

COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue
Weston WV 26452
Phone: (304) 269-8200
FAX: (304) 269-2416
Email: lewiscountycommission@lewiscountywv.org
Website: lewiscountywv.org



COMMISSIONERS:
Bobby Stewart, President
Rod Wyman, Commissioner
Agnes Queen, Commissioner

LEWIS COUNTY COMMISSION 110 CENTER AVENUE, 2ND FLOOR WESTON, WV 26452 MEETING AGENDA TUESDAY, SEPTEMBER 9, 2025

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

1. **10:00 AM** **Call Meeting to Order** (*action required*)
2. **10:00 AM** **John Breen, Lewis County Assessor**
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review two business days prior to the meeting date. (*action required*)
3. **10:05 AM** **Appointments:** Larry Snider, Snider Construction, requests a discussion about the Fire Fee. (*information only*)
4. **10:30 AM** **Executive Session:** The Commission will enter executive session to discuss personnel. (*action required*)

CORRESPONDENCE

5. **Upshur County Commission Meeting Agenda:** The September 4, 2025 Upshur County Commission meeting agenda is presented for review. (*information only*)
6. **Lewis-Gilmer E-911 Monthly Report:** The August 2025 Lewis-Gilmer E-911 Report is presented for review. (*information only*)
7. **Jane Lew Public Service District:** The Jane Lew Public Service District August 2025 meeting agenda is presented for review. (*information only*)
8. **WV State Auditor Distribution of Public Utilities Tax and IRP Taxes:** The Auditor's Office has remitted the July 31, 2025 to August 6, 2025 distribution of Public Utilities and IRP Truck Taxes in the amount of \$109,155.36. The general county portion is \$33,111.04. The general county portion for the last reporting period was \$12,956.73. The general county portion for this time period last year was \$8,820.02. (*information only*)
9. **John B. McCuskey, Attorney General, Settlement Announcement and Procedures:** A letter from the Attorney General concerning the Purdue Pharma/Sackler Family Settlement is presented for review. (*information only*)
10. **Changes to Volunteer Fire Department Audit Authority:** The WV Legislative Joint Committee on Government and Finance Legislative Auditor's Office submits a letter noting the significant

changes to the audit process for all WV Volunteer Fire Departments (VFDs) following the passage of Senate Bill 500 during the 2025 Legislative Session. Under this legislation the WV Legislature transferred sole authority for audits and financial examinations of VFDs from the State Auditor to the Legislative Auditor. *(information only)*

- 11. Board(s) and Committee(s) Reports:** Commissioners will give reports on any board(s) or committee(s) meeting attended including: Lewis County Park Project Meeting, Trail meeting, Corridor H Water meeting, National Association of Counties, Lewis County Commission Special Session, Lions Club Safety Fair, Lewis County Park Board, Ireland Community meeting, National Association of Counties Northeast Region, Lewis County Economic Development Authority, Safe Sites and Structures Committee, Lewis County Board of Health, Planning Commission, Weston Central Neighborhood Watch, 911 Advisory Board, etc.

BUSINESS

- 12. Lewis-Gilmer E-911 Center Resignation:** Laura Wilson, Lewis-Gilmer E-911 Dispatcher, submits a resignation letter effective August 31, 2025. *(action required)*
- 13. Lewis County Fire Board Resignation:** James Bleigh, Lewis County Fire Board, submits a resignation letter effective August 25, 2025. *(action required)*
- 14. Animal Outreach Project, Inc.:** The Animal Outreach Project is a 501C3 corporation that assists families with spaying, neutering, and vaccinations. This group is requesting \$2,000.00 in additional funding to match the appropriated \$2,000.00 from Upshur County Commission. *(action required)*
- 15. Lewis County Planning Commission Reappointments:** The Commission will consider the reappointments of Eric Sherrard, Tracey Weber, and Robert Weaver to the Planning Commission for a one- year term. The Commission will also consider the reappointments of Ruth Straley and Kate Garton for two- year terms. *(action required)*
- 16. Lewis County Emergency Ambulance Service Authority Request:** Lewis County EMS submits a letter of request for \$90,909.09 from the State Legislative EMS Equipment Funds. *(action required)*
- 17. Lewis County Sheriff Request to Hire:** Sheriff Mickey Metz requests advice and consent per West Virginia Code §7-7-7 to hire Jason Hunter Lipps as a Certified Deputy Sheriff at an annual starting of \$50,289.44. If approved the employment start date will be September 15, 2025. Sheriff requests the 90-day probationary period for benefits be waived. *(action required)*
- 18. Trick or Treat Date and Time:** The Commission will set the date and time for the County Trick or Treat. *(action required)*
- 19. Safe Sites and Structures Committee:** A Citation of Safe Structures Enforcement Agency Code §7-1-3ff Complaint Issued, No Response document for the property located at 1137 US Highway Route 33 East, Weston, WV, is presented for consideration. *(action required)*
- 20. Safe Sites and Structures Committee:** A Citation of Safe Sites and Structures Enforcement Agency WV Code §7-1-3ff Complaint Issued, No Response document for the property located at 96 B Brown Road Weston, WV is presented for consideration. *(action required)*
- 21. Safe Sites and Structures Committee:** A Citation of Safe Structures Enforcement Agency Code §7-1-3ff for the property located at 248 Forinash Road, Weston is presented for consideration. *(action required)*
- 22. Safe Sites and Structures Committee:** A Citation of Safe Structures Enforcement Agency Code §7-1-3ff for the property located at 4929 Old Mill Road, Weston is presented for consideration. *(action required)*

- 23. Safe Sites and Structures Committee:** A Citation of Safe Structures Enforcement Agency Code §7-1-3ff for the property located at 957 Elk City Road , Jane Lew is presented for consideration. *(action required)*
- 24. Safe Sites and Structures Committee:** A Citation of Safe Structures Enforcement Agency Code §7-3-1ff for the property located at 377 John Street, Weston is presented for consideration. *(action required)*
- 25. Safe Sites and Structures Committee:** A Citation of Safe Structures Enforcement Agency Code §7-1-3ff for the property located at 323 John Street, Weston is presented for consideration. *(action required)*
- 26. Safe Sites and Structures Committee:** A Citation of Safe Structures Enforcement Agency Code §7-3-1ff for the property located at 200 Valley Chapel Road, Weston is presented for consideration. *(action required)*
- 27. Safe Sites and Structures Committee:** A Citation of the Safe Structures Enforcement Agency Code §7-1-3ff for the property located at 638 Toms Run Road, Roanoke, is presented for consideration. *(action required)*
- 28. Bid Opening for Retaining Wall and Sidewalk:** The Commission will open and consider bid awards for the retaining wall and sidewalk for the Lewis County Park Mini Golf Course. *(action required)*
- 29. West Virginia Courthouse Facilities Improvement Authority Grant:** The application for grant funding in the amount of \$100,000.00 for the removal and replacement of the historic courthouse windows is presented for consideration. *(action required)*
- 30. Lewis County Phase I Water Extension Project:** The Phase I Water Extension Project RFP #11 is presented for review and consideration. *(action required)*
- 31. Time Sheets/Annual or Sick Leave Requests:** Tina Helmick Time Sheet, Ray Smith Leave Request, Sherry Rogers Leave Request, Dave Reed Leave Request *(action required)*

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

- 32. Actions of the Clerk:** The Lewis County Clerk presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
- 33. Approval of Estates:** The Lewis County Clerk presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
- 34. Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
- 35. Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*

ADJOURNMENT:

- 36. With no further action being required by the Lewis County Commission the meeting will be adjourned.** *(action required)*

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Agenda Items may require an executive session.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.
- Roberts Rules of Order is utilized as a guide only. The Commission controls meeting management, discussion and input.
- Commissioners may participate and vote via conference call if two(2) commissioners are in attendance.

Additional Notices

Upshur County Commission Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535.

- Location: Upshur County Courthouse Annex
If you prefer to participate by telephone, please dial 1-408-650-3123 Access Code: 272 564 045 to enter the conference call.
- Date of Meeting: September 4, 2025
- 9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• August 28, 2025
- 9:30 a.m. Nate Kennedy, Kennedy Forest Management Services: Providing a Curry timber sale update and requesting approval of the drafted Request for Proposals and Prospectus. *
- 9:45 a.m. David Bland, Governmental Affairs Director for IUPAT, presenting information regarding their services.

Items for Discussion / Action / Approval:

1. Review and approve Notice of Public Hearing for an Ordinance Granting a Renewal Franchise to Cequel III Communications II, LLC doing business as Optimum. *
2. Approval and signature of the 2025-2026 school year Prevention Resource Officer Agreement by and between the Upshur County Board of Education by and through the State Superintendent of Schools as designee of the West Virginia Board of Education, the Upshur County Commission and the Upshur County Sheriff's Office for a Prevention Resource Officer located at the following locations:
 - a) Buckhannon-Upshur Middle School *
 - b) Buckhannon-Upshur High School *
 - c) Elementary Schools*
3. Consider approving the submission of a Letter of Interest to apply for a Rachael Ray "Save Them All Grant" to be utilized to construct an isolation space at the Lewis Upshur Animal Control Facility. *
4. Consider approving an Application for Donated Leave Request. *
Item may lead to Executive Session per WV Code §6-9A-4 (A) [Under Separate Cover](#)
5. Correspondence from Cheyenne Troxell, Director of the 18th Judicial Circuit Community Corrections Program, requesting to hire William Williams as part-time case aide. Upon approval, employment will be effective September 8, 2025, pending background check results.
Item may lead to Executive Session per WV Code §6-9A-4 (A) [Under Separate Cover](#)
6. Review the Secondary Manufacturers National Opioid Settlement Overview and consider participating in the Direct Settlement. Upon approval, authorize the County Administrator to electronically sign the Combined Participation Form for the Settlement, including a release of any claims. *
Item may lead to Executive Session per WV Code §6-9A-4 (A) [Under Separate Cover](#)
7. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for

Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from the West Virginia Legislative Auditor's Office regarding changes to the audit process for West Virginia Volunteer Fire Departments.
2. Freedom of Information request and fulfillment from Business Process Solutions.
3. Public Notices:
 - a) Newsletters and/or Event Notifications:
 - None
 - b) Agendas and/or Notice of Meetings:
 - Elkins Road Public Service District September 2, 2025
 - Council of the City of Buckhannon September 4, 2025
 - c) Meeting Minutes:
 - Enhanced Emergency Telephone Advisory Board July 22, 2025

***Dates and times of monthly board meetings are viewable at:**

www.upshurcounty.org -- Upcoming events are listed on the main page.

4. Appointments Needed or Upcoming:
None

****If you are interested in serving on an Upshur County board, please submit your letter of interest to the Commission Office at 91 W. Main St., Suite 101, Buckhannon, WV 26201 or chughes@upshurcounty.org. Upcoming term expirations are listed in this section of the agenda; however, letters of interest can be submitted at any time. Letters of interest for boards that do not currently have a vacancy will be held until a vacancy occurs. Please note that submitting a letter of interest does not guarantee appointment. ****

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

None

Next Regular Meeting of the Upshur County Commission

September 18, 2025 — 9:00 a.m.

Upshur County Courthouse Annex

*The Commission Meeting scheduled for September 11, 2025 has been cancelled.

LEWIS-GILMER E-911 YEARLY TOTALS

CAD # DATE 2025	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTALS
LEWIS COUNTY													
15 LEWIS SHERIFF	339	327	378	315	359	384	372	381					2855
10 WESTON PD	146	166	228	216	205	254	267	203					1685
250 WVSP WESTON	202	160	316	330	291	289	256	249					2093
230 LEWIS NRP	21	24	31	24	23	24	29	36					212
208 LEWIS EMS	337	299	247	254	281	273	271	292					2254
201 WESTON FD	163	107	112	121	139	142	140	158					1082
202 JANE LEW FD	84	63	76	77	60	52	58	60					530
203 PRICETOWN FD	39	33	24	29	20	26	31	22					224
204 WALKERSVILLE FD	19	15	14	14	25	27	22	18					154
205 JACKSON MILL FD	34	22	33	29	27	18	23	24					210
206 MIDWAY FD	3	3	10	5	4	9	7	7					48
ANIMAL CONTROL	22	42	44	46	47	46	0	0					247
DOGS PICKED UP	8	12	26	26	11	6	0	0					89
OTHERS PICKED UP	0	0	9	13	0	6	0	0					28
Total													11594

GILMER COUNTY													
104 GILMER SHERIFF	119	118	169	132	99	98	34	51					820
102 GLENVILLE PD	53	65	95	94	54	76	157	144					738
103 GSU PD	4	8	16	15	5	3	7	10					68
150 WVSP GLENVILE	30	19	34	47	49	32	48	47					306
130 GILMER NRP	2	2	6	10	7	6	4	9					46
175 GILMER EMS	134	138	123	121	94	103	102	95					910
101 GLENVILLE FD	40	38	36	44	34	24	34	30					280
105 NORMANTOWN FD	6	4	4	5	11	6	9	5					50
106 SAND FORK FD	32	25	28	40	20	23	31	26					225
107 CEDARVILLE FD	0	0	2	3	4	0	2	3					14
108 TROY FD	8	6	17	18	5	8	3	12					77
ANIMAL CONTROL	1	1	1	0	1	1	0	0					5
Total													3539

Total by Month	1846	1697	2079	2028	1875	1936	1907	1882	0	0	0	0
----------------	------	------	------	------	------	------	------	------	---	---	---	---

DATE 2025 *****	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTALS
ZACH'S COUNTY	18	6	6	6	6	10	7	11					70
ZACH'S OWNER	3	2	3	0	0	3	2	6					19
ZACH'S SERVICE	2	2	1	1	2	0	1	2					11
ZACH'S TOTAL	23	10	10	7	8	13	10	19					100
A & S COUNTY	18	7	5	6	6	10	8	11					71
A & S OWNER	5	1	1	1	2	1	3	0					14
A & S SERVICE	1	2	1	1	1	1	1	2					10
A & S LARGE	6	1	1	1	2	2	0	0					13
A & S TOTAL	30	11	8	9	11	14	12	11					106
HITT'S COUNTY	18	6	6	6	6	9	8	11					70
HITT'S OWNER	1	1	2	1	2	2	1	1					11
HITT'S SERVICE	2	2	1	1	2	0	1	2					11
HITT'S TOTAL	21	9	9	8	10	11	10	14					92
LIPP'S COUNTY	18	7	5	6	6	10	8	11					71
LIPP'S OWNER	0	0	4	3	0	2	2	1					12
LIPP'S SERVICE	1	2	1	1	1	1	1	2					10
LIPP'S LARGE	6	1	0	1	2	2	1	0					13
LIPP'S TOTAL	25	10	10	11	9	15	12	14					106
TOLANDS COUNTY	18	6	6	5	6	10	8	11					70
TOLANDS OWNER	0	0	1	0	0	0	0	0					1
TOLANDS SERVICE	1	2	1	1	2	0	1	2					10
TOLANDS TOTAL	19	8	8	6	8	10	9	13					81
VALLEYCHAPEL COUNTY	17	7	5	5	6	10	8	11					69
VALLEY CHAPEL OWNER	4	2	1	0	1	1	1	4					14
VALLEY CHAPEL SERVICE	1	2	1	2	1	1	1	2					11
VALLEY CHAPEL LARGE	7	1	1	0	2	2	0	0					13
VALLEY CHAPEL TOTAL	29	12	8	7	10	14	10	17					107
LOVETT'S COUNTY	18	6	6	6	6	10	8	11					71
LOVETT'S OWNER	1	1	0	1	0	0	0	1					4
LOVETT'S SERVICE	2	2	1	1	1	1	0	2					10
LOVETT'S TOTAL	21	9	7	8	7	11	8	14					85
GILMER COUNTY													
GLEN- AUTO COUNTY	5	0	0	0	0	0	0	0					5
GLEN- AUTO OWNERS	7	3	1	0	0	0	0	0					11
GLEN- AUTO SERVICE	0	0	0	0	0	0	0	0					0
GLEN- AUTO TOTALS	12	3	1	0	0	0	0	0					16
A and S COUNTY	4	4	8	7	4	3	6	1					37
A and S OWNERS	7	0	0	1	0	2	1	2					13
A and S SERVICE	0	0	0	1	0	0	0	0					1
A and S LARGE	1	0	1	1	1	0	2	0					6
A and S TOTAL	12	4	9	10	5	5	9	3					57

2025

LEWIS-GILMER E-911 TELETYPE REPORT

		JAN.	FEB.	MAR.	APR.	MAY.	JUN.	JULY.	AUG.	SEP.	OCT.	NOV.	DEC.	TOTAL
LEWIS LC SHERIFF	10-27	42	41	45	46	49	40	42	41					346
	10-28	32	30	30	28	30	31	32	30					243
	III & CIB	20	19	77	52	24	17	23	46					278
	OTHER	23	37	47	38	13	21	8	10					197
	DVP	12	16	28	21	28	21	27	57					210
WESTON PD	10-27	20	16	20	18	21	11	21	13					140
	10-28	13	12	11	10	22	11	10	0					89
	III & CIB	10	5	1	1	11	3	10	9					50
	OTHER	5	10	18	12	13	10	13	0					81
	DVP	0	5	11	8	11	9	5	20					69
WVSP	10-27	10	8	20	32	31	20	21	17					159
	10-28	0	5	18	28	10	16	11	10					98
	III & CIB	2	3	16	12	11	11	0	0					55
	OTHER	0	0	0	0	4	1	0	0					5
	DVP	5	5	21	12	26	33	23	20					145
NRP	10-27	3	7	6	9	10	0	6	4					45
	10-28	1	4	1	2	2	7	10	2					29
	III & CIB	0	0	0	0	0	0	0	0					0
	OTHER	0	0	0	0	0	9	3	0					12
	DVP	0	3	4	0	0	0	7	9					23
PROSECUTOR	10-27	0	0	1	0	0	0	0	0					1
	10-28	0	0	0	0	0	0	0	0					0
	III & CIB	4	14	11	11	9	0	8	6					63
	OTHER	0	3	5	0	9	2	0	0					19
	DVP	0	0	0	0	0	0	0	0					0
PROBATION	10-27	0	0	5	0	0	7	0	0					12
	10-28	0	0	0	0	0	0	0	0					0
	III & CIB	0	4	0	0	0	7	0	0					11
	OTHER	2	0	0	0	0	0	0	0					2
	DVP	0	1	0	0	0	0	0	0					1
SWJS PARK	10-27	0	0	0	0	0	0	0	0					0
	10-28	0	0	0	0	0	0	0	0					0
	III & CIB	0	0	0	0	0	0	0	0					0
	OTHER	0	0	0	0	0	0	0	0					0
	DVP	0	0	0	0	0	0	0	0					0
FAMILY COURT	III & CIB	0	0	0	0	0	0	0	0					0
DAY REPORT	10-27	0	11	0	0	0	0	0	0					11
	10-28	0	0	0	0	0	0	0	0					0
	III & CIB	0	0	0	0	0	2	0	0					2
	OTHER	0	0	0	0	0	0	0	0					0
	DVP	0	0	0	0	0	0	0	0					0
TOTAL TRANSACTIONS														2396

Jane Lew Public Service District

70 Park Avenue
Jane Lew, WV 26378

Regular Meeting

August 14, 2025—4:00 PM

RESCHEDULED FOR AUGUST 21, 2025 4:00 PM

~~ Public Board Meeting Agenda ~~

I. Call to Order (Gee)

~~ ROUTINE MONTHLY BUSINESS ~~

II. Minutes (07/10/2025)

III. General Manager's July Reports (Snow-McKisic)

A. WATER:

1. Water Bills
2. Water Treasury Report
3. Water Adjustments Report
4. Water Purchase, Sales & Loss Report
5. Water Preventive Maintenance Report (*preventing unplanned breakdowns*)
6. Leak Detection Report
7. Water Repairs Report (*fixing unplanned breakdowns*)
8. Cross Connections/Backflow Report
9. New Taps (non-project)
10. Other

B. WASTEWATER:

1. Wastewater Bills
2. Wastewater Treasury Report
3. Wastewater Adjustments Report
4. Wastewater Treatment Purchase, Sales & Loss Report
5. Wastewater Preventive Maintenance Report (*preventing unplanned breakdowns*)
6. Wastewater Repairs Report (*fixing unplanned breakdowns*)
7. New Taps (non-project)
8. Other

IV. PSD Policies and Job Descriptions (Snow-McKisic)

V. Personnel (Snow-McKisic)-Update on new hire

VI. Announcements (Board or Snow-McKisic) -Office will be closing at noon on 8/29, will be closed all day 9/1.

VII. Correspondence (Snow-McKisic)

~~ OLD BUSINESS ~~

VIII. Update on new railing (Snow-McKisic)

~~ NEW BUSINESS ~

IX. Late-Received Agenda Items (Snow-McKisic)

X. Adjournment (Gee)

Jane Lew PSD

*Public Agenda—August 14, 2025
Rescheduled for August 21, 2025*

The Jane Lew PSD reserves the right to re-arrange items on the agenda as needed.



State of West Virginia

Office of the State Auditor
County Collections Division
State Capitol, Building 1, Suite W-118
1900 Kanawha Boulevard, East
Charleston, West Virginia 25305

Mark A. Hunt
State Auditor and
Commissioner of Delinquent
and Nonentered Lands

Toll Free: (888) 509-6568
www.wvsao.gov

August 20, 2025

Honorable David B. Gosa
Sheriff & Treasurer
Lewis County
110 Center Ave
Weston, WV 26452

Dear Sheriff & Treasurer:

You will be receiving a check in the amount of \$109,155.36 in the next few days from the State Auditor's Office representing the Public Utilities Tax and IRP Trucks Ad Valorem Fees collected by this office for the period of 07/31/2025 to 08/06/2025.

Please keep the following breakdown for your records:

	Public Utilities Tax	IRP Trucks Fee	Total
2025 County Current Expense	26,886.64	6,224.40	33,111.04
2025 School Current	36,475.55	9,260.23	45,735.78
2025 School Excess Levy	25,382.47	4,926.07	30,308.54
Totals	\$88,744.66	20,410.70	\$109,155.36

Any bond money collected is being forwarded to the Municipal Bond Commission for credit.

If this office can be of future assistance, please contact Lora S. Lane at (888) 509-6568. Extension 8511.

Sincerely,

Mark A. Hunt
State Auditor

MAH/pu

8/27/25
87411



State of West Virginia
John B. McCuskey
Attorney General

Office of the Attorney General
Consumer Protection and
Antitrust Division
Physical Address:
State Capitol, Bldg. 6, Suite 401
Charleston, WV 25305
Mailing Address:
P.O. Box 1789
Charleston, WV 25326-1789

July 15, 2025

(304) 558-8986
Fax (304) 558-0184
Consumer Hotline
1 (800) 368-8808
Preneed Funeral Services
(304) 558-8986
Senior Protection Hotline
(304) 558-1155
E-Mail: consumer@wvago.gov
www.wvago.gov

Lewis County Commission
110 Center Avenue
Weston, WV 26452

RE: Purdue Pharma/Sackler Family Settlement Announcement and Procedures

Dear Community Leader:

I write today with important news concerning the recently announced settlement with the Purdue Pharma bankruptcy estate and direct settlement with Purdue's owners, the Sackler family.

Thousands of lawsuits were filed nationwide against Purdue Pharma and the Sacklers in the past ten years, including many by West Virginia local governments and the West Virginia Attorney General's office. These suits alleged Purdue Pharma and the Sacklers exacerbated the ongoing opioid crisis through deceptive and misleading marketing of prescription opioids. Purdue Pharma filed for bankruptcy protection in 2019, staying litigation and potential settlement negotiation nationwide. After six long years of legal battles, and an argument before the U.S. Supreme Court, the Purdue Pharma bankruptcy is coming to a close.

A new, revised bankruptcy plan for Purdue Pharma combined with a direct settlement with the Sackler family are in the process of being finalized. Under this hybrid structure, West Virginia can receive as much as \$53 million in settlement payments over 9 years. These funds will be distributed to West Virginia communities, the West Virginia First Foundation, and the State, subject to the terms of the West Virginia First Memorandum of Understanding.

The total potential recovery West Virginia can receive depends on participation by communities like yours. The greater the number of West Virginia cities and counties that join this settlement the greater the amount of our potential collective recovery. **Additionally, and most importantly, your local government must affirmatively participate in this process in order to receive payments under this settlement.**

You will soon receive a sign-on packet from Rubris, a national opioid settlement participation administrator, containing pertinent information about the hybrid settlement, a Participation Form that must be signed and returned by your local government, and detailed instructions on how to return the form.

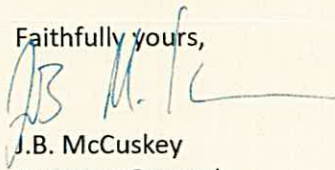
The form must be returned on or before September 30, 2025, in order to secure your local government's eligibility to receive settlement funds.

Sign-on packets are expected to be distributed by Rubris beginning the week of July 14. Please contact my office if you have not received your packet by July 31.

I strongly encourage you to contact your local legal counsel or any outside attorneys or firms your community may have previously retained for opioid litigation purposes to discuss this settlement. Members of my team are also happy to answer any questions you may have about this sign-on process or other opioid-related topics. Please feel free to reach out by email to Abby Cunningham, abby.g.cunningham@wvago.gov; Laurel Lackey, laurel.k.lackey@wvago.gov; or Ann Haight, ann.l.haight@wvago.gov or by calling 304-558-8986 or 1-800-368-8808.

The State of West Virginia and its communities are strongest when we stand together. With your community's help, we hope to maximize the amount of much-needed opioid settlement funds West Virginia can receive from the Purdue Pharma and Sackler family hybrid settlement.

Faithfully yours,

A handwritten signature in blue ink, appearing to read "J.B. McCuskey", is written over the typed name.

J.B. McCuskey
Attorney General

WEST VIRGINIA LEGISLATIVE
Joint Committee on Government and Finance
Legislative Auditor's Office

1900 Kanawha Blvd. East, Room W-329
Charleston, WV 25305-0610
(304) 347-4880



Justin Robinson
Legislative Auditor

August 25, 2025

Mr. Robert Stewart III, Commission President
Lewis County Commission
Lewis County Courthouse
110 Center Avenue
Weston, WV 26452

Changes to Volunteer Fire Department Audit Authority

Dear County Commission or Commission President,

We are writing to inform you of significant changes to the audit process for all West Virginia Volunteer Fire Departments (VFDs) following the passage of Senate Bill 500 during the 2025 Legislative Session. Under this legislation, the West Virginia Legislature transferred sole authority for audits and financial examinations of VFDs from the State Auditor to the Legislative Auditor (W.Va. Code §8-15-7a). This transfer of authority will include all accounts and financial activity of the department, not just the state account the Legislative Auditor has historically audited.

This transfer of authority occurred on July 6, 2025. However, the State Auditor's Office will continue to conduct audits it had in process before the transfer of authority occurred. Once these are complete, the State Auditor will no longer be auditing volunteer fire departments. The Legislative Auditor will begin auditing **all** department funding and financial activity beginning January 1, 2026, for the transactions that occurred during 2025 calendar year.

The State Auditor's Office will, however, remain the sole point of contact for matters related to WV Checkbook. The Legislative Auditor does not have the authority, access, or knowledge base to assist with WV Checkbook issues. The Commission can direct VFDs with questions regarding WV Checkbook to the State Auditor's Office at (304) 558-2251 for assistance.

Our office will be communicating directly with VFDs in the coming months to provide additional details and resources regarding these changes. As a courtesy, a copy of these communications will be provided to the Commission. We are sharing this information with county commissions, so you are aware of the transition and its impact on departments within your jurisdiction.

Additionally, each letter sent to the VFDs contains additional resources and information that will be expanded in the coming months. Below we have noted the changes that have resulted from this transfer of authority, what has not changed, and links to additional resources for the departments.

Changes resulting from the transfer of audit authority to the Legislative Auditor:

1. **Annual Filing Requirement** - Departments will be required to provide bank statements and check images for **all department accounts** annually by February 1st of each year.

2. **Single Resource for Assistance** - All questions: audit-related, funding, documentation. Etc., will now be handled solely by the Legislative Auditor's Office.
3. **Elimination of Overlapping Audits** - Departments will no longer be subject to separate audits from both the State Auditor and Legislative Auditor.
4. **Expanded Scope** - The Legislative Auditor now has statutory authority to review *all* finances of each department, not just the state account.
5. **Enhanced Audit Procedures** - Audit procedures will be updated to incorporate all funding sources and transactions of each department.
6. **Training and Resources** - Additional training resources will be developed for VFDs and made available online.

What does not change for the department:

1. **Withholding of Audit Findings** - Only those audit findings related to the state account will be withheld from future state distributions. Under current law, any issues identified during the audit in any non-state account will not impact the state funding distribution.

This transfer of authority also has several implications for the county commission:

1. The Legislative Auditor requests the county commission provide copies of any documentation that provides for any parameters or restrictions for the manner in which funds provided to a VFD can be expended, deposited, transferred, reimbursed, etc. for the 2023, 2024, and 2025 calendar years.
 - a. This includes but is not limited to levy calls, purchasing procedures, memorandum of understanding, etc.
2. The Legislative Auditor requests the county commission provide any information regarding the methods utilized by the county to provide financial assistance to the county VFDs.
 - a. This includes but is not limited to centralized purchasing arrangements, reimbursement guides, grant agreements, etc.
3. The Legislative Auditor will notify the county commission when an audit of a department within the county has been initiated and will request certain information from the commission to assist with the audit.
4. The Legislative Auditor will provide to the county commission the results of the audits that are completed for the departments within the county on at least an annual basis.

Links to Additional Information

1. W.Va. Code §12-4-14b- Accountability of state funds for equipment and training; review or audit of expenditures; withholding of state funds for delinquency or misuse; notifications. <https://code.wvlegislature.gov/12-4-14B/>
2. W.Va. Code §8-15-8b- Authorized expenditures of revenues; deductions for unauthorized expenditures; record retention. <https://code.wvlegislature.gov/8-15-8B/>

3. Examples of allowable expenditures.

http://www.wvlegislature.gov/Joint/Postaudit/vfd_example_expenditures.pdf

4. Post Audit Management Guide.

<https://www.wvlegislature.gov/Joint/Postaudit/VFD-Management-Guide.pdf>

5. VFD Audit Reports. https://www.wvlegislature.gov/Joint/Postaudit/vfd_audits.cfm

If you have any questions regarding the information contained in this letter, please feel free to reach out to me at (304)-347-4880 or kenneth.jones@wvlegislature.gov. If you or a department have a general question regarding VFD funding, please feel free to reach out to a member of the VFD audit team at (304)-347-4880 or VFD@wvlegislature.gov.

Respectfully,

A handwritten signature in blue ink, appearing to read "Mike Jones", is positioned above the printed name.

Mike Jones, CIA, CFE, CRMA
Audit Manager

Laura Wilson

3133 Sassafras Run Rd

Weston WV 26452

August 18, 2025

Lewis-Gilmer E911

Dear James Gum

Please accept this letter as formal notification that I am resigning from my position as 911 dispatcher at Lewis-Gilmer E911. My last day of employment will be August 31, 2025.

I have decided to utilize my EMT certification and work as such full-time. I would like to thank you for the opportunities and experiences I have gained during my time. I have enjoyed working here and appreciate the support I have received.

Sincerely,

A handwritten signature in black ink that reads "Laura Wilson". The signature is written in a cursive, flowing style.

Laura Wilson

Lewis County Fire Board

Dear Members of the Lewis County Fire Board,

Please accept this letter as my formal resignation from my position on the Lewis County Fire Board, effective August 25, 2025.

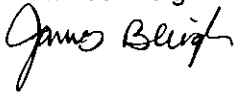
It has been an honor to serve alongside dedicated individuals who share the common goal of protecting and improving fire service for our community. I am proud of the progress that has been made during my time on the board and remain confident in the continued success of the department under your guidance.

I am truly grateful for the opportunity to have contributed to the board and to have worked with so many committed professionals and volunteers. While I am stepping down, I will continue to support the fire service and community in other ways.

Thank you for your understanding, and I wish the board and the fire service in Lewis County continued success in the future.

Respectfully,

James Bleigh

A handwritten signature in black ink that reads "James Bleigh". The signature is written in a cursive style with a large, stylized initial "J".



Animal Outreach Project, Inc.
137 Blondie McMurry Rd.
Buckhannon, WV 26201
animaloutreachproject@gmail.com
EIN # 47-2767228
www.aopwv.org

Letter of Introduction

Animal Outreach Project, Inc is a 501c3 corporation that was started by two energetic women in 2015. Their vision was to help reduce the number of animals in the shelter by assisting families with spaying and neutering. One animal spayed potentially prevents hundreds of animals from being born greatly reducing the number of unwanted pets.

Animal Outreach Project applied for Non-profit status in 2016 becoming a 501c3 Corporation on May 11, 2016.

Animal Outreach Project Inc is community focused with spay and neuter assistance being the first priority. Offering low cost spay and neuters, according to the income and needs of the family. It is also focused on having food and items for the care and support that may be needed for the animals. Items such as dog and cat food, canned and dry, dog houses, cat litter, litter pans, bowls, leashes, tie outs, collars and toys. We are there so the family can provide for their pet when they cannot, due to a temporary circumstance or change in finances.

We also assist other rescue organizations by fostering their pets, transportation to rescue, vetting and donating food. We help families in the event their fur baby has been injured in an emergency situation and needs immediate help that the family is financially unable to pay. All the above are written and approved in our By-Laws.

We care about the people and the animals of this community and want to help in any way that we possibly can.

We thank you for your time and support in helping the lives of the animals in our community.

AOP Volunteers

	A	B	C	D	E	F	G	H	I	J
1	2025 COUNTY COMMISSION									
2		Grantee Name:	Animal Outreach Project, Inc							
3		Mailing Address:	137 Blondie McMurry Rd.							
4			Buckhannon, WV 26201							
5										
6										
7								Phone:		
8								Date submitted:	8/12/2025	
10	ID #	Date of Procedure	Cat Spay	Cat Additional (heat/Preg)	Cat Neuter	Dog Spay	Dog Additional (heat/Preg)	Dog Neuter	County of Residence or Capture	TOTAL
11	136412	7/30/2025	1						Upshur	\$160.60
12	136411	7/30/2025						1	Upshur	\$154.60
13	136093-4	7/17/2025						1	Upshur	\$165.73
14	136093-3	7/17/2025	1						Upshur	\$161.31
15	136417	7/30/2025				1			Upshur	\$160.60
16	136231-8	7/23/2025	1						Upshur	\$150.60
17	136231-9	7/23/2025	1						Upshur	\$160.70
18	136231-7	7/23/2025	1						Upshur	\$160.70
19	136231-10	7/23/2025	1						Upshur	\$160.70
20	136401	7/30/2025						1	Lewis	\$154.60
21	136061	7/16/2025						1	Upshur	\$154.60
22	136050	7/16/2025						1	Upshur	\$165.10
23	136029	7/15/2025			1				Upshur	\$131.60
24	136449	7/31/2025						1	Upshur	\$154.60
25	136453	7/31/2025						1	Upshur	\$139.00
26	136458-1	7/31/2025						1	Upshur	\$154.60
27	136458-2	7/31/2025				1			Upshur	\$160.60
28	136460-1	7/31/2025						1	Lewis	\$154.60
29	136460-2	7/31/2025						1	Lewis	\$154.60
30	136332	7/28/2025			1				Lewis	\$131.60
31	136274-2	7/24/2025				1			Lewis	\$170.70
32	136274-3	7/24/2025	1						Lewis	\$150.60
33	136274-1	7/24/2025				1			Lewis	\$171.10
34	136051	7/16/2025	1						Lewis	\$150.60
35	136051	7/16/2025	1						Lewis	\$150.60
36	136356	7/29/2025						1	Upshur	\$154.60
37	135747	7/3/2025	1						Lewis	\$150.60
38										
39										
40										
41		Total	10	0	2	4	0	11		
42									Total Procedures	TOTAL
43									27	\$4,189.84
44									*totals include pages 2,3,4	

approved

\$2,000.00 pay fm spay/neuter acct

Contact Person: Sam Atchison

Vendor	Inv. #	Amount paid	cats fixed	dogs fixed	sent to bkkeeping
Audubon	135378	\$160.00		0	1 7/29/2025
Audubon	135457	\$154.60		0	1 7/29/2025
Audubon	135517	\$160.60		0	1 7/29/2025
Audubon	135484	\$154.60		0	1 7/29/2025
Audubon	135312	\$150.60		1	0 7/29/2025
Audubon	135557	\$463.80		0	3 7/29/2025
Audubon	135383	\$150.60		1	0 7/29/2025
Audubon	136412	\$160.60		1	0 8/22/2025
Audubon	136411	\$154.60		0	1 8/22/2025
Audubon	136093	\$290.00		1	1 8/22/2025

total
remaining

\$2,000.00
\$0.00

9



Lewis County Emergency Ambulance Service Authority

155 West Second Street • P. O. Box 228 • Weston, West Virginia 26452

Emergency Phone: Dial 911

Office Phone: (304) 269-8207

August 5, 2025

Lewis County Commission
110 Center Avenue
Weston, WV 26452

RE: Use of State Legislative EMS Equipment Funds Memorandum of July 7, 2025

Dear Commissioners:

Lewis County EMS is in the process of procuring another much needed ambulance to carry out its mission, and, upon review of the July 7 Memorandum from Mr. Ratliff (copy attached) we believe that the funds would be effectively used for this purpose.

As the only County agency licensed by OEMS that provides 911 response, LCEMS has the capacity to match the 30 percent of the 70/30 match requirement for \$90,909.09 and would greatly appreciate the opportunity to do so, using the same "exclusively for the purchase of equipment," as required.

We would appreciate you letting us know the status of this matter and if we need to address the commission directly we can ask to be placed upon the agenda.

We Thank You in advance for your kind cooperation

Sincerely,



Lewis County Sheriff's Department

M.E. Metz, Sheriff Lewis County



117 Court Ave, Weston, WV 26452
Phone: (304) 269-8251

Email: mmetz@lewiscountywv.org
Fax: (304) 269-2644

August 26, 2025

Lewis County Commission

110 Center Avenue

Weston, WV 26452

Dear Honorable Lewis County Commission:

I respectfully request advice and consent per WV Code §7-7-7 to hire Jason Hunter Lipps as a Certified Deputy Sheriff. His hire has been approved by the Lewis County Civil Service Commission. I would request his probationary period and employment begin on **9/15/2025** and start his salary at **50,289.44**.

Thank you in advance for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "Mickey E. Metz".

Mickey E. Metz, Sheriff of Lewis County

BEFORE THE LEWIS COUNTY COMMISSION

IN RE: CITATION OF SAFE STRUCTURES ENFORCEMENT AGENCY WV Code 7-1-3ff
(f) (1); COMPLAINT ISSUED, NO RESPONSE

On a former day came Steven Money Penny, the designated technically qualified county employee, and issued a citation, at the direction of said enforcement agency, which, after first investigating and determining that the following described property, being Parcel 4, Tax Map 1, situate in the unincorporated portion of Hackers Creek District, Lewis County, West Virginia, being described in a deed to Michael Burkhammer, said deed recorded in Deed Book 799, at page 304, which describes said property as containing Lots 53 and 54, Circle Heights, with an address of 1137 U S Route 33 East, Weston, WV, said property contains structures (dwelling and buildings) wherein an accumulation of refuse and debris has occurred, which is unsafe, unsanitary, dangerous and is detrimental to the public safety and welfare and should be vacated, removed, cleaned and demolished, said property being described above, and which said property has received a scoring of 75.

The Lewis County Commission thereafter issued a Complaint based upon said citation, and, there having been no request for a hearing by said owner, pursuant to WV Code 7-1-3ff (f) (3), it is according ORDERED that, as an accumulation of refuse and debris has occurred, which is unsafe, unsanitary, dangerous and is detrimental to the public safety and welfare, and the same should be vacated, removed, cleaned and demolished, and the dwelling upon said property should be demolished upon said property being described above, as the same is not safe for human habitation. The demolition and refuse removal shall occur within ____ days of the date of this Order.

Robert Stewart, III, President

Dated: August ___, 2025

STATE OF WEST VIRGINIA,
COUNTY OF LEWIS, to wit:

I, Rebecca L. Carder, Clerk of the Lewis County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this ___ day of August, 2025.

Rebecca L. Carder
Clerk of the Lewis County Commission

BEFORE THE LEWIS COUNTY COMMISSION

IN RE: CITATION #13 OF SAFE STRUCTURES ENFORCEMENT AGENCY WV Code 7-1-3ff (f) (1); COMPLAINT #13

On a former day came Steven Money Penny, the designated technically qualified county employee, and issued a citation, at the direction of said enforcement agency, which, after first investigating and determining that the following described property, being Parcel 39.2, Tax Map 8E, situate in the unincorporated portion of Hackers Creek District, Lewis County, West Virginia, being described in a deed to Charles Charlton, et ux, with a mailing address of 123 Dempsey Lane, Flemington, WV, 26347, said deed recorded in Deed Book 571, at page 503, which describes said property as containing 1.446 acres, Lifes Run, (96 B Brown Road, Weston, WV,) this property is now owned by Benjamin Jerden, pursuant to a deed dated May 28, 2025, recorded in Deed Book 825, at page 802, and said property contains structures (dwelling and buildings) wherein an accumulation of refuse and debris has occurred, which is unsafe, unsanitary, dangerous and is detrimental to the public safety and welfare and should be vacated, removed, cleaned and demolished, said property being described above, and which said property has received a scoring of 76. The Lewis County Commission thereafter issued a Complaint based upon said citation, and, there having been no request for a hearing by said owner, pursuant to WV Code 7-1-3ff (f) (3), it is according ORDERED that, as an accumulation of refuse and debris has occurred, which is unsafe, unsanitary, dangerous and is detrimental to the public safety and welfare, and the same should be vacated, removed, cleaned and demolished, and the dwelling upon said property should be demolished upon said property being described above, as the same is not safe for human habitation. The demolition and refuse removal shall occur within ____ days of the date of this Order.

Robert Stewart, III, President

Dated: September ___, 2025

STATE OF WEST VIRGINIA,
COUNTY OF LEWIS, to wit:

I, Rebecca L. Carder, Clerk of the Lewis County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____ day of _____, 2025.

Rebecca L. Carder
Clerk of the Lewis County Commission

CITATION OF LEWIS COUNTY SAFE STRUCTURES ENFORCEMENT AGENCY
WV CODE 7-1-3ff (f) (1)

Comes now Steven Moneypenny, the designated technically qualified county employee, and issues this citation, at the direction of said enforcement agency, which, after first investigating and determining that the following described property, being Parcel 3, on Tax Map 3, situated in the unincorporated portion of Hackers Creek District, Lewis County, West Virginia, being described in a deed to Pat Lattea, dated June 11, 2012, said deed recorded in Deed Book 663, at Page 367, which describes said property by metes and bounds, said property address of 248 Forinash Road, Weston, WV, said property contains structures (dwelling and buildings) where an accumulation of refuse and debris has occurred, which is unsafe, unsanitary, dangerous and is detrimental to the public safety and welfare and should be vacated, removed, cleaned and demolished, said property being described above, and which property has received a scoring of 51.25.




Steven Moneypenny, Technically Qualified Lewis
County Employee

Dated: August 28, 2025

CITATION OF LEWIS COUNTY SAFE STRUCTURES ENFORCEMENT AGENCY
WV CODE 7-1-3ff (f) (1)

Comes now Steven Moneypenny, the designated technically qualified county employee, and issues this citation, at the direction of said enforcement agency, which, after first investigating and determining that the following described property, being Parcel 49, on Tax Map 7C, situated in the unincorporated portion of Freemans Creek District, Lewis County, West Virginia, being described in a deed to Randall McVay, dated August 15, 2013, said deed recorded in Deed Book 670, at Page 604, which describes said property by metes and bounds, (inherited by Jessica McVay by a document of record in Fiduciary Book 31, at page 590) said property address of 4929 Old Mill Road, Weston, WV, said property contains structures (dwelling and buildings) where an accumulation of refuse and debris has occurred, which is unsafe, unsanitary, dangerous and is detrimental to the public safety and welfare and should be vacated, removed, cleaned and demolished, said property being described above, and which property has received a scoring of 65.



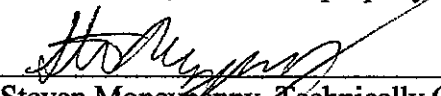
Steven Moneypenny, Technically Qualified Lewis
County Employee

Dated: August 28, 2025

CITATION OF LEWIS COUNTY SAFE STRUCTURES ENFORCEMENT AGENCY
WV CODE 7-1-3ff (f) (1)

Comes now Steven Moneypenny, the designated technically qualified county employee, and issues this citation, at the direction of said enforcement agency, which, after first investigating and determining that the following described property, being Parcel 1, on Tax Map 7B, situated in the unincorporated portion of Hackers Creek District, Lewis County, West Virginia, being described in a deed to Don Heater, dated January 4, 1967, said deed recorded in Deed Book 302, at Page 786, which describes said property by metes and bounds, (devised to Teresa Kincaid by a will of record in Will Book 30, at page 118) said property address of 957 Elk City Road, Jane Lew, WV, said property contains structures (dwelling and buildings) where an accumulation of refuse and debris has occurred, which is unsafe, unsanitary, dangerous and is detrimental to the public safety and welfare and should be vacated, removed, cleaned and demolished, said property being described above, and which property has received a scoring of

70.5.



Steven Moneypenny, Technically Qualified Lewis
County Employee

Dated: August 26, 2025

CITATION OF LEWIS COUNTY SAFE STRUCTURES ENFORCEMENT AGENCY
WV CODE 7-1-3ff (f) (1)

Comes now Steven Moneypenny, the designated technically qualified county employee, and issues this citation, at the direction of said enforcement agency, which, after first investigating and determining that the following described property, being Parcel 35.11, on Tax Map 7F, situated in the unincorporated portion of Hackers Creek District, Lewis County, West Virginia, being described in a deed to Patricia Adams, dated October 27, 1993, said deed recorded in Deed Book 514, at Page 130, which describes said property as containing .59 acres, and by metes and bounds, said property address of 377 John Street, Weston, West Virginia, 26452, said property contains structures (dwelling and buildings) where an accumulation of refuse and debris has occurred, which is unsafe, unsanitary, dangerous and is detrimental to the public safety and welfare and should be vacated, removed, cleaned and demolished, said property being described above, and which property has received a scoring of 50.

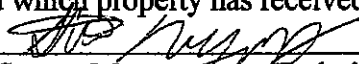


Steven Moneypenny, Technically Qualified Lewis
County Employee

Dated: August 28, 2025

CITATION OF LEWIS COUNTY SAFE STRUCTURES ENFORCEMENT AGENCY
WV CODE 7-1-3ff (f) (1)

Comes now Steven Money Penny, the designated technically qualified county employee, and issues this citation, at the direction of said enforcement agency, which, after first investigating and determining that the following described property, being Parcel 58, on Tax Map 8, situated in the unincorporated portion of Hackers Creek District, Lewis County, West Virginia, being described in a deed to Charles Sumpter and Charles Sumpter, II, dated December 3, 2009, said deed recorded in Deed Book 640, at Page 324, which describes said property as Lots 25 and 26 of the "Harrison, Wells and Arnold Subdivision," a plat of which is of record in Plat Book 1, at page 165, and by metes and bounds, said property address of 323 John Street, Weston, WV, said property contains structures (dwelling and buildings) where an accumulation of refuse and debris has occurred, which is unsafe, unsanitary, dangerous and is detrimental to the public safety and welfare and should be vacated, removed, cleaned and demolished, said property being described above, and which property has received a scoring of 58.




Steven Money Penny, Technically Qualified Lewis
County Employee

Dated: August 28, 2025

CITATION OF LEWIS COUNTY SAFE STRUCTURES ENFORCEMENT AGENCY
WV CODE 7-1-3ff (f) (1)

Comes now Steven Moneypenny, the designated technically qualified county employee, and issues this citation, at the direction of said enforcement agency, which, after first investigating and determining that the following described property, being Parcel 15.2, on Tax Map 2 situated in the unincorporated portion of Freemans Creek District, Lewis County, West Virginia, being described in a deed to Barbara Wright and Homer Taylor, et ux, dated August 31, 1983, said deed recorded in Deed Book 420, at Page 508, which describes said property as containing .567 (&RW) and by metes and bounds, said property address of 200 Valley Chapel Road, Weston, WV, said property contains structures (dwelling and buildings) where an accumulation of refuse and debris has occurred, which is unsafe, unsanitary, dangerous and is detrimental to the public safety and welfare and should be vacated, removed, cleaned and demolished, said property being described above, and which property has received a scoring of 75.



Steven Moneypenny, Technically Qualified Lewis
County Employee

Dated: August 26 2025

CITATION OF LEWIS COUNTY SAFE STRUCTURES ENFORCEMENT AGENCY
WV CODE 7-1-3ff (f) (1)

Comes now Steven Moneypenny, the designated technically qualified county employee, and issues this citation, at the direction of said enforcement agency, which, after first investigating and determining that the following described property, being Parcel 3.4, on Tax Map 8M, situated in the unincorporated portion of Collins Settlement District, Lewis County, West Virginia, being described in a deed to Glenn Smith, dated March 10, 2010, said deed recorded in Deed Book 642, at Page 287, which describes said property by metes and bounds, said property address of 638 Toms Run Road, Roanoke, WV, said property contains structures (dwelling and buildings) where an accumulation of refuse and debris has occurred, which is unsafe, unsanitary, dangerous and is detrimental to the public safety and welfare and should be vacated, removed, cleaned and demolished, said property being described above, and which property has received a scoring of 73.25.



Steven Moneypenny, Technically Qualified Lewis
County Employee

Dated: August 28, 2025

REQUEST FOR QUOTATIONS (RFQ)

RETAINING WALL AND SIDEWALK

LEWIS COUNTY, WV

LEWIS COUNTY COMMISSION

The Lewis County Commission is accepting Quotations for a retaining wall and sidewalk at the Lewis County Park. The location is 257 Smith Run Road Weston, WV 26452. Quotations must include the price of all materials, labor, and equipment for a Rosetta Stone retaining wall and a sidewalk. The retaining wall will be approximately 200x5. Both the sidewalk and retaining wall must be completed within 14 days of the bid award. Sealed Quotations are due no later than Noon, Thursday, September 4, 2025. Quotations must be clearly marked **"RETAINING WALL AND SIDEWALK"** on the exterior envelope. The Lewis County Commission will open Quotations at the September 9, 2025 meeting.

All Quotations must be submitted to the Lewis County Commission, 110 Center Avenue, 2nd Floor, Weston, WV 26452 and remain firm for not less than thirty calendar days from September 4, 2025. Additional specifications are available upon request by calling (304) 269-8200 and asking for Tina Helmick, County Administrator.