
- Agenda items may require an executive session.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.
- Roberts Rules of Order is utilized as a guide only. The Commission controls meeting management, discussion and input.
- Commissioners may participate and vote via conference call if two (2) commissioners are in attendance.

Additional Notices

Groundbreaking Ceremony Tuesday, April 11, 2023 1:00pm

Upshur County Commission Emergency Meeting Agenda

Location of Meeting: Upshur County Administrative Annex
Located at: 91 W. Main Street, Suite 101, Buckhannon, WV 26201
If you prefer to participate by telephone, please dial 1-872-240-3412 Access
Code: 614 149 301 to enter the conference call

Date of Meeting: Tuesday, April 4, 2023

1:00 p.m. Announcement of vacant Upshur County Sheriff position

1:15 p.m. Discussion and potential appointment of a successor to the office of the Upshur County Sheriff per West Virginia Election Code §3-10-1 and §3-10-8.

Item may lead to Executive Session per WV Code §6-9A-4

(A) Matters arising from the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of a public officer or employee, or prospective public officer or employee unless the public officer or employee or prospective public officer or employee requests an open meeting; or

Next Regular Meeting of the Upshur County Commission
April 13, 2023 --- 9:00 a.m.
Upshur County Courthouse Annex

****The Commission Meeting scheduled for April 6, 2023 is CANCELLED****

*****There will be a special meeting held on April 18, 2023 at 9 a.m. to lay the levy*****



NATIONAL SEXUAL ASSAULT AWARENESS MONTH PROCLAMATION APRIL 2023

WHEREAS, sexual violence occurs every 68 seconds in the U.S., 1 in 6 being a woman, 1 in 33 being a man, statistics also show that 63,000 children a year are victims of sexual violence – 34% under the age of 12, 66% between the ages of 12-17;

WHEREAS, sexual violence affects every person in the U.S. as a victim/survivor, or as a family member, domestic partner, friend, co-worker, or neighbor of a victim/survivor;

WHEREAS, to prevent future violations HOPE INC is committed to reach all citizens of our community through education and public awareness, to create a community where all women, children, & men can live in peace & free from violence, & celebrating the courage of victims & survivors;

WHEREAS, West Virginia has recognized sexual assault advocates and other supporters & professionals throughout the state by joining together as the West Virginia Foundation for Rape Information and Services (WVFRIS) to support each other in their work & to provide the State of West Virginia and its citizens with a source of information on sexual assault;

THEREFORE, I ask that the Lewis County Commission hereby proclaim the month of April 2023 National Sexual Assault Awareness Month in Lewis County & applaud the efforts of all who are raising awareness to this very real issue.

Agnes G. Queen, President

Roderick B. Wyman, Commissioner

Bobby Stewart, Commissioner

ATTEST: Cynthia S. Rowan, County Clerk

AUTISM AWARENESS MONTH & WORLD AUTISM
AWARENESS DAY



WHEREAS, autism spectrum disorder is a neurological and developmental disorder that affects communication and behavior; and

WHEREAS, autism is an urgent public health crisis that demands support from all levels of government; and

WHEREAS, symptoms of autism may present themselves in a variety of combinations, and can result in significant lifelong impairment of an individual's ability to learn, develop healthy interactive behaviors, and understand and nonverbal communication; and

WHEREAS, the Centers for Disease Control and Prevention reports that one in 36 school-aged children have been identified with autism spectrum disorder; and

WHEREAS, West Virginia is committed to ensuring that people living with autism have access to lifelong care and services needed to pursue their full potential and happiness; and

WHEREAS, the Lewis County Commission is honored to take part in the annual observance of Autism Awareness Month and World Autism Day in the hope that it will lead to a better understanding of the disorder;

NOW, THEREFORE, the Lewis County Commission does hereby recognize April 2023 as Autism Awareness Month and April 2, 2023 as World Autism Awareness Day in Lewis County, West Virginia, and we call this observance to the attention of all our citizens.

Attest: _____

Cynthia Rowan, Lewis County Clerk

Agnes Queen, President

Rod Wyman, Commissioner

Bobby Stewart, Commissioner

National Telecommunicators Week 2023

WHEREAS, emergencies can occur at any time that require police, fire or emergency medical services;
and

WHEREAS, when an emergency occurs the prompt response off police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and

WHEREAS, the safety of our First Responders is dependent upon the quality and accuracy of information obtained from citizens who telephone the communications center; and

WHEREAS, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and

WHEREAS, Public Safety Telecommunicators are the single vital link for our First Responders by monitoring their activities by radio, providing them information and ensuring their safety; and

WHEREAS, Public Safety Telecommunicators of Lewis County have contributed substantially to the health and safety of our citizens; and

WHEREAS, each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year;

NOW, THEREFORE, the Lewis County Commission proclaims the week of April 9, 2023 – April 15, 2023 as “National Telecommunications Week” in Lewis County in honor of the individuals whose diligence and professionalism keep our citizens safe.

Agnes G. Queen, President

Roderick B. Wyman, Commissioner

Bobby Stewart, Commissioner

Date

ATTEST: Cynthia S. Rowan, County Clerk

ZACH'S COUNTY	4	2	5	11
ZACH'S OWNER	2	2	0	4
ZACH'S SERVICE	0	0	1	1
ZACH'S TOTAL	6	4	6	16
A & S COUNTY	4	2	5	11
A & S OWNER	1	0	1	2
A & S SERVICE	0	0	1	1
A & S LARGE	1	0	1	2
A & S TOTAL	6	2	8	16
HITT'S COUNTY	4	1	6	11
HITT'S OWNER	3	2	1	6
HITT'S SERVICE	0	0	1	1
HITT'S TOTAL	7	3	8	18
LIPP'S COUNTY	4	2	5	11
LIPP'S OWNER	1	0	1	2
LIPP'S SERVICE	1	0	1	2
LIPP'S LARGE	1	0	2	3
LIPP'S TOTAL	7	2	9	18
TOLANDS COUNTY	4	1	6	11
TOLANDS OWNER	0	2	2	4
TOLANDS SERVICE	0	1	1	2
TOLANDS TOTAL	4	4	9	17
VALLEYCHAPEL COUNTY	4	2	6	12
VALLEY CHAPEL OWNER	1	2	1	4
VALLEY CHAPEL SERVICE	0	1	1	2
VALLEY CHAPEL LARGE	1	0	1	3
VALLEY CHAPEL TOTAL	6	5	9	20
GILMER COUNTY				
GLEN- AUTO COUNTY	6	3	1	10
GLEN- AUTO OWNERS	3	2	1	6
GLEN- AUTO SERVICE	0	0	1	1
GLEN- AUTO TOTALS	9	5	3	17
A and S COUNTY	5	3	1	9
A and S OWNERS	0	0	0	0
A and S SERVICE	0	1	1	2
A and S LARGE	1	0	0	1
A and S TOTAL	6	4	2	12

2023

LEWIS-GILMER E-911 TELETYPE REPORT

		JAN.	FEB.	MAR.	APR.	MAY.	JUN.	JULY.	AUG.	SEP.	OCT.	NOV.	DEC.	TOTAL
LEWIS														
LC SHERIFF	10-27	140	111	120										371
	10-28	122	98	89										309
	III & CIB	111	87	79										277
	OTHER	34	44	60										138
	DVP	14	15	23										52
WESTON PD	10-27	88	57	54										199
	10-28	101	97	51										249
	III & CIB	11	6	12										29
	OTHER	16	21	15										52
	DVP	7	4	7										18
WVSP	10-27	31	24	13										68
	10-28	20	19	12										51
	III & CIB	14	9	11										34
	OTHER	1	2	0										3
	DVP	4	16	21										41
NRP	10-27	2	1	2										5
	10-28	5	2	7										14
	III & CIB	4	0	0										4
	OTHER	19	0	0										19
	DVP	4	3	0										7
PROSECUTOR	10-27	0	0	2										2
	10-28	0	0	0										0
	III & CIB	31	16	16										63
	OTHER	0	0	0										0
	DVP	0	0	0										0
PROBATION	10-27	3	8	2										13
	10-28	0	0	0										0
	III & CIB	22	12	7										41
	OTHER	0	0	0										0
	DVP	0	0	4										4
SWJS PARK	10-27	0	0	0										0
	10-28	0	0	0										0
	III & CIB	0	0	0										0
	OTHER	0	0	0										0
	DVP	0	0	0										0
FAMILY COURT	III & CIB	0	0	0	0	0	0	0	0	0	0	0	0	0
DAY REPORT	10-27	0	4	0										4
	10-28	0	0	0										0
	III & CIB	0	0	0										0
	OTHER	0	0	0										0
	DVP	0	0	0										0
TOTAL TRANSACTIONS														2067

STATE OF WEST VIRGINIA
DEPARTMENT OF HOMELAND SECURITY
DIVISION OF CORRECTIONS & REHABILITATION



WILLIAM K MARSHALL III
COMMISSIONER

JEFF SANDY, CFE, CAMS
CABINET SECRETARY

Office of the Commissioner
1409 Greenbrier Street
Charleston, WV 25311
304-558-2036 -- Telephone
304-558-5367 -- Fax

LEWIS COUNTY
PO BOX 466
WESTON, WV 26452

Statement Number: 312316FF

Statement Date: 4/4/2023 12:14:43 PM

Month of Service: March, 2023

Pursuant to the provisions of W.Va. Code §15A-3-16, the Division of Corrections and Rehabilitation hereby provides you with a monthly statement of charges and costs of inmate maintenance and operational costs for Lewis County for the month of March, 2023. The costs per day for inmate maintenance and operation is in accordance with the provisions of W.Va. Code §15A-3-16.

Detailed information, including names of inmates and the number of days of inmate maintenance, to support the invoice is attached.

Month: March

Number of Inmate Days: 780

Per Diem Rate: \$48.25

Amount Due: March, 2023

\$37,635.00

This statement amount is due and payable upon receipt.

Please Remit Payment to:
WV Regional Jail and Correctional Facility Authority
PO Box 40258
Charleston, WV 25364